

USNS GENERAL JOHN POPE (T-AP 110)
c/o FLEET POST OFFICE
SAN FRANCISCO, CALIFORNIA 96601

MEDDEPTINST 6010.7
JLK/ey
1 January 1966

MEDICAL DEPARTMENT INSTRUCTION 6010.7

From: Medical Officer
To: Medical Department Personnel

Subj: Admission and Discharge of Patients; procedures for

1. Purpose. The purpose of this instruction is to establish the procedures for admitting and discharging patients.

2. Admission of patients.

- a. Introduce yourself to patient.
- b. Show patient his assigned bed or bunk. Have patient shower before getting into bed unless otherwise ordered by the Medical Officer. If patient is unable to shower, bathe him as necessary.
- c. Check Doctors Order Sheet for any STAT orders and comply as ordered.
- d. Make out chart. Write patient's name, rate, service number, unit, and branch of service on all pages of chart. Be sure cover sheet is complete and turn in to the Medical Records Office.
- e. Take TPR and BP and record.

3. Birnicle List.

- a. Follow the procedure for the Admission of Patient.

4. Discharge of Patient.

- a. Have patient strip bed and clean unit.
- b. Close out Nurses Notes, put chart in order, and turn it in to the Medical Records Office

5. General. Prior to 0930 daily a list of all admissions and discharges during the previous 24 hours will be turned in to the Medical Records Office in order that the Morning Report of the Sick can be prepared.


J. L. KITMILLER
LT, MC, USN