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T-AP 110/HLH:mo  
SHIPINST 3121.1  
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USNS GEN. JOHN POPE - SHIP'S INSTRUCTION 3121.1

From: Master, USNS GEN. JOHN POPE (T-AP 110)  
To: All Ship's Complement

Subj: Emergency Evacuation Plan

Ref: (a) COMSTS INSTRUCTION P3120.2C - 1-5-10  
Encl: (1) USNS GEN. JOHN POPE - COMILDEFT INSTRUCTION 3121.1

1. Purpose. In keeping with the policy of COMSTS, this ship must be prepared to conduct safely, expeditiously and creditably its portion of the waterborne phase of any local emergency evacuation of non-combatant personnel from a foreign country. This plan has been developed to insure this readiness. It must be remembered, however, that no fixed plan can cover all foreseeable situations and circumstances. Hence, the concepts stated herein are broad and general in nature, and deviation therefrom will be necessary to suit the conditions of the moment.
2. Definition. Local emergencies are defined as conditions which develop in or between countries as a result of internal disturbances or imminences of hostilities, which make the evacuation of U. S. non-combatants and certain foreign nationals necessary. This condition presupposes a situation in which sufficient time exists to permit the orderly withdrawal of non-combatant personnel, as opposed to a general evacuation conducted on an all-out emergency basis.
3. Background. Under emergency conditions it can be assumed that:
  - a. Little, if any, information relative to number of evacuees and composition of family units to be embarked, will be available.
  - b. Evacuees may be civilians of all ages and both sexes, or a combination of all of these.
  - c. Evacuation may occur in a port or area where there is no assigned MSTs representative or other representative familiar with billeting problems and ship's capabilities.
  - d. The ship will be informed by competent authority of the representative, consular or military with whom official business will be conducted in the port or area of local emergency when no MSTs representative is present.
  - e. Troop compartments will be adapted for berthing of both sexes, in addition to cabin spaces. Young children and elderly evacuees will be given cabin priority.
  - f. Pets will not be carried.

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4. Action. This plan will be used once a local emergency has been declared by higher authority, and evacuation action is directed by the operational commander.

a. The following information will be transmitted to the operational commander and the MSTS office, or other representative of the affected area, as soon as evacuation action is directed:

	<u>Special Emergency</u>	<u>Immediate Emergency</u>
Cabin capacity	224	224
Compartments (female)	2125	2521
Compartments (male)	1464	2020
Hospital	<u>81</u>	<u>81</u>
Total:	3894	4846

b. The Master will see that all passengers are properly provided for; that an all-out effort is made by the ship's crew, showing courtesy and extending assistance where needed, in embarking and caring for evacuees.

c. COMILDEPT. The Commanding Officer, Military Department will maintain direct liaison with the Master while executing evacuation plan implemented on enclosure (1). He is responsible for the berthing of evacuees and patients, for their shipboard indoctrination, and for providing them with lifejackets and boat station assignments. In the event that evacuees exceed the number of berths available, he shall arrange double assignments to single berths, and the separation of male and female passengers. He shall coordinate feeding hours with the Chief Steward and shall prepare and issue the necessary boarding cards and information sheets regarding the ship's services and limitations. The medical officer will receive and treat casualties in accordance with the ship's medical department organization plan.

d. First Officer. The First Officer shall assist the Master in planning and directing the rapid embarkation of evacuees. He shall prepare for emergency evacuations by rigging booms, floats, cargo pallets and lifeboats, as appropriate. He shall advise the Master regarding number of crew required to assist in the evacuation, as well as assistance of the Chief Engineer in devising special rigs. He shall plan the best methods of embarking patients and evacuees such as via side ports, by means of cargo booms and pallets, or in lifeboats.

e. Chief Engineer. The Chief Engineer shall assist the First Officer, as directed by the Master, in fabricating rigs required to facilitate boarding of evacuees and patients.

f. Chief Steward. The Chief Steward shall provide linens, blankets and berthing for evacuees. He shall also provide adequate meal servings to accommodate all on board.

g. Purser. The Purser shall assist the COMILDEPT as directed by the Master. He shall provide assistance in matters such as the count and identification of evacuees.

  
H. L. HEINZ