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DEPARTMENT OF THE NAVY

MILITARY SEA TRANSPORTATION SERVICE, PACIFIC AREA

MAY 6 1966

FORT MASON

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SAN FRANCISCO, CALIFORNIA 94129

6 May 1966

MASTER

MEMORANDUM POPE T-AP 110

From: Director, Training Division, Industrial Relations Office
To: Master, USNS POPE (T-AP 110)

Subj: Lifeboat training aboard USNS POPE; requirements and procedures for establishing

1. Lifeboat Training will be conducted aboard the USNS POPE for 20 crew members from 9-18 May 1966 as requested.
2. Selected crew members must have 90 days sea time shown in their Continuous Sea Service Book.
3. Due to the intensive classroom work required, and in order to not penalize other students, those who fall into any of the following conditions will be immediately dropped from the class:

- a. absence of 2 or more hours from instruction
- b. repeated tardiness
- c. failure to pass a final-type examination (given on the fourth day of instruction)

4. It is requested that the following be provided by the USNS POPE:
 - a. Personnel. A qualified lifeboatman to be utilized in instructing the boathandling portion of the instruction.
 - b. Equipment.
 - (1) Classroom & chairs
 - (2) Blackboard
 - (3) 16 mm movie projector & screen
 - (4) Paper & pencil for each student.
 - (5) Full compliment of lifeboat equipment to be displayed on a table.
 - (6) Lifeboat mast & sail with wooden step.
 - (7) A lifeboat with 12 oars.
 - c. Typewritten list (4 copies) of students names and positions

5. The instructor, John Davis, Boatswain, will come aboard on Monday, 9 May to set up the classroom and equipment, provide instruction to the person selected as the boathandling instructor, conduct a 1 hour introduction of the course to all students, and coordinate additional matters as required.

6. Students will be broken down into 2 groups. Following is a tentative schedule:

MONDAY, 9 May:	<u>AM</u> MSTSPAC Lifeboat Instructor aboard for final arrangements
	<u>PM</u> 1300-1400 Initial instruction & study assignment to <u>all</u> students.
TUESDAY, 10 May THRU	<u>AM</u> 0800-1130 Group I - Classroom Instruction
TUESDAY, 17 May (less Sat&Sun)	<u>AM</u> 0800-1130 Group II- Practical Boathandling
	<u>PM</u> 1200-1300 Group I - Practical Boathandling
	<u>PM</u> 1300-1400 Group II- Classroom Instruction
WEDNESDAY, 18 May	<u>AM</u> 0800-1130 Group I & II - Written examination conducted by U. S. Coast Guard
	<u>PM</u> 1230-1600 Group I & II - Practical Boathandling Exam conducted by U. S. Coast Guard

END OF COURSE

7. As previously agreed, approximately 6 civilian marine personnel from Marine Placement & Receiving Branch (MP&RB) will attend the Lifeboat School aboard the USNS POPE.

J. P. Clark
J. P. CLARK

Copies to:

Instructor, MSTSPAC LB School
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Mr. McGee, 3/0, USNS POPE