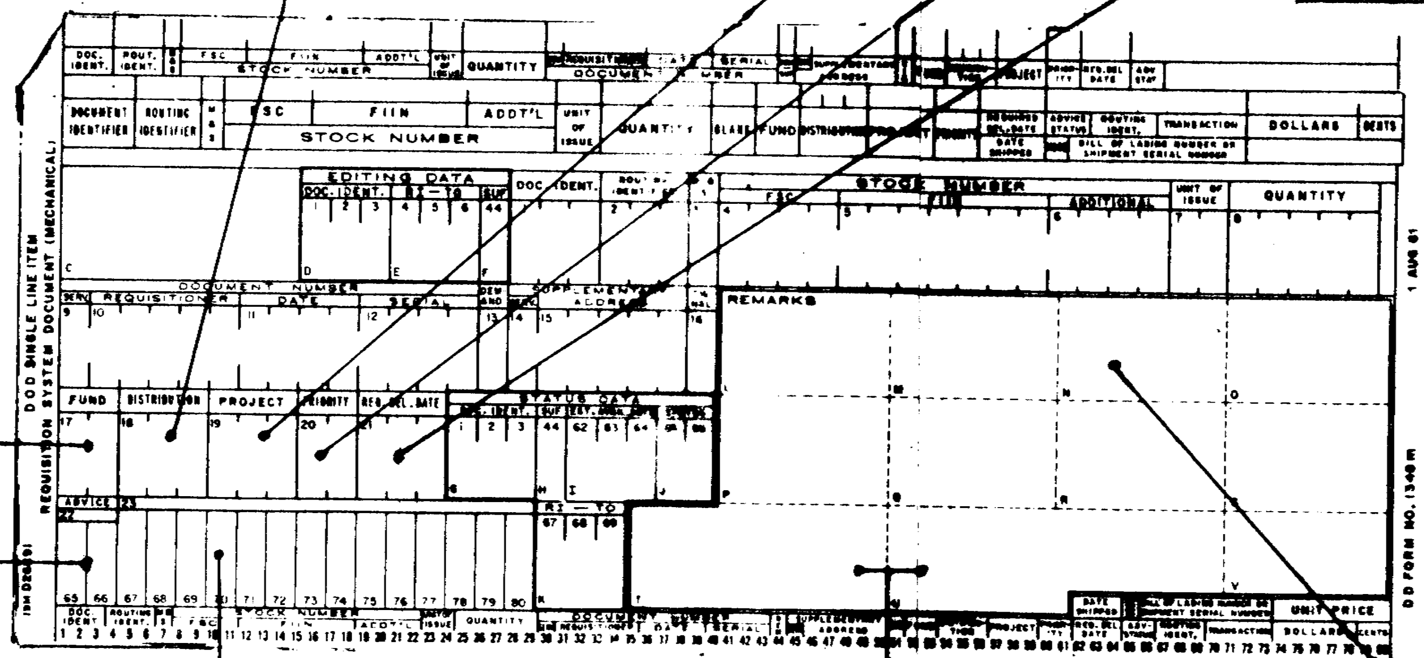
BLOCK 17 FUND CODE
Enter appropriate code as assigned by the Services.
(See Chapter 5)

BLOCK 18 DISTRIBUTION CODE
When applicable, enter the alpha code of the Activity to receive status information in addition to the Requisitioner or Supplementary Addresses. Enter account code, i.e., "1" for NSA or "2" for APA and enter alpha Cognizance Symbol. (See Appendix 3).

BLOCK 19 PROJECT CODE
Enter the appropriate code. (See Appendix 8.)

BLOCK 20 PRIORITY
Enter the appropriate Issue Priority Designator. (See Chapter 7)

BLOCK 21 REQUIRED DELIVERY DATE
Will normally be left blank. An entry will be made only under certain conditions. When an entry is made, it will be a Julian Date Entry. (See Chapter 7).



BLOCK 22 ADVICE CODE
Enter the applicable advice code to convey instructions to the supply source. When code is not required, leave blank. (See Appendix 1).

BLOCK 23
An entry will not be made in this block.

BLOCKS T AND U
An entry will not be made in these Blocks on the original card.
Enter unit price and total price on copies.

BLOCKS L THRU S AND V
Enter any additional requisition data for which no code or combination of codes in Blocks 1 thru 22 or Columns 1 thru 66 will suffice.

REQUISITION DATA ENTRIES (MANUAL)

BLOCK A SEND TO
Enter name and address of activity to whom the Requisition is being submitted.

BLOCK 2 ROUTING IDENTIFIER CODE
Enter appropriate code indicating the source to which the Requisition is submitted. (See Appendix 10).

BLOCK 3 MEDIA AND STATUS CODE
Enter the appropriate code indicating the type of status required; the activity to receive status; and the communication method by which status is to be transmitted. (See Appendix 6).

BLOCK B REQ. IS FROM
Enter name and address of activity submitting Requisition.

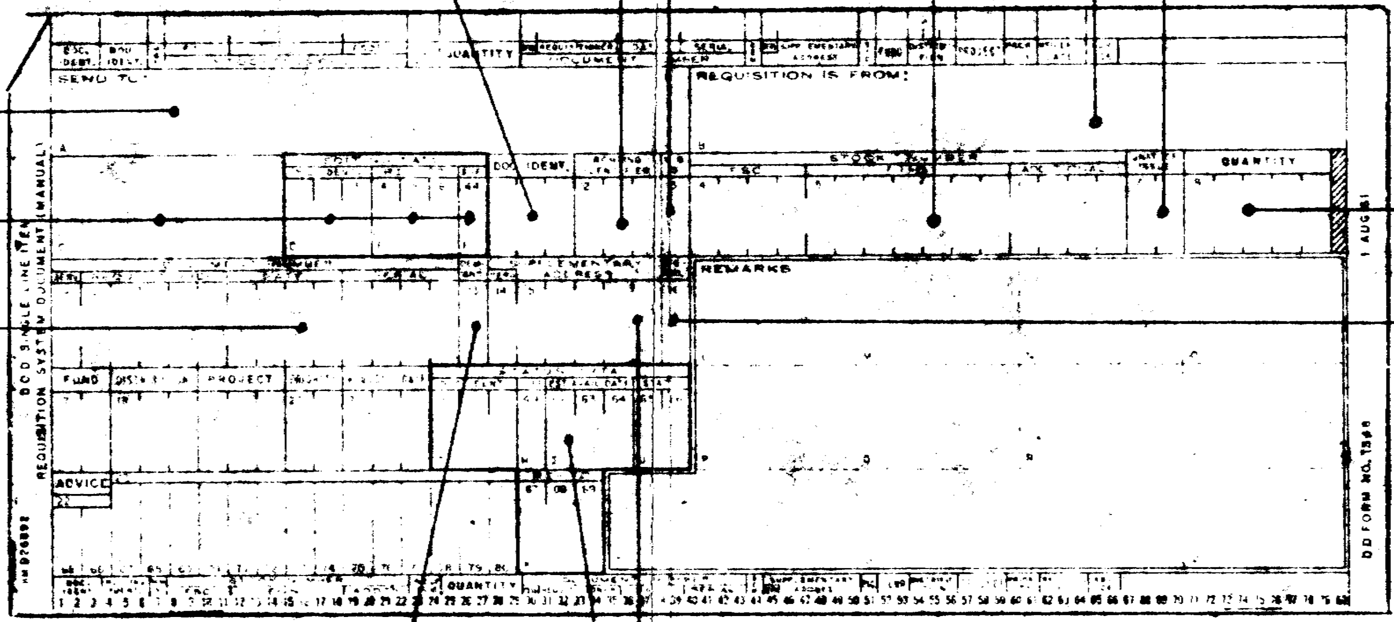
BLOCK 7 UNIT OF ISSUE
Enter two letter abbreviation as shown in the applicable catalog or stock lists. (See Appendix 23).

BLOCKS C THRU F
Not to be used by Requisitioner

BLOCK 1 DOCUMENT IDENTIFIER CODE
Enter appropriate code applicable to a Requisition. (See Appendix 4).

BLOCKS 4-6 STOCK NUMBER
Enter Stock or Part Number of identification data when applicable. (See Appendix 15).

BLOCK 8 QUANTITY
Enter quantity being requisitioned.



BLOCKS 9-12 DOCUMENT NUMBER
Identify the Service, the Requisitioner, the Requisition Date and the Requisition Serial Number as follows:

a. Service - Enter appropriate Service Code relating to Requisitioning.

b. Requisition - Enter the coded address assigned by the Service to the account or activity authorized to requisition material.

c. Date - Enter last digit of the calendar year and the Julian Day of the year.

d. Serial Number - Enter the numeric serial number of the Requisition. (See Appendix 24).

BLOCK 13 DEMAND CODE
Enter appropriate Demand Code. (See Appendix 13).

BLOCKS G THRU K
Not to be used by Requisitioner

Block 19 PROJECT CODE
Enter the appropriate Project Code. (See Appendix 8).

BLOCKS 14 AND 15 SUPPLEMENTARY ADDRESS
When applicable, enter the coded address of the "Ship To" or "Bill To" point or the locally assigned code to be perpetuated on the document as follows:

a. Service - Enter appropriate Service Code or "Y" for internal transactions.

b. Address - Enter coded address assigned by the Service or a local code as applicable.

(See Appendix 5).

BLOCK 16 SIGNAL CODE
Enter appropriate code to identify the elements on the Requisition which represent the "Ship To" and "Bill To" activity. (See Appendix 12).

REQUISITION DATA ENTRIES (MANUAL)