

TAP 110/RC:js  
5100/12000  
23 January 1968

From: First Officer  
To: Master, USNS GEN. JOHN POPE (T-AP 110)  
Subj: Departmental Safety Meeting; report of  
Ref: (a) CMPI 5100

1. In accordance with reference (a), the semi-monthly departmental safety meeting of the Deck Department was held from 1000 to 1015 hours on this date. The meeting was presided over by Mr. Collinge, First Officer, and the attendance was 30 men.
2. No injuries or lost time accidents since the last safety meeting were reported.
3. No safety hazards or deficiencies were reported.
4. The topic of discussion at this meeting was the working and maintenance of lifeboats and life saving equipment.
5. Following this meeting a moral leadership discussion was held with the same men in attendance. The duties and responsibilities of the members of a reduced steaming crew were discussed.

  
RENNIE COLLINGE

cc:  
Chief Engineer  
Chief Steward  
Purser  
File