

USNS GEN. JOHN POPE (TAP 110)

9 FEBRUARY 1967

(Date)

From: Master, USNS POPE (TAP 110)

To: JAMES W. MACALLISTER 165-4

Subj: Abuse of sick leave

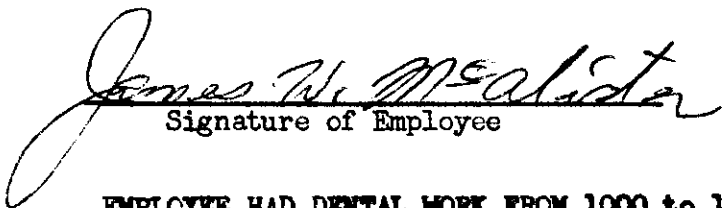
Ref: (a) CMPI 630.3-3 c

1. Indications exist that you may be abusing your sick leave privileges. Accordingly, you will be required to submit medical certification of each request for sick leave in the future, regardless of the length of time involved, before sick leave will be approved.

2. If you fail to submit medical certification you may be denied sick leave, and if warranted, you may be disciplined for absence without leave.


WM. H. CUNNINGHAM, 1st Officer

By direction of the Master


Signature of Employee

EMPLOYEE HAD DENTAL WORK FROM 1000 to 1500, 8 Feb. 67

Department Head sign, deliver original
to employee, retain copy.