

M&R OVERTIME AUTHORIZATION REQUEST

MSTS FORM 5390/3 (REV. 7-63)

REQUEST NO.

T-AP 110 68-

DATE

29 August 1967

FROM:

Master, USNS GEN JOHN POPE (08710)

TO:

Commander Military Sea Transportation Service, Pacific

INSTRUCTIONS

1. The above "REQUEST NO." will consist of the bow number and two digits representing FY followed by a sequence number of the request. (Example: T-AK 264 64-16.)
2. Cost of work covered by this request is chargeable to Account 5180 only after this form has been approved by cognizant Maintenance and Repair Officer.
3. Submit three copies when cost estimate is less than \$1000, four copies if cost estimate is above \$1000. Cognizant command will retain one copy and return approved (two or three) to applicable ship. Upon completion of the work, the "COMPLETION REPORT" section shall be prepared. After preparation of this section one copy shall be retained aboard ship and one or two copies (as applicable) returned ashore. The work shall be inspected by an Assistant Port Engineer as indicated on this form. When costs exceed \$1000, one copy fully executed shall be forwarded to COMSTS.

DESCRIPTION OF WORK

Install thirty newly acquired lockers to replace deteriorated lockers in crew quarters.

ESTIMATED MAN HOURS

70

ESTIMATED COST

\$230.00

MASTER (Signature)

H. L. HEINZ, Master

APPROVAL

FROM:

Commander Military Sea Transportation Service,

TO:

Master, USNS

OVERTIME FUNDS (Account 5180)

M&R PROJECT NO.

1. The overtime funds requested are hereby approved for completion of the above M&R project. The project number indicated will be used to identify all overtime work. Material costs will be borne by ship's operating budget. Funds not required to complete this work will not be used for other work unless specifically approved as another M&R project.

ASSISTANT PORT ENGINEER (Initials) DATE

M&R OFFICER (Signature)

☐ APPROVED

☐ DISAPPROVED *

DATE

By direction

COMPLETION REPORT

☐ The above M&R project was completed.

DATE COMPLETED

OVERTIME EXPENDITURE

MATERIAL COST

☐ The above M&R project will not be completed because:

* Explanation required:

MASTER (Signature)

INSPECTION REPORT

The above M&R project was inspected this date and found to be satisfactorily completed.

DATE

ASSISTANT PORT ENGINEER (Signature)