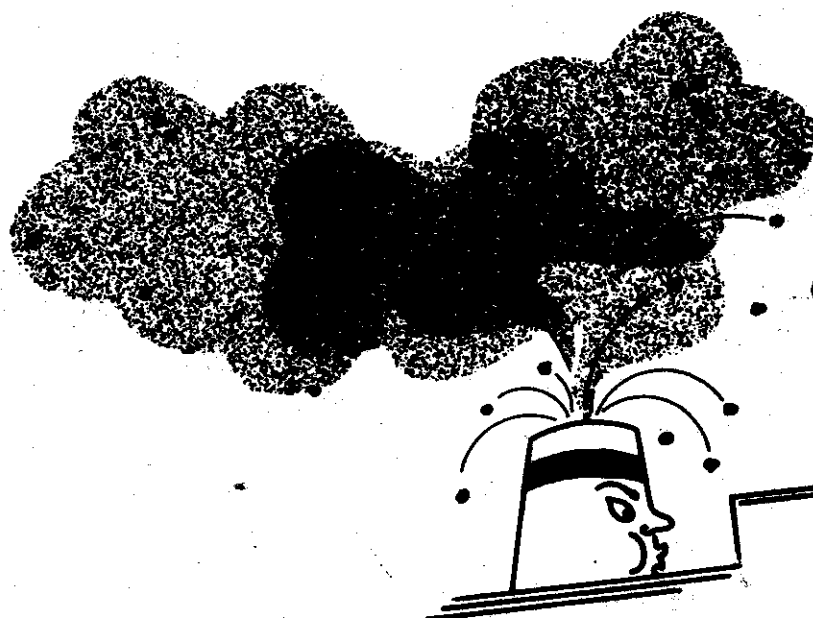


# MILITARY OCEAN TERMINAL, BAY AREA

## BOARDING BULLETIN



*before blowing tubes  
please*

*turn to page 13  
paragraph 4*

### EMERGENCY CALLS

	OAB	NSCO	ALA FACILITY
AMBULANCE	2161	5111	222
FIRE DEPARTMENT	117	333	17
POLICE	3080	6576	400
INFORMATION	2118	5112	301

*Please return this bulletin to the Pier Supervisor's Office prior to departure*



MILITARY OCEAN TERMINAL, BAY AREA  
WESTERN AREA, MILITARY TRAFFIC MANAGEMENT AND TERMINAL SERVICE  
OAKLAND ARMY BASE  
OAKLAND, CALIFORNIA 94626

In reply refer to  
MTW-0-10

SUBJECT: Boarding Bulletin

15 Feb 66

TO: Commanding Officers/Masters of Vessels  
Berthed at MOTBA Facilities

1. Welcome to Military Ocean Terminal, Bay Area, hereafter referred to as MOTBA. MOTBA is a consolidation of Government-owned water terminals within the Bay Area and encompasses the pier facilities of the Oakland Army Base (OAB), Naval Supply Center, Oakland (NSCO), and Alameda Facility, NSCO.

2. For purposes of identification, MOTBA is designated as follows:

a. MOTBA North - Oakland Army Base Pier 6 (Berths East and West), Pier 6 1/2, Pier 7 (Berths East, Center and West) and Pier 8.

b. MOTBA South - Naval Supply Center North Marginal Wharf (Berths A, B-1, B-2 and C), Pier 4 (Berths D, E, F and G), and Pier 5 (Berths H, I, J and K).

c. MOTBA East - Alameda Facility, NSCO (Berths Alpha, Bravo, Charlie and Delta).

3. This Boarding Bulletin summarizes for Commanding Officers, Masters, and others concerned, the current instructions and regulations applicable to vessels berthed at MOTBA. Instructions contained herein shall in no way preclude compliance with Army, Navy or Coast Guard Regulations, or directives issued by other duly constituted authority.

4. Suggested changes to this Bulletin may be submitted to the Commander.

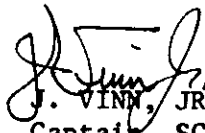
  
J. VINY, JR.  
Captain, SC, USN  
Commanding

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## CHAPTER I

### ARRIVAL INSTRUCTIONS

1. Vessels berthed at MOTBA facilities are located in Security Areas. Personnel entering or exiting these facilities should conduct themselves in an orderly manner. No loitering is permitted on piers, wharfs, or in transit sheds or warehouses.

2. Request that the Master or his representative deliver MOTBA shipping documents and plans covering cargo for discharge at MOTBA to the Boarding Officer or his representatives. If documents are not immediately available, deliver them as early as possible to the Pier Superintendent's Office.

3. At MOTBA South or East, a Naval Supply Center Security guard will board your vessel upon arrival to acquire the following:

a. USNS-SS Ships

(1) Four copies of signatures of ship's officers authorized to sign property passes.

(2) Four copies of complete crew rosters. Any changes occurring in your crew roster while berthed at MOTBA South or East must be reported to the Security Officer, Bldg. 848 (NSCO Ext 5713), or on Saturdays, Sundays, and holidays to the NSCO Command Duty Watch, Bldg. 321-1 (Ext 5713).

b. USS Ships. Four copies of signatures of ship's officers authorized to sign property passes.

4. A cargo net shall be securely placed under the ship's gangway to prevent injury to personnel in the event of a structural failure of the gangway.

5. To prevent loss of cargo, a save-all net shall be rigged by the Stevedore Contractor or the Civil Service Stevedores abreast of holds where cargo is being loaded or unloaded.

6. Rat Guards are Mandatory.

a. All ships are required to install rat guards IMMEDIATELY upon docking on ALL lines connected to the pier, in addition to taking safeguards and sanitation precautions to prevent the entry and existence of rodents aboard ships.

b. Rat guards will be at least three feet in diameter. Such guards must be well away from the dock and have no openings through which rats may gain access to the vessel or the pier. If the central hole of the guard is not completely filled with lines, the free space should be stuffed with cloth. A space large enough to admit a man's thumb will admit a rat. When several lines are enclosed by one guard, they should be lashed together and any free space stuffed with cloth.

c. In the event of unsatisfactory guarding, rat guards will be installed by MOTBA with all costs accruing against the account of the vessel operator.

7. Anchors will be raised immediately after the vessel is made fast to the pier.

8. Insurance lines are required on the offshore side, fore and aft, immediately after each vessel is made fast to the pier.

9. Spraying, painting, and other activities which will interfere with vessel loading or unloading operations are prohibited.

10. A ring buoy with hand line is required at all gangways.

11. Cluster lights (four lights) must be provided for each working hatch.

12. Vessels requiring fumigation are to contact the Quarantine Station of the U. S. Public Health Service, San Francisco, 556-2062.

13. No foreign-grown plants or meats or vegetables can be put ashore on the continental limits of the United States unless a permit has been obtained from the Department of Agriculture, 557-1527.

14. A Civil Service Marine Cargo Specialist will be assigned to your ship for the purpose of maintaining liaison with your ship's officers. He will direct the loading, discharging, shoring, lashing, and measuring operations.

15. Smoke and soot originating from vessels berthed at MOTBA are a continuous and expensive problem, both to the Government and to the thousands of military and civilian personnel who work and live near the MOTBA piers. The problems of the ship's engineer and the necessity for blowing tubes periodically are recognized, but damage can be minimized by following the control measures established in Para 4, Chapter VI.

16. Excessive and unnecessary noise has also been a troublesome problem. One of the principal contributing factors has been the use of weather deck loudspeakers on vessels. It is requested that while berthed at MOTBA vessels restrict the use of weather deck loudspeakers, particularly after working hours.

## CHAPTER II

### SHIP MOVEMENTS

1. Except in emergencies, vessels shall not enter or leave MOTBA, maneuver, take berth, or shift and berth without the assistance of an authorized pilot and the immediate availability of a tug.

2. All vessels shall have at least one anchor ready to let go in case of an emergency.

3. Arrangements for sailing and shifting of USNS and USS vessels will be accomplished with Port Service Office, Treasure Island.

4. All vessels berthing at MOTBA will have in readiness on board a security detail. This detail will be available for securing floating equipment or performing other tasks of an emergency nature. This detail will be subject to call from the MOTBA Vessel Control Section or the MOTBA Command Duty Officer.

5. Line Handlers.

a. USS Vessels. Line handlers for the docking and undocking of USS ships at MOTBA are provided by other USS vessels. USS ships will be requested to provide line handling parties, as needed, consisting of one petty officer and eight men. The MOTBA Vessel Control Section or the MOTBA Command Duty Officer will request these services.

b. USNS and Commercial Vessels. Line handling parties will be made up of men provided by the MOTBA Stevedore Contractor or MOTBA Civil Service employees.

6. Prior to departure of a MSTS vessel, the Supply Officer will give the Pier Superintendent or his representative a record of ships stores taken aboard during the period docked at MOTBA. It is required that this information be expressed in terms of long and measurement tons for the following:

- a. Dry provisions.
- b. Reefer provisions.
- c. General stores (GSM).

## CHAPTER III

### PASSES, PROPERTY OR PERSONNEL

#### 1. Identification at Gates.

##### a. MOTBA North.

(1) Armed Forces Identification Cards printed in Green Security Type Ink will be honored. Enlisted personnel of the Navy are also required to have Liberty Cards.

(2) Armed Forces Identification Cards printed in Red Security Type Ink will be honored if the holder of the card is in an active duty status, and in possession of a copy of his active duty orders. The card will not be honored as a pass otherwise.

(3) Crew Members. A crew pass is required in addition to a validated U. S. Merchant Marine's Document, Port Security Card, or a MSTS Clearance Pass to permit crew members to enter and leave the security area. Necessary crew passes may be obtained from the Pass Office, Bldg 61 (Ext. 2436).

(4) Government Agents (FBI, Defense Department, Civilians, etc.) must show an official identification card.

(5) All other personnel must obtain visitors passes from the Pass Office, Bldg 61 (Ext. 2436).

##### b. MOTBA South and East.

(1) Armed Forces of the United States Identification Cards printed in Green or Gray Security Type Ink will be honored as a pass. Enlisted personnel are also required to have Liberty Cards.

(2) Armed Forces of the United States Identification Cards printed in Red Security Type Ink will be honored if the holder of the card is in an active duty status, and in possession of a copy of his active duty orders. The card will not be honored as a pass otherwise. Such personnel will be processed in the same manner as prescribed for civilian visitors.

(3) Civilian Personnel. A crew pass is required in addition to a validated U. S. Merchant Mariner's Document, Port Security Card, or a MSTS Clearance Pass to permit crew members to enter and leave. Necessary crew passes may be obtained from NSCO Police Branch (extension 6285).

(4) Civilian Personnel of the U. S. Navy, Marine Corps, Coast Guard, Army, or other Government agency on official business may be admitted upon presentation of official identification badges or passes issued by their activities.

NOTE: Civilian personnel engaged in waterfront occupations - longshoremen, stevedores, etc., will not be permitted in NSCO unless in possession of a U. S. NSC, Oakland (orange), Waterfront Identification Badge.

(5) Government Agents (FBI, Defense Department, Civilians, etc.) must show an official identification card.

(6) Civilian Working Parties or gangs may be admitted with vehicle on a single visitor's pass after determination that the group is a working party for the Naval Supply Center or ship berthed at the Center. If entrance is required only once, the NSCO Duty Officer (ext. 5713) shall be notified prior to their anticipated arrival. Where the same persons will be coming in frequently, temporary passes should be obtained from the Pass Office. When a single visitor's pass is used for a group, the vehicle bringing in the workers shall leave via the same gate, and the number of workers aboard at time of departure must be the same as at time of entrance, unless the driver presents a memorandum from the Security Officer or the NSCO Duty Officer authorizing departure with a different number. All persons in such groups must have on their person valid Department of Defense Identification Cards, or United States Coast Guard Port Security Cards.

(7) Temporary passes to other civilian personnel may be issued in some instances. Applications should be cleared by the Officer of the Deck of your ship.

(8) Unofficial Visiting on the Naval Supply Center.

(a) Casual visiting is not allowed at the Naval Supply Center.

(b) Dependents of officers and enlisted personnel of the Armed Services are admitted if they have photo identification cards. Dependents of military personnel who do not possess the appropriate identification card may make application at the Military Personnel Division, Building 321 (ext. 6911).

(c) Visitors accompanied by a commissioned or warrant officer of the Armed Services, or by a Merchant Marine Officer whose ship is berthed at MOTBA South or East, are not required to have an identification card provided the officer will be in the company of, and responsible for, such visitors during all the time they are on Navy premises. Guests of officers may enter at any time.



(d) Guests of enlisted personnel attached to a ship berthed at NSCO may be admitted upon written or oral authorization from the Officer of the Deck of the ship. Such guests may not be on the Center after the closing of the Enlisted Men's Club.

(e) Unaccompanied visitors may be admitted in some instances, if requested by the Officer of the Deck of your ship, and approved by the NSCO Duty Officer (Extension 5713).

(9) Entering by Boat. Civilians boarding a vessel at MOTBA South or East via boat are not authorized to enter the Naval premises without a proper pass, unless accompanied at all times by an officer. Ship's boats operating in NSCO waters shall not discharge or load passengers except at small boat landings or ship's gangways.

## 2. Property Passes.

a. Ship's personnel should be advised that all personal property parcels may be physically inspected before removal from MOTBA is permitted. Property passes for public property should be issued only by the ship's officer having cognizance over the material.

b. Any ship berthed at MOTBA South or East, not having the prescribed Property Pass forms (NAVSANDA 155), may request them from NSCO (ext. 6421) or Alameda Facility (523-4252, ext. 400).

c. Any ship berthed at MOTBA North not having the prescribed Property Pass forms (DA Form 1818) may request them from Oakland Army Base (ext. 2436).

3. Cameras. Shipboard personnel (military or civilian) may carry cameras and film between their ship and the gates.

a. Civilian personnel are permitted to have cameras or film in their possession at MOTBA South or East only if they have the written permission of the NSCO Security Officer or the NSCO Command Duty Officer. At MOTBA North, the property pass alone will suffice.

b. Picture taking is STRICTLY PROHIBITED on all Government property.

4. Firearms. Commissioned officers are authorized to bring aboard and take ashore unloaded personal and official firearms. Enlisted men with written permission of the NSCO Security Officer for MOTBA South or East, the OAB Provost Marshal for MOTBA North, or an officer attached to his ship who is authorized to sign property passes, may carry unloaded personal firearms only between the ship and the gate. Enlisted men (such as guards and Military Police) are authorized to carry official firearms in the line of duty. Civilians, except civilian law enforcement officers, mail and bank guards, must have written permission of the NSCO Security Officer or the OAB Provost Marshal to bring firearms into Government areas.

5. Ammunition. A reasonable amount of ammunition will be permitted to personnel authorized to carry firearms. NO AMMUNITION WILL BE CARRIED IN WEAPONS OR MAGAZINES (CLIPS) AT ANY TIME EXCEPT BY THOSE PERSONS IN AN AUTHORIZED DUTY STATUS UNDER ORDERS.

6. Intoxicating liquors may not be taken through the gate except by a commissioned officer of the Armed Forces, when part of a consignment listed on an invoice.

7. INTOXICATED personnel will be held at the gate by sentry until the appropriate ship is notified to provide a suitable escort.

8. Cigarettes. Personnel of vessels berthed at MOTBA may take two cartons of tax free cigarettes ashore. Any amount over two cartons must be covered by a Customs receipt or they will be confiscated.

## CHAPTER IV

### VEHICLE REGULATIONS

1. No private vehicle is permitted on Government property unless the driver possesses a valid driver's license, and can show evidence of the required insurance coverage to conform with insurance requirements of California State laws.
2. Any vehicle entering or leaving OAB, NSCO, or Alameda Facility is subject to being stopped and searched by security personnel.
3. MOTBA areas are restricted. The driving or parking of private vehicles in these areas is prohibited.
4. MOTBA may provide parking facilities within the restricted area for the Commanding Officer and Executive Officer of ships berthed at MOTBA. Other personnel must park outside the restricted area in spaces not marked reserved.
5. Queries concerning vehicle regulations should be referred to:
  - a. Extension 2436 at OAB.
  - b. Extension 6421 at NSCO.
  - c. Extension 500 at Alameda Facility (523-4252).

## CHAPTER V

### TRASH AND GARBAGE

1. THE FOLLOWING EXCERPTS FROM THE AGRICULTURE CODE, STATE OF CALIFORNIA (Chapter 4, paragraphs 286.1, 286.2 and 286.3) ARE FURNISHED FOR YOUR INFORMATION AND COMPLIANCE:

"286.1 It is unlawful to throw, discharge, deposit, remove or carry garbage, or cause, suffer, or procure garbage to be thrown, discharged, deposited, removed or carried from any vessels, aircraft, or any other vehicle into any territorial waters, or onto land within the State, except for immediate burning in incinerator or approved treatment or approved disposal . . ."

"286.2 It is unlawful to retain or maintain garbage on vessels, aircraft, or other vehicles within the State, except in tightly closed containers or receptacles . . ."

"286.3 Where means of incineration of, or other approved processing for garbage are not available aboard vessels or aircraft in the State, the Master or other person in charge of such vessels or aircraft shall provide containers or receptacles with tight-fitting covers in which the garbage shall be retained while within the territorial waters of or on the land in California pending incineration or approved treatment . . ."

2. Vessels berthed at MOTBA North.

a. USNS and USS.

(1) Garbage will be placed on the pier at 0700 hours every day except Sunday. Ship will separate wet and dry garbage and will render assistance to garbage handlers. Clean pier after disposal.

(2) Trash boxes located on the pier apron are provided for disposal of ordinary trash accumulated aboard USNS, MSTs vessels only while docked at MOTBA North. Under no circumstances will garbage or flammable material such as contaminated rags, empty paint cans, paint cans, paint residue, etc., be placed in the trash boxes.

b. Commercial Vessels. All arrangements must be made by the vessel by calling the Oakland Scavenger Company, 832-3412. Garbage will not be removed from vessel until arrival of the garbage truck. Ship will render assistance to garbage handlers and clean up pier after garbage disposal. Dry and wet garbage is to be separated.

3. Vessels berthed at MOTBA South or East.

a. Trash and Garbage Disposal Areas are conveniently located at each pier for disposing of your ship's containers, properly marked to receive specific materials, and ships shall segregate trash, garbage, and salvage material accordingly. Those having covers will be kept closed at all times except when depositing waste. Waterfront cleanliness is of prime importance; therefore, in the event that containers in the immediate area become filled, ships shall use the nearest available containers. Containers marked GARBAGE are to receive only food refuse as this material must be cooked prior to final disposal by sanitary fill methods.

b. Cleanliness. Masters or Commanding Officers of vessels berthed at MOTBA piers are responsible for the cleanliness of seawalls and pier spaces abreast of their ship and the areas where they dispose trash and garbage at the vessel's berth. MOTBA is responsible for the cleanliness of pier aprons when the clutter results from work done by stevedores or MOTBA personnel.

## CHAPTER VI

### SAFETY

1. Navy General Order No. 19 places the Commanding Officer of ships, craft, or all units of the Navy at a component activity of a Naval base subject to the orders of the Commanding Officer of the activity for the observance and enforcement of local safety regulations.

2. The services of the MOTBA Safety Officer, OAB, Extension 2129, are available to personnel of all ships while berthed at MOTBA.

#### 3. Ship-to-shore Water Connections.

a. When vessels are moored to piers and connected to the fresh water mains, every precaution must be taken to prevent contamination of the fresh water supply ashore. No sea valves shall be opened or pump pressure applied which will tend to back up salt water or contaminated fresh water into the shore mains.

b. Ship-to-shore water connections for all ships berthed at MOTBA piers will be made by the Public Works Department personnel (NSCO Ext. 5502). Unauthorized personnel tampering with water supply facilities will be subject to disciplinary action.

c. Although back-flow prevention will be employed as protection, no connection of ship's fire and flushing systems to potable-water supply facilities may be made except in emergency or under the following conditions:

(1) For flushing the firemain to kill marine growth as prescribed in BUSHIPS Tech Manual, Article 88-827 (U. S. Navy ships only).

(2) As absolutely necessary after every effort has been made to maintain at all times the necessary pressure and volume of fire and flushing water by the use of a regularly operated ship's emergency diesel-operated pumps.

#### 4. Blowing of Ship's Boiler Tubes.

a. MOTBA North. Blowing of tubes by vessels berthed at MOTBA North is prohibited at all times.

b. MOTBA South and East. Blowing of tubes by vessels berthed at MOTBA South or East is prohibited, except for USS and USNS ships, and these only AFTER approval has been obtained from the Security Officer (Ext. 5713) during normal duty hours, or the Police Branch (Ext. 6421) after normal duty hours.

5. Bilge water, oil or refuse will not be pumped or dumped into the basin. Penalties punishable by fine or imprisonment are provided under the Oil Pollution Act of 1924, and the Refuse Act of 1899 for violation of these laws.

6. Fueling operations will not be conducted by vessels at MOTBA without prior approval of the Chief, Cargo Division (OAB, Ext.3532) who will clear with the pier facilities Fire Chief. Ships requiring Navy bunker fuel will make arrangements by calling Port Services Officer, 392-3931, Ext. 2823.

7. Splash boards must be placed over disposal vent-pipe openings on inboard side of vessel to prevent flushing on pier.

8. Accidents will be reported immediately to the Pier Office, Marine Superintendent, or Pier Superintendent, with all details possible. If none of these persons are available, call:

a. MOTBA North, during duty hours: Chief, Cargo Division  
Ext. 3532, OAB.

b. MOTBA South or East, during duty hours: Asst to Chief,  
Cargo Division, Ext. 6725, NSCO.

c. MOTBA North, South or East, during non-duty hours: MOTBA  
Staff Duty Officer, Ext. 3131, OAB.

9. Welding or burning is not permitted aboard any vessel without prior approval.

a. COMMERCIAL vessels will submit requests for permission to perform burning or welding to the Chief, Cargo Division, Pier 6, MOTBA North (OAB, Ext. 3532) in writing.

b. MSTs vessels will obtain prior approval from the MSTs Fire Marshal.

c. USS ships will obtain prior approval from the NSCO, OAB, or Alameda Facility Fire Marshal.

d. Fire guards, to be furnished by the using agency, will be posted prior to starting any welding or burning operations. Additional fire guards will be posted when work involves a partition, bulkhead, or deck, the opposite side of which is obscured from view.

e. Welding or burning in the vicinity of open hatches or on docks over areas loading cargo will not be permitted at any time except as is necessary to secure cargo fittings or cut wire cable in conjunction with stevedoring operations.

f. Welding or burning is prohibited while the ship is loading flammable liquids, explosives, or other dangerous cargo.

10. Work Performed by Vessel's Personnel.

a. The vessel's personnel shall not be engaged in chipping or scaling or use pneumatic wire brushes in the vicinity of hatches where cargo handling operations are being performed, or engage in any work in trunks or adjacent hatch areas during loading or discharging of cargo.

b. Spray painting or the use of other spray devices is not permitted without specific written permission being obtained from the Chief, Cargo Division, MOTBA (OAB, Ext. 3532).

c. The scrubbing of paint work or the painting aloft over winchmen's heads will not be permitted during loading or discharging operations. The use of fresh paint in the areas adjacent to hatches or companion-ways where personnel are liable to grab or hold shall not be permitted at any time.

d. Stages will not be rigged on the ship's side adjacent to working hatches or in any position overhead of the personnel working the hatches.

e. Vessels will not engage in the exercise of drills or practices that will in any way endanger the personnel engaged in cargo handling operations. Approval shall be obtained during:

(1) Duty hours.

(a) MOTBA South from the Security Officer, Ext. 5713.

(b) MOTBA North from the Fire Chief, Ext. 3200.

(c) MOTBA East from the Fire Inspector, Ext. 400.

(2) Non-duty hours from the MOTBA Command Duty Officer (OAB, Ext. 3131).

11. Dock trials will not be permitted in any degree while cargo operations are being conducted, while passengers are being embarked or debarked, or when there are barges, cranes, or other floating equipment secured to the ship. Request for permission to conduct such trials will be submitted as far in advance as possible to the Chief, Cargo Division, MOTBA (OAB, Ext. 3532).

12. Diving operations will not be permitted without prior permission of the Chief, Cargo Division, MOTBA (OAB, Ext. 3532) or the MOTBA Command Duty Officer (OAB, Ext. 3131). Arrangements must be made to keep the area clear of ships and small craft.



13. Movements of ammunition and explosives will be arranged through the Chief, Cargo Division, MOTBA, with Ammunition Surveillance Office, Western Area, Military Traffic Management and Terminal Service (OAB, Ext. 3481).

## CHAPTER VII

### FIRE PREVENTION

#### 1. VESSEL WHISTLE SIGNAL (required by Port of Oakland).

a. "In the event of fire occurring on board any vessel in the Port of Oakland, except vessels underway, such vessel shall sound five prolonged blasts of the whistle or siren as an alarm indicating fire on board or at the dock to which such vessel is moored. Such signal may be repeated at intervals to attract attention and is not a substitute for, but shall be used in addition to, other means of reporting a fire. The words "Prolonged Blast" shall mean a blast of from four to six seconds duration and which signal shall not be used for any other purpose."

b. Request for permission to conduct whistle tests will be submitted one hour in advance to the Chief, Cargo Division, or, after working hours, to the MOTBA Command Duty Officer.

2. Fire-fighting forces at the scene of the fire shall be under the direction of the OAB Fire Chief (for fires at North MOTBA), the NSCO Fire Chief (for fires at MOTBA South), or the Alameda Facility Fire Chief (for fires at MOTBA East). Command and overall direction shall be exercised by the senior officer present.

#### 3. Smoking.

a. Smoking is prohibited on all barges, piers, wharves, bulkheads and other waterfront facilities of MOTBA, except in areas specifically approved and properly marked.

b. Smoking is further prohibited in cargo compartments and spaces adjacent thereto and on weatherdecks of vessels when moored to piers, wharves or other waterfront facilities controlled by MOTBA.

c. In no case shall smoking, open flames or electric arcs be permitted during the loading or discharging of explosives or flammable liquids, while a ship's tanks are being gas freed, or while a ship is bunkering.

#### 4. Inflammables.

a. Red label material, liquid or gas, except medical supplies or similar materials, which may require inside storage for security reasons, shall not be stored in transit sheds or on piers and wharves. All such material, while being processed for or from shipment, shall be placed in storage areas approved in advance by the Chief, Cargo Division (ext. 3532).

b. Any red label material or other stores that can be considered dangerous or unusually flammable shall not be left on the piers or wharves after normal working hours. If a working party is not present to handle the loading of the stores, Chief, Cargo Division (ext. 3532) shall be notified so that special protective measures can be taken.

c. The fueling and/or de-fueling of any type of equipment on MOTBA piers or wharves is prohibited. Stalled vehicles shall be towed from the pier to a safe area for refueling.

d. Fueling of materials handling equipment aboard ships is prohibited. Fueling of materials handling equipment aboard open-type barges shall be permitted only after special protective measures have been arranged in advance with the Chief, Cargo Division. If barge contains highly combustible stores, fueling of materials handling equipment will be prohibited.

e. Fueling of materials handling equipment aboard barges other than open type is prohibited.

## CHAPTER VIII

### SECURITY AND SPECIAL STOWAGE CARGO

1. Security and Special Stowage Cargo. To maintain security and eliminate losses, special handling procedures will be followed in loading and discharging security and special stowage cargo. The Cargo Officer or Senior Deck Officer aboard the vessel and the OAB, NSCO or Alameda Facility Police Branch, as appropriate, will be notified as far in advance as possible prior to the scheduled loading or discharging of classified security cargo and, when necessary, unclassified security and special stowage cargo.

2. Guard Responsibility.

a. When notified by Cargo Division, MOTBA, the OAB or NSCO Chief of Police, as appropriate, will furnish guards for the loading and off-loading of security cargo.

b. When such material has been loaded aboard ship or transferred to private carriers, it shall no longer be the responsibility of MOTBA, but shall become the responsibility of the ship or carrier.

c. Requests for Security Police to act as shipboard guards or off-area escorts will be routed through the Cargo Division, MOTBA North (OAB, ext. 3532), MOTBA South (NSCO, ext. 6725), or MOTBA East (523-4252, ext. 316). Approval of such requests will be granted in exceptional cases only, and services provided will be on a reimbursable basis.

## CHAPTER IX

### TERMINAL CHARGES

#### (CHARGES APPLICABLE TO OPERATORS OF COMMERCIAL VESSELS)

1. The attention of commercial vessel Masters is directed to the fact that certain terminal service charges will be assessed against the vessel operator for the performance of miscellaneous services and detentions such as:

- a. Shifting dunnage.
- b. Cleaning out holds prior to loading.
- c. Shifting any cargo previously loaded.
- d. Detentions of more than 15 minutes caused by failure of vessel's equipment.
- e. Detentions due to other causes for which the vessel is responsible.
- f. Furnishing material for lashing and shoring of vessel operator's cargo and supplies.
- g. Rental of equipment in connection with handling vessel operator's cargo and supplies.
- i. Battening down hatches.
- j. Other services that may be required by the vessel.

2. Handling Lines. A charge is assessed for docking and undocking of commercial vessels. Line handlers are provided by MOTBA and/or the MOTBA contractor.

3. Dockage. Dockage charge is assessed against all vessels operated by commercial steamship companies with the exception of those covered by Time Charter Contract or General Agency Agreement.

4. Wharfage and Terminal Handling Service Charge. There will be a wharfage and terminal handling service charge for commercial cargo and vessel supplies moving across MOTBA piers. Terminal and Stevedore charges will be assessed by MOTBA or the Terminal and Stevedoring Contractor for services rendered.

5. Overtime or Night Shift Differential Rate. MOTBA will assess an overtime or night shift differential for work which is performed at the request of the steamship operator during overtime hours.

6. Gantry and Floating Crane Service. Services of gantry cranes and floating cranes are charged at the prevailing equipment rental rate and will be furnished on request. This will be at the expense of the vessel operator except in cases where use is directed by the Contracting Officer.

7. Stowage and Security Report. The Marine Cargo Specialist assigned to a ship will prepare a Stowage and Security Report and obtain the signature of the Master or his representative. This Stowage and Security Report will serve as the basis for Statements of Charges prepared by MOTBA and presented to the vessel operator for payment.

8. Fresh Water. Fresh water is available for purchase upon request to the pier office. Public Works Department, NSCO, personnel will make all connections although the vessel may be requested to provide fittings and to assist in making the connection. Beginning and ending meter readings will be accomplished and signed for jointly by a ship's officer and a Public Works Department representative. In the event a ship departs before the ending meter reading is made, the next reading will be used as the ending meter reading and the operating line will be billed accordingly.

## CHAPTER X

### TRANSPORTATION

#### 1. Public Transportation.

a. MOTBA South. Bus stops are located at 3rd and E Streets. Buses serve Oakland and San Francisco areas.

b. MOTBA North. Bus stop is located on Bataan Avenue. Buses serve Oakland and San Francisco areas.

c. MOTBA East. Bus stop is located on Webster Street. Buses serve Oakland and San Francisco.

d. Taxi service is available on call. For numbers, see the local telephone book. Generally, upon arrival of vessels, taxis are available at the Passenger Terminal, MOTBA South, Building 123; at MOTBA North, taxis are available outside the pass gate; at MOTBA East, taxis must be called.