

TO : J.C. McRAINEY (FD) (Employee No. 06577)
 via PNBKK, PNBKK, DFD
 FROM : Records Section, PND-TPE/~~Personnel Office-TNN~~
 SUBJECT : Accrued and/or Excess Annual Leave

DATE: FEB. 19. 1969
 REF.No.: PND-RS-69/CC83

This is to inform you that as of 31 Dec. 19 68, your accrued Annual Leave on record is 28.44 days. Please arrange to take not less than - days before -.

Your attention is directed to the Personnel Manual Part One, Chapter "Leaves", Section "Annual Leave", paragraph D.1. ~~Personnel Manual Part One A, Terms of Employment for Regular Laborers on Taiwan, page 6, Article 6/Personnel Manual Part Two, Rules of Employment for Workers on Taiwan, page 6, Article 6.~~ If there is any discrepancy in your leave as stated above, please bring it to the attention of Records Section, PND-TPE/~~Personnel Office~~, TNN within one month as of the date of this notification. If no comment is received from you during this period, it will be assumed that no discrepancy exists.

S. T. Tang

Manager, R/S-TPE/Personnel Manager-TNN

cc: P/File
 File

人事處資料課 通知
 文號：
 日期：

逕啓者：經查據紀錄 台端截至 年 月

日止共積聚特別休假 日，務希於

前至少請用 日。

有關休假詳情并請參閱人事手冊第一篇休假章，特別休假節。人事手冊第一甲篇台灣地區正式工友一般規定第六頁第六條及人事手冊第二篇台灣區工人僱用規則第六頁第六條規定。上開日數如有不符，請於本通知日起一個月內通知 人事處資料課，逾期即認為并無不符情形。此 致

君(新單號碼：) () 轉

人事處資料課主任
 台南人事室主任