Capt.
McRainey

TO : RAD

FROM : METD

SUBJECT : Employee's Travel

DATE : April 2nd 1968

REF. No.: PND-RFT-68/0923

REF. No.: METD-0564/68

Employee's Name : Capt. John C. McRainey

Emp. & Deps. H/L. Travel

Dependent's Name: Mrs. Sandra M. McRainey   Wife
Miss Barbara A. McRainey   Dau.   30 May 1959
Miss Pauline M. McRainey   Dau.   5 Jan. 1961

Company authorized routing: BKK-MSP-BKK

Company authorized travel allowance: US$2,813.50 per Form ET-A- 0253/68 .
Cost of employee's intended travel : ditto per Form ET-B- 0443/68 .
Balance of payment is to be paid by employee_____ Please pay to_____.

The above is submitted for your auditing and approval.

By copy of this memo, unless otherwise advised by the Controller's Office.

_____ is requested to collect payments. _____ is requested to make reservations.
SZBKK is requested to issue tickets for & X/Os. .
_____ is requested to issue tickets for_____.

Do not release ticket and X/O until payment has been collected from employee.

   x "CAT Employee - Non commissionable"   x "Refundable to CAT only
   x "Employee discount applied, additional fare resulted from endorsement or re-routing
     must be collected from passenger."
    "Not to be endorsed on CAT portion only"   "NONREF"

The tickets are to be charged to FD .

Payment on credit has been approved by C/CM and is to be effected by final settlement/salary
deduction of_____.

Discount Authorization on_____ will be forwarded to employee thru_____
on or about_____ or not later than_____.

Leave period_____.

Remarks: Capt. J. C. McRainey : Please contact SZBKK for the tickets.

   SZBKK Please advise us when you have complied with the above.

Original Signed By
POWELL WONG
_____
Manager - Employee Travel

Encl : as stated
cc : C/CM
    SZBKK
    Capt. J. C. McRainey via MFBKK ✓

SSD-218

EMPLOYEE TRAVEL
ALLOWANCE COMPUTATION

A

Date: April 2nd 1968
No.: ET-A-0253/68
Ref. No.: PND-RFT-68/0923
Ref. No.: METD-0564/68

Name **Capt. John C. McRainey**   Nature of Travel **Emp. & Deps. H/L. Travel**

Dependents Accompanying:

Name	Relationship	Age

refer covering memo

Authorized Routing **BKK-MSP-BKK**   Permanent Base **BKK**

Employee Travel allowance computed at minimum cost to Company: -

								Capt&Mrs.	Barbara A. Pauline M.
(1)	BKK-TYO-SEA-MSP	FR	RT	PA/NW	US$1,801.00	50% disc.		US$900.50	-
(2)	BKK-TYO-SEA	FR	RT	PA	788.50	" "		-	US$394.25
(3)	SEA-MSP	FR	RT	NW	112.00	full fare		-	+ 112.00
								900.50	506.25
								X 2	X 2
								1,801.00	1,012.50

Total travel allowance US$ **2,813.50**

Reservations

cc : RAD (2)
C/CM
File
SZBKK
SSD-219 Capt. J. C. McRainey via MFBKK   TL

Prepared by

Approved by
Original Signed By
POWELL WONG
METD

EMPLOYEE TRAVEL
FARE & ITINERARY PROPOSAL
(When Travelling other than the
Company provided route)

Date: __April 2nd 1968__

No.: __ʟT-B-0443/68__

Ref. No.: __PND-RFT-68/0923__

Ref. No.: __METD-0564/68__

Co. Allowance Refers Form-A

Travel expenses computed according to passenger's intended itinerary:

								Capt&Mrs.	Barbara A. Pauline M.
(1)	BKK-HKG-SYD (M)	ʟY ½	RT	PA	US$335.20	75%	disc.	US$83.80	US$41.90
(2)	SYD-AKL-PPG-HNL-LAX (M)	ʟY ½	RT	PA	504.00	"	"	126.00	63.00
(3)	Plus HNL-LAX 75/50% disc. Diff.							27.50	13.75
(4)	LAX-SFO-CHI-NYC	ʟY	OW	TW	145.00	50%	disc.	72.50	72.50 *
(5)	CHI-MSP	ʟY	OW	NW	26.00	"	"	13.00	13.00 *
(6)	MSP-MIA	ʟY	OW	NW	94.00	"	"	47.00	-
(7)	MIA-KIN	ʟY ½	RT	PA	58.50	"	"	29.25	-
(8)	KIN-SJU	ʟY ½	RT	PA	66.50	"	"	33.25	-
(9)	SJU-MIA	ʟY ½	RT	PA	52.85	"	"	26.40	-
(10)	MIA-MSP	ʟY	OW	NW	94.00	"	"	47.00	-
(11)	MSP-CHI	ʟY	OW	NW	26.00	75%	"	6.50	13.00 *
(12)	NYC-BKK	ʟY	OW	TW	660.40	"	"	+ 165.10	+ 82.55
(13)	Plus X/O.................US$859.50							677.30	299.70
								x 2	x 2
								1,354.60	599.40

* Discount fare not applicable for children
on TW & NW.

NW TW - on US domestic only.

Total allowance as per attached FORM A US$ __2,813.50__ Total Expenses US$ __2,813.50__

Balance to be paid employee US$_____ or NT$_____

Reservations

cc : RAD (2)
C/CM
File
ES SZBKK
Capt. J. C. McRainey via MFBKK

TL

Prepared by

Approved by

Original Signed By

POWELL WONG

METD

SSD-220