

REQUEST FOR DEPENDENT EDUCATION SUBSIDY

TO : Treasurer-Controller via (1) Sr. Company Representative (applicable only to employees assigned outside of Taipei)  
(2) Director of Personnel

Employee's Name: **John C. McRainey**

Employee Reference No. **6577**

Location of Assignment: **Bangkok**

Title : **Captain**

Dept/Div.: **Flight**

Name of Child	Date of Birth	School Attended	Grade	Location	Tuition Paid *
1. <b>Barbara Ann</b>	<b>May 13 '59</b>	<b>Int'l. of Bangkok</b>	<b>4</b>	<b>Bangkok</b>	<b>5,050 Bah</b>
2. <b>Pauline Marie</b>	<b>Jan 8 '61</b>	<b>Int'l. of Bangkok</b>	<b>2</b>	<b>Bangkok</b>	<b>5,050 Bah</b>
3.					

- a. Total tuition paid for the semester from Jan. 20 '69 to June 6 '69: 10,100 Bah
- b. Expenses paid for books and transportation for the above semester: 1,964 Bah

\* Amount to be in currency actually paid. Receipts must be attached.

I request the following reimbursement in accordance with the Personnel Manual policy reproduced on the reverse side of this form:

- c. Tuition (50% of item a. above the total tuition paid) @ 20.67 244.35 \$250.00 U.
- d. Books and/or transportation (not to exceed 10% of item a. above tuition paid) 48.86 \$48.00 U.
- e. Total-sum of c. and d. above (not to exceed \$1,000 in any one calendar year) 293.18 \$298.00 U.

*Paid in Feb. 69*

*J C McRainey*  
(Employee's Signature)

c: ~~PND TPE-P/File~~ ) After final approval and payment  
Employee w/receipts) *pb.*

Jan 30, 1969  
Date

INSTRUCTIONS FOR SUBMISSION OF THIS FORM:

This form is to be submitted by the requesting employee in triplicate with the 2nd copy checked for "PND TPE-F/File" and the 3rd copy for "Employee w/receipts attached". Receipts are to be attached to the 3rd copy. The original and 2 copies will be submitted together to T/C via DP and Sr. Company Representative. After final approval and payment the original will be retained by GAD for reference, copy 2 will revert to P/File, and copy 3 will be returned to the employee with receipts and method and date of payment marked thereon.

APPROVALS			
Title	Signature	Date	
Sr. Company Repr (BM/SZ) <i>C</i>	Original Signed By David H. Hicker	31 Jan.	
DP	Original Signed By STUART NIEMAN	11 1969	
T/C	Signature	Method of Payment	Date Paid

## DEPENDENTS EDUCATION-SUBSIDY POLICY

Employees assigned to a country other than their native country by the Company (excluding natives and local hires of one Southeast Asian country working in another country in Southeast Asia) who have dependent children attending school within standard U.S. grades 1-12 or their equivalent in the country in which the employee is assigned or some other country in the Far East other than the employee's home country may request reimbursement of 50% of actual tuition costs plus up to 10% of tuition paid out for transportation and books for up to 3 children up to a maximum reimbursement of \$1,000 per calendar year per employee.

Requests for reimbursement must be supported by receipts for tuition, books, and transportation expenses claimed. If receipts for transportation are not available, a statement of details of charges must be submitted in lieu thereof giving cost per day and number of school days involved. Where private transportation is arranged in no event will reimbursement for transportation exceed that which would apply had official school authorized bus transportation been utilized.

Requests for reimbursement shall be directed to the Treasurer-Controller via the Director of Personnel and the Senior Company Representative at the employee's location of assignment. The latter two will be responsible for checking and approving payment in accordance with this policy.

RECEIPT - BUS SERVICE

DATE 15/1/09

RECEIVED FROM MRS. JOHN E. McRAINEY

THE SUM OF One thousand nine hundred sixty four Baht only (฿1,964.-)

FOR THE SECOND SEMESTER

Valerat  
CASHIER

It is agreed that I will perform the duties of Bus Monitor when scheduled and that this duty is in ADDITION to transportation charges.

It is further understood that all Bus transportation privileges may be terminated at any time should I fail to perform Bus Monitor duties at times and dates specified.

Ms John McRaney  
PARENT SIGNATURE

ADDRESS \_\_\_\_\_

NAMES	GRADE	NAMES	GRADE
<u>BARBARA</u>	<u>4</u>	<del>_____</del>	<del>_____</del>
<u>PAULINE</u>	<u>2</u>	<del>_____</del>	<del>_____</del>
<del>_____</del>	<del>_____</del>	<del>_____</del>	<del>_____</del>

Original to Parent

INTERNATIONAL SCHOOL ASSOCIATION  
BANGKOK, THAILAND

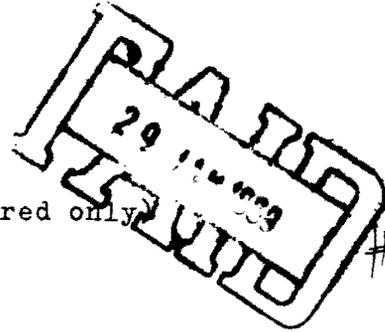
6 JAN 1969

To: Mr. John C. McRaine  
Air America  
Home: 35 Soi 24, Sukumvit Rd.

Date January 13, 1969

- 1st Semester, September 3, 1968 -  
January 17, 1969  
 2nd Semester, January 20, 1969 -  
June 6, 1969

Name of Student	Date Enrolled	Grade	Tuition Fee	Amortization Fee	Lab Fee	Reg. Fee	Total B&HT
McRaine, Barbara A.	20/1/69	4	5,050				5,050
" , Pauline M.	"	2	5,050				5,050
							<u>10,100</u>
							=====



(฿ Ten thousand one hundred only)

# 19272

I certify that the above bill is correct and just and that the payment has not yet been received.

*Vance S. Davis*

Vance S. Davis  
Business Manager

- Checks are to be made payable to International School Association and paid at the Chartered Bank accompanied by attached form with all the necessary particulars filled in. FEEs ARE PAYABLE WITHIN ONE (1) WEEK FROM RECEIPT OF THIS STATEMENT.  
If not paid within 30 days, a 5% delinquent charge will be assessed.
- Please ignore this bill if the amount has been fully paid.