

REQUEST FOR DEPENDENT EDUCATION SUBSIDY

TO : Treasurer-Controller via (1) Sr. Company Representative (applicable only to employees assigned outside of Taipei)
(2) Director of Personnel

Employee's Name : **John C. McRaney**

Employee Reference No. **06577**

Location of Assignment : **VTE**

Title : **Captain**

Dept/Div. : **Flight**

Name of Child	Date of Birth	School Attended	Grade	Location	Tuition Paid *
1. Barbara	5/13/59	ISB	5	Bangkok	7555 Baht
Pauline	1/8/61	ISB	3	Bangkok	7555 Baht
3.					

a. Total tuition paid for the semester from 9/2/69 to 1/16/70 : 15,110 Baht *
 b. Expenses paid for books and transportation for the above semester: 3,300 Baht *

* Amount to be in currency actually paid. Receipts must be attached.

I request the following reimbursement in accordance with the Personnel Manual policy reproduced on the reverse side of this form:

- c. Tuition (50% of item a. above the total tuition paid) \$ 7755.00
 - d. Books and/or transportation (not to exceed 10% of item a. above tuition paid) \$ 330.00
 - e. Total-sum of c. and d. above (not to exceed \$1,000 in any one calendar year) \$ 8055.00
- @ 20.65 = \$ 439.037

cc: PND TPE-P/File)
Employee w/receipts) After final approval and payment

PAID

J C McRaney
(Employee's Signature)
9 Sept 1969
Date

INSTRUCTIONS FOR SUBMISSION OF THIS FORM:

This form is to be submitted by the requesting employee in triplicate with the 2nd copy checked for "PND TPE-P/File" and the 3rd copy for "Employee w/receipts attached". Receipts are to be attached to the 3rd copy. The original and 2 copies will be submitted together to T/C via DP and Sr. Company Representative. After final approval and payment the original will be retained by CAD for reference, copy 2 will revert to P/File, and copy 3 will be returned to the employee with receipts and method and date of payment marked thereon.

APPROVALS		
Title	Signature	Date
Sr. Company Repr (BM/SZ)	J. H. DARNHEISEL	11 SEP 1969
DP for	<i>[Signature]</i>	11/5/69
T/O	Signature	Date Paid
	<i>[Signature]</i>	30 SEP 1969

DEPENDENTS EDUCATION SUBSIDY POLICY

Employees assigned to a country other than their native country by the Company (excluding natives and local hires of one Southeast Asian country working in another country in Southeast Asia) who have dependent children attending school within standard U.S. grades 1-12 or their equivalent in the country in which the employee is assigned or some other country in the Far East other than the employee's home country may request reimbursement of 50% of actual tuition costs plus up to 10% of tuition paid out for transportation and books for up to 3 children up to a maximum reimbursement of \$1,000 per calendar year per employee.

Requests for reimbursement must be supported by receipts for tuition, books, and transportation expenses claimed. If receipts for transportation are not available, a statement of details of charges must be submitted in lieu thereof giving cost per day and number of school days involved. Where private transportation is arranged in no event will reimbursement for transportation exceed that which would apply had official school authorized bus transportation been utilized.

Requests for reimbursement shall be directed to the Treasurer-Controller via the Director of Personnel and the Senior Company Representative at the employee's location of assignment. The latter two will be responsible for checking and approving payment in accordance with this policy.



โรงเรียนสถานศึกษานานาชาติ

INTERNATIONAL SCHOOL ASSOCIATION

36 ซอยร่วมใจ ถนนสุขุมวิท ีพระนคร
36 SOI RUAM CHAI, SUKHUMVIT ROAD, BANGKOK.

เล่มที่
Book No. 454

เลขที่
No. 22681

วันที่
Date *April 27, 19*

ได้รับเงินจาก
Received from

Mr John C. McRiney

เป็นจำนวนเงิน
The sum of Baht

Fifteen thousand one hundred ten Baht

In payment of: Registration
Tuition
Amortization
Laboratory
Membership & Due

Baht

11100
4000
10

PAID

for *Barbara A 15*
Pauline M. 3.

บาท
Bht.

15,110

CASH

for International School Association

[Signature]

INTERNATIONAL SCHOOL BANGKOK

NUMBER 1567

RECEIPT - BUS SERVICE

DATE Aug. 27, 69.

RECEIVED FROM Mrs. John C. McFarney

THE SUM OF Twenty three hundred only (B 2,300.-)

CASH

M
CASHIER

It is agreed that I will perform the duties of Bus Monitor when scheduled and that this duty is in ADDITION to transportation charges.

It is further understood that all Bus transportation privileges may be terminated at any time should I fail to perform Bus Monitor duties at times and dates specified.

1st. Sem. 69-70

PAID

PARENT SIGNATURE

ADDRESS

NAMES	GRADE	NAMES	GRADE
<u>Barbara A</u>	<u>5</u>		
<u>Pauline M.</u>	<u>5</u>		

Second copy to Bus Coordinator