

TO : J. C. McKinney  
 FROM : Records Section, PND  
 SUBJECT : Leave and Travel Status Notification (as of 31 December 1969)

via J. W. Dwyer, DFD

DATE: MAR 11 1970

REF.NO.: PND-RS-70/0241

Original Signed by  
 J. W. Dwyer, DFD  
 Original Signed by  
 JAMES A. CANNIVISAM JR.  
 RMVITE

The following particulars concerning your accrued unused leaves and travel status as of 31 December 1969 are furnished for your information. Please contact us if you have any questions.

Your Date of Employment: 7 Mar 1965	
You are a participant of the following: (as checked)	
<input type="checkbox"/> Annual Leave, Home Leave & Home Leave Travel Program	
<input checked="" type="checkbox"/> Annual Vacation/Travel Program	
Number of Days of Accrued Unused Leaves as of 31 December 1969:	Number of Days of Leave Which Must be Taken before:
Annual Leave : 42.44 days	) 50 31 Dec 1970
Home Leave : 117.49 days	
Annual Vacation : days	
Travel Time Earned (pro-rated) : 4(4.2) days	
Date Annual Vacation Travel due:	* 7 Mar 1970
Date Home Leave Travel due:	
REMARKS:	
* AVL travel due on this date was used in Jan 1970.. Next AVL travel will be deferred to 7 Mar 1971.	

cc: DFD  
 RS File  
 P/F

*H. T. Tamm*  
 Manager, Records Section-PND

\*YOU ARE TRANSFERRED FROM H/L TRAVEL PROGRAM TO AVL TRAVEL PROGRAM EFFECTIVE FROM 1 JAN. 1970 THE RESIDUAL H/L TRAVEL ALLOWANCE AS OF 31 DEC 1969 TOTALS USE 1,638.41. IT MUST BE UTILIZED PRIOR TO 1 JAN.1973.