

175

TO : CPRL-HKG via RS/L-HKG

DATE : 4 ~~XXXXXXXXXX~~ 1970

FROM : Records Section, PND-TPE

REF.NO. PND-RS- ~~70/0627~~
0623

SUBJECT : Revision of Leave - J. C. McRainey (06577), FD, VTE

Please adjust your records and take whatever action necessary in accordance with the following revised leave dates of the subject employee :-

Nature of Leave	Dates Taken	No. of days	Remarks
H/L	15 Jun-18 Sep 1970	96	Mr. McRainey requested 7 days T/T in 1970 (16-22 Sep 70) which was approved. Due to change of H/L & Travel Program to AVL/T Program R.1 for Cockpit Crew eff. 1 Jan 1970, his 2nd T/T pro-rated from 7 Mar 68 up to 31 Dec 1969 was 4 days only (DOE: 7 Mar 1965). Thus, his leave of absence from 15 Jun to 22 Sep 1970 should be adjusted as indicated.
T/T	19 - 22 Sep 70	4	

cc: Mr. J. C. McRainey via MFD/L, PND-TPE
DFD
P/F

Handwritten signatures and initials:
AA/MFD
FY

Original signed by
S. I. TANG
Manager, R/S-PND