

TO : RAD

DATE 13 Apr. 1970

FROM : METD

REF. No.: PND-RFT-~~670~~ 0045

SUBJECT: Employee's Travel

REF. No.: METD-0464/70

Employee's Name : **Capt. J. McRainey**

EMP. & DEFS. AVL

Dependent's Name: **Mrs. Sandra M. McRainey**  
**Miss Barbara Ann McRainey**  
**Miss Pauline Marie McRainey**

wife  
daughter 13 May 1959  
daughter 9 Jan 1961

Company authorized routing:

Company authorized travel allowance: US\$1,737.00 per Form ET-A- 0248/70  
Cost of employee's intended travel : US\$1,737.00 per Form ET-B- 0304/70  
Balance of payment is to be paid by employee \_\_\_\_\_ Please pay to \_\_\_\_\_

The above is submitted for your auditing and approval.

By copy of this memo, unless otherwise advised by the Controller's Office.

\_\_\_\_\_ is requested to collect payments. \_\_\_\_\_ is requested to make reservations.  
PMVTE is requested to issue tickets ~~ISS~~ & X/O  
SZBKK is requested to ~~issue tickets for~~ arrange TWA Perimeter fare tickets

Do not release ticket and X/O until payment has been collected from employee.

- "CAT Employee - Non commissionable"       "Refundable to CAT only"
- "Employee discount applied, additional fare resulted from endorsement or re-routing must be collected from passenger."
- "Not to be endorsed on CAT portion only"      "NONREF"

The tickets are to be charged to FD

Payment on credit has been approved by C/CM and is to be effected by final settlement/salary deduction of \_\_\_\_\_

Discount Authorization on \_\_\_\_\_ will be forwarded to employee thru \_\_\_\_\_ on or about \_\_\_\_\_ or not later than \_\_\_\_\_

Leave period \_\_\_\_\_

Remarks:

**SZBKK: Please arrange TWA PPTs & forward it to PMVTE x for transmittal when it is available.**

**Capt. J. McRainey: Please contact PMVTE for your tickets & X/O.**

Please advise us when you have complied with the above.

FOR INFORMATION ONLY  
NOT TO BE TAKEN AS  
BASIS FOR ISSUANCE OF  
TICKETS AND/OR IOS

Original Signed By  
**POWELL WONG**  
Manager - Employee Travel

Encl : as stated  
cc : C/CM

PMVTE  
SZBKK  
Capt. J. McRainey (via PMVTE)

# A

## EMPLOYEE TRAVEL ALLOWANCE COMPUTATION

Date: 13 Apr. 1970  
 No.: ET-A-0248/70  
 Ref. No.: PND-RFT-70/0045  
 Ref. No.: METD-0464/70

Name Capt. J. McRainey Nature of Travel EMP. & DEPS. AVL

Dependents Accompanying:

<u>Name</u>	<u>Relationship</u>	<u>Age</u>
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Refer to covering memo.

Authorized Routing \_\_\_\_\_ Permanent Base \_\_\_\_\_

Employee Travel allowance computed at minimum cost to Company: -

VTE-BKK-HNL-LAX-MSP	Y	R	RI/TW/BW	US\$1,158.00	50% dsic.	\$579.00	\$289.50
						x 2	x 2
						1,158.00	579.00

Total travel allowance US\$1,737.00

Reservations

FOR INFORMATION ONLY  
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 BASIS FOR ISSUANCE OF  
 TICKETS AND/OR KOS

cc : RAD (2)  
 C/CM  
 File

Prepared by

Approved by

Original Signed By  
**POWELL WONG**

SSD-218

**SZVTE**  
**WONG**

Capt. J. McRainey (via PMVTE)

Helen

METD

# B

## EMPLOYEE TRAVEL FARE & ITINERARY PROPOSAL

(When Travelling other than the  
Company provided route)

Date: 13 Apr. 1970  
No.: ET-B-0304/70  
Ref. No.: FND-RFT-70/0045  
Ref. No.: METD-0464/70

Co. Allowance Refers Form-A

Travel expenses computed according to passenger's intended itinerary:

								GHD
(1) <u>For All the Family</u>	<u>BKK-LAX-NYC-ROM-ATH-TLV-BKK</u>			<u>TWA Perimeter fare "RTW"</u>		<u>\$199.00</u>		<u>\$99.50</u>
	<i>Chicago</i>					<u>x 2</u>		<u>x 2</u>
						<u>\$398.00</u>		<u>\$199.00</u>
(2) <u>For Dependents only</u>								
	<u>LAX-MSP</u>	<u>Y O</u>	<u>NW</u>	<u>\$94.00</u>	<u>75% disc.</u>	<u>\$ 23.50</u>		<u>\$11.75</u>
								<u>x 2</u>
								<u>\$23.50</u>
(3) <u>For Employee only</u>								
	<u>SFO MSP</u>	<u>Y R</u>	<u>NW</u>	<u>188.00</u>	<u>75% disc.</u>	<u>\$47.00</u>		
	<u>SFO MSP</u>	<u>Y O</u>	<u>NW</u>	<u>94.00</u>	<u>" "</u>	<u>23.50</u>		
	<u>MSP NYC</u>	<u>Y O</u>	<u>NW</u>	<u>68.00</u>	<u>" "</u>	<u>+ 17.00</u>		
						<u>\$87.50</u>		
(4) <u>For Employee &amp; Wife only</u>								
	<u>MSP MIA</u>	<u>Y R</u>	<u>NW</u>	<u>186.00</u>	<u>75% disc.</u>	<u>\$46.50</u>		
						<u>x 2</u>		
						<u>\$93.00</u>		
(5) <u>For All the Family</u>								
	<u>MSP NYC</u>	<u>Y O</u>	<u>NW</u>	<u>\$68.00</u>	<u>75% disc.</u>	<u>\$17.00</u>		<u>\$ 8.50</u>
						<u>x 2</u>		<u>x 2</u>
						<u>\$34.00</u>		<u>\$17.00</u>
(6) Balance in X/O valued US\$861.50 splitted into 4 equal shares to be addressed to any carrier.								
PMVTE: Please prepare a <del>separate</del> separate X/O amounting US\$597.00 for SZBKK to arrange TWA Perimeter fare tickets.								
Total allowance as per attached FORM A US\$ <u>1,737.00</u> Total Expenses US\$ <u>1,737.00</u>								
Balance to be paid employee US\$ _____ or NT\$ _____								

### Reservations

FOR INFORMATION ONLY  
NOT TO BE TAKEN AS  
BASIS FOR ISSUANCE OF  
TICKETS AND/OR XOS

cc : RAD (2)  
C/CM  
File

Prepared by

Approved by

PMVTE  
SZBKK

Original Signed By  
POWELL WONG

SSD-220

Capt. J. McTainey (via PMVTE)

Helen

METD