

REQUEST FOR DEPENDENT EDUCATION SUBSIDY

TO : Treasurer-Controller via (1) Sr. Company Representative (applicable only to employees assigned outside of Taipei)
(2) Director of Personnel

Employee's Name : John C. McRaney

Employee Reference No. 06577

Location of Assignment : Vte.

Title : Capt.

Dept/Div. : Flt.

Name of Child	Date of Birth	School Attended	Grade	Location	Tuition Paid *
1. Barbara Ann	13 May 1959	Int'l. School Bangkok	5	Bangkok	5,550 Baht
2. Pauline Marie	8 Jan. 1961	Int'l School "	3	Bangkok	5,550 Baht
3.					

a. Total tuition paid for the semester from 19 Jan. 1970 to 5 June 1970 : 11,100 Baht

b. Expenses paid for books and transportation for the above semester: 2,300 Baht

* Amount to be in currency actually paid. Receipts must be attached.

I request the following reimbursement in accordance with the Personnel Manual policy reproduced on the reverse side of this form:

- c. Tuition (50% of item a. above the total tuition paid) 5,550 BHT
277.50
 - d. Books and/or transportation (not to exceed 10% of item a. above tuition paid) 1,110 BHT
55.50
 - e. Total-sum of c. and d. above (not to exceed \$1,000 in any one calendar year) 6,660 BHT
333.00
- # 11.2 @ 2083 = 458197.31

J C McRaney
(Employee's Signature)

cc: PND TPE-P/File)
Employee w/receipts) After final approval and payment

Feb 10 1970
Date

INSTRUCTIONS FOR SUBMISSION OF THIS FORM:

This form is to be submitted by the requesting employee in triplicate with the 2nd copy checked for "PND TPE-P/File" and the 3rd copy for "Employee w/receipts attached". Receipts are to be attached to the 3rd copy. The original and 2 copies will be submitted together to T/C via DP and Sr. Company Representative. After final approval and payment the original will be retained by GAD for reference, copy 2 will revert to P/File, and copy 3 will be returned to the employee with receipts and method and date of payment marked thereon.

APPROVALS			
Title	Signature	Date	
Sr. Company Repr (BM/SZ)			
DP/for	<u>David P. An</u>	<u>626,70</u>	
T/C	Signature	Method of payment	Date Paid
	<u>X</u>	<u>31 MARCH 70</u>	

DEPENDENTS EDUCATION SUBSIDY POLICY

Employees assigned to a country other than their native country by the Company (excluding natives and local hires of one Southeast Asian country working in another country in Southeast Asia) who have dependent children attending school within standard U.S. grades 1-12 or their equivalent in the country in which the employee is assigned or some other country in the Far East other than the employee's home country may request reimbursement of 50% of actual tuition costs plus up to 10% of tuition paid out for transportation and books for up to 3 children up to a maximum reimbursement of \$1,000 per calendar year per employee.

Requests for reimbursement must be supported by receipts for tuition, books, and transportation expenses claimed. If receipts for transportation are not available, a statement of details of charges must be submitted in lieu thereof giving cost per day and number of school days involved. Where private transportation is arranged in no event will reimbursement for transportation exceed that which would apply had official school authorized bus transportation been utilized.

Requests for reimbursement shall be directed to the Treasurer-Controller via the Director of Personnel and the Senior Company Representative at the employee's location of assignment. The latter two will be responsible for checking and approving payment in accordance with this policy.



โรงเรียนสถานศึกษานานาชาติ

INTERNATIONAL SCHOOL ASSOCIATION

36 ซอยร่วมใจ ถนนสุขุมวิท พระนคร
36 SOI RUAM CHAI, SUKHUMVIT ROAD, BANGKOK.

เล่มที่
Book No. 487

เลขที่
No. 24325

วันที่
Date Jan 19, 70

ได้รับเงินจาก
Received from

Mr & Mrs. John C. McRaney

เป็นจำนวนเงิน
The sum of Baht

(thirteen thousand four hundred only)

Registration

Baht

Tuition

11,100.-

Barbara 5

In payment of:

Amortization

for

Paulene 3

Laboratory

Membership & Due

Bus.

2,300.-

บาท
Bht.

13,400.-

Bill # m 49/2

for International School Association

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