



INTERNATIONAL CATHOLIC MIGRATION COMMISSION

JOINT VOLUNTARY AGENCY FOR U.S. ORDERLY DEPARTURE PROGRAM, AMERICAN EMBASSY
127 PANJABHUM BUILDING, SATHORN TAI ROAD, BANGKOK 10120 TEL. 252-5040 EXT. ODP

HAZY SHUNG THI

Date 6- NOV 92

SPRINGFIELD LA 02192

IV# 51346

List# 120-1A0/MVE

Dear Sir/Madam:

We are currently reviewing your relatives' file(s). Individuals whose Orderly Departure Program applications are currently under review include MR VAN TAN AND FAMILY MEMBERS

In order for processing to continue, however, additional documentation is required.



You must file an original notarized affidavit of support (form I-134) accompanied by evidence of your income and resources on behalf of each of the individuals listed below. Please follow the guidelines provided on the reverse of this sheet as well as those attached to the enclosed form I-134.

MR VAN TAN

MR THI UT

MR ANH THU



The affidavit of support filed by _____ on _____ lacks supporting documentation. Please submit the following:

- ☒ tax return 91
☒ employer's statement 92
☐ other _____

- ☒ W-2 form 91
☒ bank letter 92



If you are now a US citizen, please send a copy of your passport or naturalization certificate to ODP. Note that the Immigration and Naturalization Service (INS) has removed the restriction regarding photocopying naturalization certificates for official purposes. If you are not a US citizen, please write to inform us of your current immigration status.



You must file separate immigrant visa petitions (form I-130) with INS on behalf of the following individuals. Instructions for filing petitions are provided on the attached form ODP-B.



If you entered the US as a refugee and are not yet a US citizen, you may be eligible to file a refugee petition (form I-730/Visas 93) on behalf of your spouse and children under 21 years of age named below. INS will notify ODP of the approval of a refugee petition by sending a Visas 93 cable directly to the ODP office.



Please indicate whether or not you intend to sponsor the following individuals and specify their marital status (single, married, divorced or widowed). Please submit us marriage certificate and birth certificate to us.

MR THI UT

MR ANH THU

Encl: form I-134
ODP-B

ODP-43(4/92)
RAPU pre-int document request

☐ Other _____

Please mark all documents and your mailing envelope with

IV- 51346 / M20-100 / MUE

and send to:

The Orderly Departure Program
American Embassy -- Box 58
APO AP 96546

Your prompt attention to this request will help minimize case processing delays.

Reminders About Filing Affidavits of Support (form I-134)

- By submitting an affidavit of support, you assume certain responsibilities as a sponsor. These are outlined on the enclosed form I-134 instruction sheet.
- You as the petitioner must file an affidavit of support for each of your relatives regardless of your current financial status or the fact that others may also be filing affidavits of support for your relatives.
- Only original notarized affidavits of support are acceptable. We have included a blank form I-134 with this letter. You may photocopy this blank form as many times as necessary; however, each affidavit of support submitted to ODP must be individually filled out, signed and notarized.
- The answer to question #7 should show total annual income. If the figure derives from the combined income of husband and wife, both individuals should sign the form; letters from each of their employers should be attached. Principal wage earners should always be sure to sign the affidavit.
- The answer to question #8 should show the names of all persons, in the US and elsewhere, currently supported by the individual filing the affidavit.
- You may have relatives or friends (co-sponsors) who are willing to assist you in sponsoring your relatives. To do so they must submit an affidavit of support on behalf of each individual they plan to sponsor along with the requisite tax return, W-2 form, employer's statement and bank letter as noted below. In addition, it is helpful if co-sponsors specify their relationship to the applicant(s) and exactly what types of support they intend to provide.
- Affidavits and evidence of support are valid for one year only.
- As your ability to support your relatives is often a major consideration in approving or denying their application to ODP, you may wish to seek the assistance of your local voluntary agency or community organization in completing and submitting these documents to ODP. A list of voluntary agencies is enclosed for your information.
- **YOU MUST ATTACH EVIDENCE OF YOUR INCOME AND RESOURCES TO EACH AFFIDAVIT:**
 - a copy of your most recent federal income tax return
 - a copy of your most recent wage and tax statement (W-2 form)

and where applicable

 - a statement from your employer, on business stationery, showing:
 - date of hire and position;
 - annual salary;
 - whether position is temporary or permanent
 - a statement from an officer of your bank or financial institution giving:
 - the date you opened your account;
 - a month-by-month balance statement for the last year;
 - the present balance

US Voluntary Agencies

The following is a list of voluntary agencies and offices authorized by the US State Department to assist in the resettlement of immigrants and refugees entering the United States from other countries. Individuals in the US who wish to sponsor their relatives or friends still in Vietnam may contact these agencies to obtain information regarding the processing requirements for the US Orderly Departure Program (ODP). Most of these agencies have numerous affiliate offices located throughout the US. Please contact any of the agencies listed below for the name and address of a voluntary agency near you.

American Council for Nationalities Service (ACNS)
95 Madison Ave tel: (212) 532-5858
New York, NY 10016 fax: (212) 532-8558

World Relief (WRRS)
PO Box WRC tel: (914) 268-4135
Nyack, NY 10960 fax: (914) 268-2271

Church World Service (CWS)
475 Riverside Dr, Rm 666 tel: (212) 870-3304
New York, NY 10115-0050 fax: (212) 870-2162

Refugee Office
State of Michigan
Lansing, MI 48926 tel: (313) 256-9776

Hebrew Immigrant Aid Society (HIAS)
333 Seventh Ave tel: (212) 967-4100
New York, NY 10001-5004 fax: (212) 967-4442

Polish American Immigration & Relief Committee (PAIR)
119 E 15th St
New York, NY 10003 tel: (212) 245-2240

International Rescue Committee (IRC)
386 Park Ave S, 10th floor tel: (212) 679-0100
New York, NY 10016 fax: (212) 689-3459

National Council of Young Men's Christian Associations (YMCA)
291 Broadway
New York, NY 10007 tel: (212) 374-2284

Lutheran Immigration and Refugee Service (LIRS)
390 Park Ave S tel: (212) 532-6350
New York, NY 10016-8803 fax: (212) 683-1329

United States Catholic Conference (USCC)
Migration & Refugee Services (MRS)
3211 Fourth St, NE tel: (202) 541-3320
Washington, DC 20017 fax: (202) 541-3399

Iowa Department of Human Services
Bureau of Refugee Programs tel: (515) 283-7999
1200 University Ave, Suite D tel: (800) 362-2780
Des Moines, IA 50314-2330 fax: (515) 283-9224

USCC/MRS
902 Broadway, 8th floor tel: (212) 614-1277
New York, NY 10010 fax: (212) 614-1201

Episcopal Migration Ministries (EMM)
The Episcopal Church Center tel: (212) 867-8400
815 Second Ave tel: (800) 334-7626
New York, NY 10017 fax: (212) 972-0860

Cuban Exodus Relief Fund
7392 NW 35th Terrace
Suite 209 tel: (305) 592-7768
Miami, FL 33122 fax: (305) 592-7889

Buddhist Council for Refugee Rescue and Resettlement (BCRR)
Gold Mountain Monastery
1731 15th St
San Francisco, CA 94103 tel: (415) 621-5202

Ethiopian Community Development Council, Inc.
3213 Columbia Pike
Suite 101 tel: (703) 685-0510
Arlington, VA 22204 fax: (703) 685-0529

The United States Orderly Departure Program (ODP)

How to file petitions for your relatives

The best way to help your family join you in the United States is to file petitions for them at the nearest office of the U.S. Immigration and Naturalization Service (INS). To "file" a petition means to submit a completed petition to INS for approval with whatever documents INS requires. Documents that identify you and verify your relationship to your relatives, such as birth and marriage certificates, are usually required. INS will charge a fee for each petition filed. If you are a US citizen, you must file separate petitions for your spouse and each of your children, parents and siblings if you want them to join you in the US. If your children or siblings are married, their spouses and children under the age of 21 are considered derivative beneficiaries and therefore do not require separate petitions. If you are a Permanent Resident Alien (PRA) you may file petitions only for your spouse and each of your unmarried sons and daughters. INS will forward all petitions to ODP after they have been approved. Petitions sent directly to ODP without INS approval will be returned to you.

If you are an American Citizen you may file immigrant visa petitions (form I-130 or I-129f) with INS for:

- your legal spouse
- your children (and their spouses and unmarried children under the age of 21)
- your mother and father (or step-parent if the relationship was established before you were 18 years old)
- your adoptive parents and siblings if the adoption was legally registered prior to your 16th birthday
- your brothers and sisters (and their spouses and unmarried children under the age of 21)
- your fiancé/fiancée

If you are a Permanent Resident Alien (holder of a form I-551, or "green card") you may file immigrant visa petitions (form I-130) for:

- your legal spouse
- your unmarried sons and daughters (including those who are now divorced or widowed) and their children under the age of 21

If you entered the US as a refugee (and are not yet a US citizen) you may also file refugee petitions (form I-730) for:

- your legal spouse
- your unmarried sons and daughters under the age of 21

INS will notify ODP of the approval of a refugee petitions by sending a Visas 93 cable directly to ODP.

You should go to the INS office nearest your home to file the petitions. Ask INS to forward the approved petitions to ODP, American Embassy, Bangkok, Thailand. When INS has approved your petitions, it will send you a Notice of Approval of Immigrant Visa Petition (form I-797). INS will then forward the approved petitions to the ODP office in Bangkok. The time it takes for a petition to reach Bangkok once it has been approved by INS varies with the workload of individual INS offices in the US. It is not unusual for six months to elapse from the time a petition is approved until it arrives in Bangkok. ODP will notify you as soon as the petitions are received.

If you have additional questions about visa petitions, please contact INS or a local Voluntary Agency for help. A list of Voluntary Agencies is printed on the reverse. Write or telephone the one of your choice to ask for the address of the office nearest you.

U. S. Department of Justice
Immigration and Naturalization Service

Affidavit of Support

INSTRUCTIONS

I. EXECUTION OF AFFIDAVIT. A separate affidavit must be submitted for each person. You must sign the affidavit in your full, true and correct name and affirm or make it under oath. If you are **in the United States** the affidavit may be sworn or affirmed before an immigration officer without the payment of fee, or before a notary public or other officer authorized to administer oaths for general purposes, in which case the official seal or certificate of authority to administer oaths must be affixed. If you are **outside the United States** the affidavit must be sworn to or affirmed before a United States consular or immigration officer.

II. SUPPORTING EVIDENCE. The deponent must submit in duplicate evidence of income and resources, as appropriate:

A. Statement from an officer of the bank or other financial institution in which you have deposits giving the following details regarding your account:

1. Date account opened.
2. Total amount deposited for the past year.
3. Present balance.

B. Statement of your employer on business stationery, showing:

1. Date and nature of employment.
2. Salary paid.
3. Whether position is temporary or permanent.

C. If self-employed:

1. Copy of last income tax return filed or.
2. Report of commercial rating concern.

D. List containing serial numbers and denominations of bonds and name of record owner(s).

III. SPONSOR AND ALIEN LIABILITY. Effective October 1, 1980, amendments to section 1614(f) of the Social Security Act and Part A of Title XVI of the Social Security Act establish certain requirements for determining the eligibility of aliens who apply for the first time for Supplemental Security Income (SSI) benefits. Effective October 1, 1981, amendments to section 415 of the Social Security Act establish similar requirements for determining the eligibility of aliens who apply for the first time for Aid to Families with Dependent Children (AFDC) benefits. Effective December 22, 1981, amendments to the Food Stamp Act of 1977 affect the eligibility of alien participation in the Food Stamp Program. These amendments require that the income and resources of any person who, as the sponsor of an alien's entry into the United States, executes an affidavit of support or similar agreement on behalf of the alien, and the income and resources of the sponsor's spouse (*if living with the sponsor*) shall be deemed to be the income and resources of the alien under formulas for determining eligibility for SSI, AFDC, and Food Stamp benefits during the three years following the alien's entry into the United States.

An alien applying for SSI must make available to the Social Security Administration documentation concerning his or her income and resources and those of the sponsor including information which was provided in support of the application for an immigrant visa or adjustment of status. An alien applying for AFDC or Food Stamps must make similar information available to the State public assistance agency. The Secretary of Health and Human Services and the Secretary of Agriculture are authorized to obtain copies of any such documentation submitted to INS or the Department of State and to release such documentation to a State public assistance agency.

Sections 1621(e) and 415(d) of the Social Security Act and subsection 5(i) of the Food Stamp Act also provide that an alien and his or her sponsor shall be jointly and severally liable to repay any SSI, AFDC, or Food Stamp benefits which are incorrectly paid because of misinformation provided by a sponsor or because of a sponsor's failure to provide information. Incorrect payments which are not repaid will be withheld from any subsequent payments for which the alien or sponsor are otherwise eligible under the Social Security Act or Food Stamp Act, except that the sponsor was without fault or where good cause existed.

These provisions do not apply to the SSI, AFDC or Food Stamp eligibility of aliens admitted as refugees, granted political asylum by the Attorney General, or Cuban/Haitian entrants as defined in section 501(e) of P.L. 96-422 and of dependent children of the sponsor or sponsor's spouse. They also do not apply to the SSI or Food Stamp eligibility of an alien who becomes blind or disabled after admission into the United States for permanent residency.

IV. AUTHORITY/USE/PENALTIES. Authority for the collection of the information requested on this form is contained in 8 U.S.C. 1182(a)(15), 1184(a), and 1258. The information will be used principally by the Service, or by any consular officer to whom it may be furnished, to support an alien's application for benefits under the Immigration and Nationality Act and specifically the assertion that he or she has adequate means of financial support and will not become a public charge. Submission of the information is voluntary. It may also, as a matter of routine use, be disclosed to other federal, state, local and foreign law enforcement and regulatory agencies, including the Department of Health and Human Services, the Department of Agriculture, the Department of State, the Department of Defense and any component thereof (if the deponent has served or is serving in the armed forces of the United States), the Central Intelligence Agency, and individuals and organizations during the course of any investigation to elicit further information required to carry out Service functions. Failure to provide the information may result in the denial of the alien's application for a visa, or his or her exclusion from the United States.

U. S. Department of Justice
Immigration and Naturalization Service

Affidavit of Support

(ANSWER ALL ITEMS: FILL IN WITH TYPEWRITER OR PRINT IN BLOCK LETTERS IN INK.)

I, _____, residing at _____
(Name) (Street and Number)

(City) (State) (ZIP Code if in U.S.) (Country)

BEING DULY SWORN DEPOSE AND SAY:

1. I was born on _____ at _____
(Date) (City) (Country)

If you are **not** a native born United States citizen, answer the following as appropriate:

- If a United States citizen through naturalization, give certificate of naturalization number _____
- If a United States citizen through parent(s) or marriage, give citizenship certificate number _____
- If United States citizenship was derived by some other method, attach a statement of explanation.
- If a lawfully admitted permanent resident of the United States, give "A" number _____

2. That I am _____ years of age and have resided in the United States since (date) _____

3. That this affidavit is executed in behalf of the following person:

| | | |
|---|----------------|--------------------------|
| Name | Sex | Age |
| Citizen of--(Country) | Marital Status | Relationship to Deponent |
| Presently resides at--(Street and Number) | (City) | (State) (Country) |

Name of spouse and children accompanying or following to join person:

| | | | | | |
|--------|-----|-----|-------|-----|-----|
| Spouse | Sex | Age | Child | Sex | Age |
| Child | Sex | Age | Child | Sex | Age |
| Child | Sex | Age | Child | Sex | Age |

4. That this affidavit is made by me for the purpose of assuring the United States Government that the person(s) named in item 3 will not become a public charge in the United States.

5. That I am willing and able to receive, maintain and support the person(s) named in item 3. That I am ready and willing to deposit a bond, if necessary, to guarantee that such person(s) will not become a public charge during his or her stay in the United States, or to guarantee that the above named will maintain his or her nonimmigrant status if admitted temporarily and will depart prior to the expiration of his or her authorized stay in the United States.

6. That I understand this affidavit will be binding upon me for a period of three (3) years after entry of the person(s) named in item 3 and that the information and documentation provided by me may be made available to the Secretary of Health and Human Services and the Secretary of Agriculture, who may make it available to a public assistance agency.

7. That I am employed as, or engaged in the business of _____ with _____
(Type of Business) (Name of concern)

at _____
(Street and Number) (City) (State) (Zip Code)

I derive an annual income of (if self-employed, I have attached a copy of my last income tax return or report of commercial rating concern which I certify to be true and correct to the best of my knowledge and belief. See instruction for nature of evidence of net worth to be submitted.)

\$ _____

I have on deposit in savings banks in the United States

\$ _____

I have other personal property, the reasonable value of which is

\$ _____

I have stocks and bonds with the following market value, as indicated on the attached list which I certify to be true and correct to the best of my knowledge and belief.

I have life insurance in the sum of

With a cash surrender value of

I own real estate valued at

With mortgages or other encumbrances thereon amounting to \$

\$ _____
\$ _____
\$ _____
\$ _____

Which is located at _____
(Street and Number) (City) (State) (Zip Code)

8. That the following persons are dependent upon me for support: (Place an "X" in the appropriate column to indicate whether the person named is *wholly* or *partially* dependent upon you for support.)

| Name of Person | Wholly Dependent | Partially Dependent | Age | Relationship to Me |
|----------------|------------------|---------------------|-----|--------------------|
| | | | | |
| | | | | |
| | | | | |

9. That I have previously submitted affidavit(s) of support for the following person(s). If none, state "**None**"

Name

Date submitted

10. That I have submitted visa petition(s) to the Immigration and Naturalization Service on behalf of the following person(s). If none, state none.

Name

Relationship

Date submitted

11. (Complete this block only if the person named in item 3 will be in the United States temporarily.)

That I ☐ do intend ☐ do not intend, to make specific contributions to the support of the person named in item 3. (If you check "do intend", indicate the exact nature and duration of the contributions. For example, if you intend to furnish room and board, state for how long and, if money, state the amount in United States dollars and state whether it is to be given in a lump sum, weekly, or monthly, or for how long.)

OATH OR AFFIRMATION OF DEPONENT

I acknowledge at that I have read Part III of the Instructions, Sponsor and Alien Liability, and am aware of my responsibilities as an immigrant sponsor under the Social Security Act, as amended, and the Food Stamp Act, as amended.

I swear (affirm) that I know the contents of this affidavit signed by me and the statements are true and correct.

Signature of deponent

Subscribed and sworn to (affirmed) before me this _____ day of _____, 19____

at _____ My commission expires on _____

Signature of Officer Administering Oath _____ Title _____

If affidavit prepared by other than deponent, please complete the following: I declare that this document was prepared by me at the request of the deponent and is based on all information of which I have knowledge.

(Signature)

(Address)

(Date)



FIRST VIRGINIA BANK

SERVING NORTHERN VIRGINIA

GRAHAM ROAD

FALLS CHURCH, VA 22042

Jul. 18, 1996

REFERENCE: PHUONG T. BRADY
7813 MARTHAS LN.
FALLS CHURCH, VA. 22043-3418

TO WHOM IT MAY CONCERN,

THIS LETTER IS TO INFORM YOU THAT PHUONG T. BRADY MAINTAIN(S) THE FOLLOWING ACCOUNT(S) WITH FIRST VIRGINIA BANK.

THE BALANCE(S) IN THE ACCOUNT(S) AS OF Jul. 18, 1996 IS:

| <u>ACCOUNT TYPE</u> | <u>ACCOUNT NUMBER</u> | <u>DATE OPEN</u> | <u>CURRENT BALANCE</u> | <u>AVG YTD BALANCE</u> |
|---------------------|-----------------------|------------------|------------------------|------------------------|
| REG. CHECKING | 50648543 | Feb. 19, 1992 | \$576.84 | \$651.57 |
| SAVINGS ACCOUNT | 12502235 | Mar. 10, 1992 | \$3,015.62 | \$2,226.09 |
| CERTIFICAT (CD) | 7000679977 | Jan. 10, 1996 | \$20,000.00 | \$20,000.00 |

SINCERELY,

MICHELLE B. CAPELLI
CUSTOMER SERVICE REP.

Authorization



FIRST VIRGINIA® MEMBER BANK

C/O NORTHERN OPERATIONS CENTER, INC.

POST OFFICE BOX 88

FALLS CHURCH, VIRGINIA 22040-0088

GRAHAM ROAD, # 009

PHUONG T. BRADY

FALLS CHURCH, VA. 22043-3418