



2/10/87

(3)

H3/6 Ap Hiep Nghia
Hoa Thanh
Tay Ninh

Reference: IV - 227885

Ly Tung Phuong (3)

Dear Sir/Madam:

We have received your application and have opened a file for you. Your file (IV) number is listed above. Please mark this number on all documents and correspondence you send to us.

The following is a list of documents which are usually needed to complete our file. Before we can accept you, we must have these documents.

Family Documents

- A copy of your birth certificate and the birth certificates of each member of your family.
- A copy of your marriage certificate (if there was a previous marriage we will also need a death certificate or divorce decree to show the marriage was legally terminated).
- A copy of each person's Vietnamese ID card.
- A photo of each person.

Employment Documents

- Photocopies of papers that show you worked for the U.S. Government or a U.S. organization. Papers that show you worked closely with U.S. officials or U.S. programs while working for the Vietnamese Government or serving in the Vietnamese Military before April 30, 1975. Papers that show you went to school or had training in the U.S. or in another country with U.S. help.

These papers could be personnel actions, payroll slips, certificates, diplomas, ID cards, travel orders, or the like. Also send the names of American supervisors or advisors, or copies of any letters you may have received from them.

- If you or a member of your family has been in re-education, send a copy of the release certificate.
- If you have a close relative in the United States or another country send us the name and address, and tell us how the person is related to you.

NOTE: Your legal spouse and unmarried children are the only relatives eligible to accompany you to the United States.

You should collect these documents and send them to us. If you have already submitted some of these documents, you may wish to forward copies of them again to ensure that the copies will be included in our file.

In addition to submitting the required documentation, you should apply for Exit Permits. We must stress the fact that even when our file is complete, it is still the decision of the Vietnamese authorities whether or not you will be permitted to depart. This office has no influence over decisions by the Vietnamese authorities regarding the issuance of Exit Permits. Therefore, all efforts to obtain Exit Permits must be made by you.

Please inform us of any change of address or telephone number, for either you or your relatives in the U.S., and always write the IV number (five or six digits) on your letter.

This letter is not being sent to you because we have already reviewed our file for you, but rather to inform you that we have established a case file and to tell you the IV file number. After you have submitted all the required documentation, we will then be able to complete our file. If any other information or documents are needed, we will contact you when we review the file. Please do not write to us unless it is to report a change of address, or to tell us you have obtained Exit Permits; in that case, send us the Exit Permit numbers.

Sincerely,



Orderly Departure Program
127 South Sathorn Road
Bangkok, 10120, Thailand