

Where to Write For Vital Records

Of Births, Deaths, Marriages and Divorces
Including forms for obtaining these and other vital records



By Robert L. Berko
& Sherry Sadler

CONTENTS

WHERE TO WRITE FOR VITAL RECORDS OF BIRTHS, DEATHS, DIVORCES AND MARRIAGES

- 3 ALABAMA
- 4 ALASKA
- 4 AMERICAN SAMOA
- 4 ARIZONA
- 5 ARKANSAS
- 5 CALIFORNIA
- 5 CANAL ZONE
- 6 COLORADO
- 6 CONNECTICUT
- 6 DELAWARE
- 7 DISTRICT OF COLUMBIA
- 7 FLORIDA
- 8 GEORGIA
- 8 GUAM
- 8 HAWAII
- 9 IDAHO
- 9 ILLINOIS
- 9 INDIANA
- 10 IOWA
- 10 KANSAS
- 10 KENTUCKY
- 11 LOUISIANA
- 11 MAINE
- 11 MARYLAND
- 12 MASSACHUSETTS
- 12 MICHIGAN
- 13 MINNESOTA
- 13 MISSISSIPPI
- 14 MISSOURI
- 14 MONTANA
- 14 NEBRASKA
- 15 NEVADA
- 15 NEW HAMPSHIRE
- 15 NEW JERSEY
- 16 NEW MEXICO
- 16 NEW YORK (Except New York City)
- 16 NEW YORK CITY
- 17 NORTH CAROLINA
- 17 NORTH DAKOTA
- 18 OHIO
- 18 OKLAHOMA
- 18 OREGON
- 20 PENNSYLVANIA
- 20 PUERTO RICO
- 20 RHODE ISLAND

- 21 SOUTH CAROLINA
- 21 SOUTH DAKOTA
- 22 TENNESSEE
- 22 TEXAS
- 22 TRUST TERRITORY OF THE PACIFIC
ISLANDS
- 23 UTAH
- 23 VERMONT
- 23 VIRGINIA
- 24 VIRGIN ISLANDS
- 24 WASHINGTON
- 24 WEST VIRGINIA
- 25 WISCONSIN
- 25 WYOMING
- 26 WHERE TO WRITE FOR BIRTH AND DEATH
RECORDS OF U.S. CITIZENS WHO WERE BORN
OR DIED OUTSIDE OF THE UNITED STATES
AND BIRTH CERTIFICATIONS FOR ALIEN
CHILDREN ADOPTED BY U.S. CITIZENS
- 26 BIRTH RECORDS OF PERSONS BORN IN
FOREIGN COUNTRIES WHO ARE U.S. CITIZENS
AT BIRTH
- 26 BIRTH RECORDS OF ALIEN CHILDREN
ADOPTED BY U.S. CITIZENS
- 26 CERTIFICATE FOR CITIZENSHIP
- 26 DEATH RECORDS OF U.S. CITIZENS WHO DIE
IN FOREIGN COUNTRIES
- 27 RECORDS OF BIRTHS AND DEATHS
OCCURRING ON VESSELS OR AIRCRAFT ON
THE HIGH SEAS
- 28 DOCUMENTS FROM FOREIGN COUNTRIES
- 34 THE FAMILY HISTORY LIBRARY OF THE
MORMON CHURCH
- 35 REQUEST FOR CERTIFIED COPY OF BIRTH
CERTIFICATE
- 35 REQUEST FOR CERTIFIED COPY OF BIRTH
CERTIFICATE
- 37 REQUEST FOR CERTIFIED COPY OF
MARRIAGE CERTIFICATE
- 37 REQUEST FOR SELECTIVE SERVICE
RECORD OF DATE OF BIRTH
- 39 REQUEST FOR BAPTISMAL RECORD
- 39 REQUEST FOR CERTIFICATE OF DIVORCE
- 41 REQUEST FOR HOSPITAL RECORD OF BIRTH
- 41 REQUEST FOR PHYSICIAN'S RECORD OF
BIRTH
- 43 REQUEST FOR SCHOOL RECORD
- 43 REQUEST FOR DRIVER'S LICENSE
APPLICATION RECORD OF DATE OF BIRTH

WHERE TO WRITE FOR VITAL RECORDS

Of Births, Deaths, Marriages, and Divorces

Including forms for obtaining these and other vital records

An official certificate of every birth, death, marriage, and divorce should be on file in the locality where the event occurred. The Federal Government does not maintain copies. These records are filed permanently either in a state, county, city or other local statistics office.

To obtain a certified copy of any of the certificates, write or go to the vital statistics office in the State or area where the event occurred. Addresses and fees are given for each event in the State or area concerned. The back pages of this book have sample letters that will assist you in furnishing all the required information.

To ensure that you receive a prompt, accurate record of the document you want, follow the steps outlined below.

* Write to the appropriate office to have your request filled.

* For all certificates send a money order or certified check because the office usually will not refund cash lost in transit. All fees are subject to change.

* Type or print all names and addresses in the letter.

Give the following facts when writing for BIRTH OR DEATH RECORDS:

1. Full name of person whose record is being requested.

2. Sex and race.

* 3. Parent's names, including maiden name of mother.

4. Month, day, and year of birth or death.

5. Place of birth or death (city or town, county, and State, and name of hospital, if any).

7. Purpose for which copy is needed and your relationship to person named in the record. In many jurisdictions, birth records will only be given to the persons named or the parents. Others can submit a court order or reasons that will convince the office to release the record.

Include the following facts when writing for MARRIAGE RECORDS:

1. Full name of bride and groom (including nicknames).
2. Residence addresses at time of marriage.
3. Ages at time of marriage (or dates of birth).
4. Month, day and year of marriage.
5. Place of marriage (city or town, county, and State).
6. Purpose for which copy is needed.
7. Relationship to persons whose record is being requested.

Give the following facts when writing for DIVORCE RECORDS:

1. Full name of husband and wife (including nicknames).
2. Present residence address.
3. Former addresses (as in court records).
4. Ages at time of divorce (or dates of birth).
5. Date of divorce or annulment.
6. Place of divorce or annulment.
7. Type of final decree.
8. Purpose for which copy is needed.
9. Relationship to persons whose record is being requested.

ALABAMA

Birth or Death

Fee: \$5.00

From:

Bureau of Vital Statistics
State Department of Public Health
434 Monroe Street
Montgomery, AL 36130-5033

Remarks:

State office has had records since January, 1908. Additional copies at the same time are \$2.00 each. Fee for special searches is \$5.00 per hour.

Marriage

Fee: \$5.00

From:

Bureau of Vital Statistics
State Department of Public Health
434 Monroe Street
Montgomery, AL 36130

or

Probate Judge in county where license was issued (price varies).

Remarks:

State office has had records since August 1936.

Divorce

Fee \$5.00

From:

Bureau of Vital Statistics
State Department of Public Health
434 Monroe Street
Montgomery AL 36130

or

Clerk of Register of Court of Equity in county where divorce was granted (price varies).

Remarks:

State office has had records since January 1950.

ALASKA**Birth or Death**

Fee: \$5.00

From:

Department of Health and Social Services
Bureau of Vital Statistics
PO Box H

Juneau, AK 99811-0675

Remarks:

State office has records since January 1913. Additional copies requested at same time are \$2.00 each. Money order should be made payable to Bureau of Vital Records. Personal checks are not accepted.

Marriage

Fee: \$5.00

From:

Department of Health and Social Services
Bureau of Vital Statistics
PO Box H

Juneau, AK 99811-0675

Remarks:

State office has had records since 1913.

Divorce

Fee: \$5.00

From:

Department of Health and Social Services
Bureau of Vital Statistics
PO Box H

Juneau, AK 99811-0675

Remarks:

State office has had records since 1950. Clerk of Superior Court in judicial district where divorce was granted. Juneau and Ketchikan (First District), Nome (Second District), Anchorage (Third District), Fairbanks (Fourth District) (price varies).

AMERICAN SAMOA**Birth or Death**

Fee: \$2

From:

Registrar of Vital Statistics
Vital Statistics Section
LBJ Tropical Medical Center
Pago Pago, American Samoa 96799

Remarks:

Registrar has records since 1900.

Marriage

Fee: \$2.00

From:

Registrar of Vital Statistics
Vital Statistics Section
LBJ Tropical Medical Center
Pago Pago, American Samoa 96799

Divorce

Fee: \$5.00

From:

Registrar of Vital Statistics
Vital Statistics Section
LBJ Tropical Medical Center
Pago Pago, American Samoa 96799

ARIZONA**Birth or Death**

Fee: Certified Birth Copy \$8.00

Computerized Copy 5.00

Certified Death Copy 5.00

From:

Arizona Department of Health Services
Vital Records Section
PO Box 3887
Phoenix, AZ 85030-3887
Phone: 602-255-1072

Remarks:

State office has records since July 1909 and abstracts or records filed in the counties before then.

Marriage**From:**

Arizona Department of Health Services
Vital Records Section
PO Box 3887
Phoenix, AZ 85030-3887
or

Clerk of Superior Court in county where license was issued (price varies).

Divorce**From:**

Arizona Department of Health Services
Vital Records Section
PO Box 3887
Phoenix, AZ 85030-3887

or
 Clerk of Superior Court in county where
 divorce was granted (price varies.)

ARKANSAS

Birth or Death

Fee: Birth \$5.00
 Death \$4.00

From:
 Division of Vital Records
 Arkansas Department of Health
 4815 W Markham Street
 Little Rock, AR 72205-3867
 501-661-2336

Remarks:
 State office has records since February 1914
 and some original Little Rock and Fort Smith
 records from 1881.

Marriage

Fee: \$5.00

From:
 Division of Vital Records
 Arkansas Department of Health
 4815 W Markham Street
 Little Rock, AR 72205-3867

Remarks:
 State has records since 1917. Full certified copy
 may be obtained from the County Clerk in
 county where license was issued.

Divorce

Fee: \$5.00

From:
 Division of Vital Records
 Arkansas Department of Health
 4815 W Markham Street
 Little Rock, AR 72205-3867

Remarks:
 Coupons since 1923. Full certified copy may be
 obtained from Circuit or Chancery Clerk in
 county where divorce was granted.

CALIFORNIA

Birth or Death

Fee: Birth \$11.00
 Death \$7.00

From:
 Vital Statistics Branch
 Department of Health Services
 410 N Street
 Sacramento, CA 95814
 Phone: 916-445-1719

Remarks:
 State office has had records since July 1905.
 For earlier records, write to County Recorder
 in county where the event occurred.

Marriage

Fee: \$11.00

From:
 Vital Statistics Branch
 Department of Health Services
 410 N Street
 Sacramento, CA 95814

Remarks:
 State office has had records since July 1905.
 For earlier records, write to County Recorder
 in the county where event occurred.

Divorce

Fee: \$11.00

From:
 Vital Statistics Branch
 Department of Health Services
 410 N Street
 Sacramento, CA 95814

Remarks:
 Fee is for search and identification of county
 where certified copy can be obtained. Certified
 copies are not available from State Health
 Department. (The fees include a basic 10 year
 search; each additional 10 year search is \$7.00).

CANAL ZONE

Birth or Death

Fee: \$2.00

From:
 Panama Canal Commission
 Vital Statistics Unit
 APO Miami 34011-5000

Remarks:
 Records available from May 1904 to September
 1979.

Marriage

Fee: \$2.00

From:
 Panama Canal Commission
 Vital Statistics Unit
 APO Miami 34011-5000

Remarks:
 Records available from May 1904 to September
 1979.

Divorce

Remarks:

The Panama Canal Commission has certain
 court records in microform for use in assisting
 persons to obtain certified copies of divorce
 decrees, adoptions or other district court cases
 which took place in the former Canal Zone.
 The United States District Court for the
 District of the Canal Zone was closed on
 March 31, 1981 in accordance with the Panama
 Canal Treaty of 1977. All records of that court
 are stored in the Washington National Records
 Center (WNRC) in Suitland, Maryland, the
 sole source of the certified copies. Individuals

who wish to obtain copies of court records should write to the Agency Microfilm Unit, Panama Canal Commission, APO Miami 34011-5000, who will furnish the requester with record description information needed by the WNRC to retrieve the court record. The Records Center will process the request, charging \$2.00 for certification and \$.20 per page.

COLORADO

Birth or Death

Fee: \$6.00 Regular Service

\$10.00 Priority Service

\$15.00 by phone/credit card

From:

Colorado Department of Health

Vital Records

4210 E 11th Avenue Rm 100

Denver, CO 80220

303-331-4890

Remarks: State office has death records since 1900 and birth records since 1910. State office also has birth records for some counties for years before 1910.

Marriage

From:

Colorado Department of Health

Vital Records

4210 E 11th Avenue

Denver, CO 80220

or

County Clerk in county where license was issued.

Remarks:

Statewide index of records for all years except 1940-75. Inquiries will be forwarded to appropriate office (prices vary). Certified copies are not available from State Health Department.

Divorce

From:

Colorado Department of Health

Vital Records

4210 E 11th Avenue

Denver, CO 80220

or

Clerk of District Court in county where divorce was granted.

Remarks:

Statewide index of records for all years except 1940-1967. Inquiries will be forwarded to appropriate office (prices vary). Certified copies are not available from State Health Department.

CONNECTICUT

Birth or Death

Fee: \$3.00

Short form \$2.00

From:

Department of Health Services

Vital Records Section

Division of Health Statistics

State Department of Health

150 Washington Street

Hartford, CT 06106

Phone: 203-566-1163

Remarks:

State office has had records since July 1897. For earlier records, write to Registrar of Vital Statistics in town or city where event occurred.

Marriage

Fee: \$3.00

From:

Department of Health Services

Vital Records Section

Division of Health Statistics

State Department of Health

150 Washington Street

Hartford, CT 06106

or

Registrar of Vital Statistics in town where license was issued.

Remarks:

State has records since July 1897.

Divorce

From:

Department of Health Services

Vital Records Section

Division of Health Statistics

State Department of Health

150 Washington Street

Hartford, CT 06106

or

Clerk of Superior Court in county where divorce was granted.

Remarks:

Index of records since 1947. Inquiries will be forwarded to appropriate office (prices vary). Certified copies are not available from State office.

DELAWARE

Birth or Death

Fee: \$5.00

From:

Office of Vital Statistics

Division of Public Health

PO Box 637

Dover, DE 19903

Phone: 302-736-4721

or

State Archives
Hall of Records
Dover, DE 19901

Remarks:

Office of Vital Statistics has birth records from 1920 to present and death records from 1930 to present. For records prior to the dates listed contact State Archives. Certified copies from the State Archives is fifty cents (\$.50) per record.

Marriage

Fee: \$5.00

From:

Office of Vital Statistics
Division of Public Health
PO Box 637

Dover, DE 19903

or

State Archives
Hall of Records
Dover, DE 19901

Remarks:

Office of Vital Statistics has records from 1930 to present. Records prior to these dates contact State Archives. Certified copies from the State Archives is fifty cents (\$.50) per record.

Divorce

From:

Office of Vital Statistics
Division of Public Health
PO Box 637

Dover, DE 19903

Remarks:

Office of Vital Statistics has records since 1935. Inquiries will be forwarded to appropriate office. Fee for search for record (5 years) - \$5.00. If the record is not found the \$5.00 fee will be retained as the search fee. Certified copies are not available from State office. Prothonotary in county where divorce was granted up to 1975. For divorces granted after 1975 the parties concerned should contact Family Court in the county where the divorce was granted.

DISTRICT OF COLUMBIA

Birth or Death

Fee: \$3.00

From:

Vital Records Branch
500 Indiana Avenue NW, Room 4485
Washington, DC 20001
Phone: 202-727-9281

Remarks:

Office has had death records since 1855 and

birth records since 1871, but no death records were filed during the Civil War.

Marriage

From:

Marriage Bureau
500 Indiana Avenue NW Rm 4485
Washington, DC 20001

Remarks:

Records since January 1, 1982 fee \$3.00. Fee for proof of marriage, \$2.50; proof of age; \$2.50.

Divorce

Fees: \$3.00

From:

Domestic Relations Branch
500 Indiana Avenue NW Rm 4335
Washington, DC 20001

Remarks:

Records since January 1, 1982. Price varies for records since September 16, 1956. For records before September 16, 1956 contact Clerk, U.S. District Court for the District of Columbia, Washington, D.C. 20001

FLORIDA

Birth

Fee: \$7.00

From:

Vital Statistics
PO Box 210
Jacksonville FL 32231-0042

Phone: 904-359-6900

Remarks:

Birth records are available to parent, guardian or adult (18) registrant only, or to a legal representative. Some records date back to April 1865, but most date from January 1917. When birth year is uncertain, additional years may be searched for a fee of \$1 per year, to a maximum of \$57 (51 or more years). Extra copies ordered at the same time \$2 each.

Death

Fee: \$3.00

From:

Vital Statistics
PO Box 210
Jacksonville, FL 32231-0042

Remarks:

Death records are available to anyone, but cause of death is restricted to the immediate family. Some records date back to August 1877, but most date from January 1917. When death year is uncertain, additional years may be searched for a fee of \$1 per year, to a maximum of \$53 (51 or more years). Extra copies ordered at the same time are \$2 each.

Marriage or Divorce

Fee: \$3.00

From:
Vital StatisticsPO Box 210
Jacksonville, FL 32231-0042**Remarks:**

All records date from June 6, 1927. Prior dates are available from the court clerk of the county of issue. Additional year search fees are \$1 per year, to a maximum of \$53 (51 or more years). Additional copies ordered at the same time are \$2 each.

GEORGIA**Birth or Death**

Fee: \$3.00

Notarized Copy \$4.00

From:
Georgia Department of Human Resources
Vital Records Unit
47 Trinity Avenue SW Room 217-H
Atlanta, GA 30334**Remarks:**

State office has had records since January 1919. For earlier records in Atlanta or Savannah, write to County Health Department in county where event occurred. Additional copies of same record ordered at same time are \$1.00 each.

Marriage**From:**
Georgia Department of Human Resources
Vital Records Unit
47 Trinity Avenue SW Room 217-H
Atlanta, GA 30334**OR**

Probate Judge in county where license was issued.

Remarks:

Centralized state records since June 9, 1952. Certified copies are not issued at State office. Inquiries will be forwarded to appropriate office.

Divorce**From:**
Georgia Department of Human Resources
Vital Records Unit
47 Trinity Avenue SW Room 217-H
Atlanta, GA 30334**OR**

Clerk of Superior Court in county where divorce was granted.

Remarks:

Centralized state records since June 9, 1952. Certified copies are not issued at State office. Inquiries will be forwarded to appropriate office.

GUAM**Birth or Death**

Fee: \$5.00

From:
Office of Vital Statistics
Department of Public Health and Social Services
Government of Guam
PO Box 2816
Agana, GU, M.I. 96910**Remarks:**

Office has had records since October 26, 1901. No personal checks accepted.

Marriage

Fee \$5.00

From:
Office of Vital Statistics
Department of Public Health and Social Services
Government of Guam
PO Box 2816
Agana, GU, M.I. 96910**Remarks:**

No personal checks accepted.

Divorce**From:**
Clerk
Superior Court of Guam
Agana, GU, M.I. 96910**Remarks:**

Price varies and no personal checks are accepted.

HAWAII**Birth or Death**

Fee: \$2.00

From:
Research and Statistics Office
State Department of Health
PO Box 3378
Honolulu, HI 96801**Remarks:**

State office has had records since 1853.

Marriage

Fee: \$2.00

From:
Research and Statistics Office
State Department of Health
PO Box 3378
Honolulu, HI 96801**Divorce**

Fee: \$2.00

From:
Research and Statistics Office
State Department of Health

PO Box 3378
Honolulu, HI 96801

or
Circuit Court in county where divorce was granted.

Remarks:
State has records since July 1951.

IDAHO

Birth or Death
Fee: \$6.00

From:
Cooperative Center for Health Statistics
State Department of Health and Welfare
State House
Boise, ID 83720
Phone: 208-334-5988

Remarks:
State office has had records since 1911. For records from 1907 to 1911 write to County Recorder in county where event occurred.

Marriage
Fee: \$6.00

From
Cooperative Center for Health Statistics
State Department of Health and Welfare
State House
Boise, ID 83720
or
County Recorder in county where license was issued (price varies).

Remarks:
State has had records since January 1947.

Divorce
Fees: \$6.00

From:
Cooperative Center for Health Statistics
State Department of Health and Welfare
State House
Boise, ID 83720
or
County Recorder in county where divorce was granted (price varies).

Remarks:
State has had records since January 1947.

ILLINOIS

Birth or Death
Fee: \$15.00

From:
Office of Vital Records
State Department of Public Health
605 West Jefferson Street
Springfield, IL 62702
Phone: 217-782-6553

Remarks:

State office has had records since January 1916. For earlier records and for copies of State records since January 1916, write to County Clerk in county where event occurred. Additional copies of same record ordered at same time are \$2.00 each.

Marriage

From:
Office of Vital Records
State Department of Public Health
605 West Jefferson Street
Springfield, IL 62702

or
County Clerk in county where license was issued.

Remarks:
State office has had records since January 1962. All items may be verified (fee \$5.00). Inquiries will be forwarded to appropriate office.

Certified copies are not available from State office.

Divorce

From:
Office of Vital Records
State Department of Public Health
605 West Jefferson Street
Springfield, IL 62702

or
Clerk of Circuit Court in county where divorce was granted.

Remarks:
State office has had records since January 1962. Some items may be verified (fee \$5.00). Certified copies are not available from State office.

INDIANA

Birth or Death
Fee: Birth \$6.00
Death \$4.00

From:
Division of Vital Records
State Board of Health
1330 West Michigan Street
PO Box 1964
Indianapolis, IN 46206
Phone: 317-633-0274

Remarks:
State office has had birth records since October 1907 and death records since 1900. Additional copies of same record ordered at same time are \$1.00 each. For earlier records, write to Health Officer in city or county where event occurred.

Marriage

From:
Division of Vital Records
State Board of Health

1330 West Michigan Street
PO Box 1964
Indianapolis, IN 46206

or

Clerk of Circuit Court or Clerk of Superior Court in county where license was issued.

Remarks:

Marriage index since 1958. Inquiries will be forwarded to appropriate office. Certified copies are not available from State Health Department (price varies).

Divorce

From:

County Clerk in county where divorce was granted (price varies).

IOWA

Birth or Death

Fee: \$6.00

From:

Iowa Department of Public Health
Bureau of Vital Records/Statistics
Lucas State Office Building
Des Moines, IA 50319-0075
Phone: 515-281-5871

Remarks:

State office has had records since July 1880.

Marriage

Fee: \$6.00

From:

Iowa Department of Public Health
Bureau of Vital Records/Statistics
Lucas State Office Building
Des Moines, IA 50319-0075

Remarks:

State office has had records since July 1880.

Divorce

Fee: \$6.00

From:

Iowa Department of Public Health
Bureau of Vital Records/Statistics
Lucas State Office Building
Des Moines, IA 50319-0075

or

Clerk of District Court in county where divorce was granted.

Remarks:

Brief statistical record only since 1906. Inquiries will be forwarded to appropriate office. Certified copies are not available from State Health Department.

KANSAS

Birth or Death

Fee: \$6.00

From:

Bureau of Vital Statistics
Kansas State Department of Health and Environment
900 SW Jackson
Topeka, KS 66612-1290
Phone: 913-296-1400

Remarks:

State office has had records since July 1911. For earlier records write to County Clerk in county where event occurred. Additional copies of same record ordered at same time are \$3.00 each.

Marriage

Fee: \$6.00

From:

Bureau of Vital Statistics
Kansas State Department of Health and Environment
900 SW Jackson
Topeka, KS 66612-1290

or

Probate Judge in county where license was issued (price varies).

Topeka, KS 66612-1290

Remarks:

State office has had records since May 1913.

Divorce

Fee: \$6.00

From:

Bureau of Vital Statistics
Kansas State Department of Health and Environment
900 SW Jackson
Topeka, KS 66612-1290

or

Clerk of District Court in county where divorce was granted (price varies).

Remarks:

State office has had records since July 1951.

KENTUCKY

Birth or Death

Fee: Birth \$5.00

Death \$4.00

From:

Office of Vital Statistics
Department for Human Resources
275 East Main Street
Frankfort, KY 40621
Phone: 502-564-4212

Remarks:

State office has had records since January 1911 and some records for the cities of Louisville, Lexington, Covington, and Newport before then.

Marriage

Fee: \$4.00

From:

Office of Vital Statistics
 Department for Human Resources
 275 East Main Street
 Frankfort, KY 40621

or

Clerk of County Court in county where license
 was issued (price varies).

Divorce

Fee: \$4.00

From:

Office of Vital Statistics
 Department for Human Resources
 275 East Main Street
 Frankfort, KY 40621

or

Clerk of Circuit Court in county where decree
 was issued (price varies).

Remarks:

State office has had records since June 1958.

LOUISIANA**Birth or Death**

Fee: Birth \$8.00

Death \$5.00

Short Form \$5.00

From:

Division of Vital Records
 Office of Health Services and
 Environmental Quality
 PO Box 60630
 New Orleans, LA 70160
 Phone: 504-568-5172

Remarks:

State office has had records since July 1914.
 Birth records for City of New Orleans are
 available from 1790 and death records from
 1803.

Marriage**From:**

Division of Vital Records
 Office of Health Services and
 Environmental Quality
 PO Box 60630
 New Orleans, LA 70167

Remarks:

Certified copies are not available from State
 Health Department. Inquiries will be
 forwarded to appropriate office.

Orleans Parish

Fee: \$5.00

From:

Division of Vital Records
 Office of Health Services and
 Environmental Quality
 PO Box 60630
 New Orleans, LA 70160

Other Parishes**From:**

Clerk of court in parish where license was
 issued (price varies).

Divorce**From:**

Clerk of Court in parish where divorce was
 granted.

or

in Orleans Parish from State office (price
 varies).

MAINE**Birth or Death**

Fee: \$5.00

From:

Data, Research & Vital Statistics
 Human Services Building
 Station 11

State House

Augusta, ME 04333

Phone: 207-289-3181

Remarks:

State office has had records since 1891. For
 earlier records, write to the municipality where
 event occurred. Additional copies of the same
 record \$2.00.

Marriage

Fee: \$5.00

From:

Data, Research & Vital Statistics
 Human Services Building
 Station 11

State House

Augusta, ME 04333

or Town Clerk in town where license was
 issued.

Divorce

Fee: \$5.00

From:

Data, Research & Vital Statistics
 Human Services Building
 Station 11

State House

Augusta, ME 04333

or

Clerk of District Court in judicial division
 where divorce was granted.

Remarks:

State has records since January 1892.

MARYLAND**Birth or Death**

Fee: \$3.00

From:

Division of Vital Records

State Department of Health and Mental Hygiene

State Office Building
PO Box 13146
201 West Preston Street
Baltimore, MD 21203
Phone: 301-225-5974

Remarks:

State office has had records since August 1898.
Records for City of Baltimore are available from January 1875.

Marriage

Fee: \$3.00

From:

Division of Vital Records

State Department of Health and Mental Hygiene

State Office Building
PO Box 13146
201 West Preston Street
Baltimore, MD 21203

or

Clerk of Circuit Court in county where license was issued

or

Clerk of Court of Common Pleas of Baltimore City (for licenses issued in City of Baltimore). Price varies.

Remarks:

State has had records since June 1951.

Divorce

From:

Division of Vital Records

State Department of Health and Mental Hygiene

State Office Building
PO Box 13146
201 West Preston Street
Baltimore, MD 21203

or

Clerk or Circuit Court in county where divorce was granted.

Remarks:

State has had records since January 1961.

Certified copies are not available from State office. Some items may be verified. Inquiries will be forwarded to appropriate office (price varies).

MASSACHUSETTS

Birth or Death

Fee: \$6.00

From:

Registry of Vital Records and Statistics
150 Tremont Street

Room B-3

Boston, MA 02111

Phone: 617-727-7388

Remarks:

State office has had records since 1896. For earlier records, write to the City or Town Clerk in place where event occurred. Earliest records available in the Boston office are for 1896.

Marriage

Fee: \$6.00

From:

Registry of Vital Records and Statistics
150 Tremont Street

Room B-3

Boston, MA 02111

Remarks:

State office has had records since 1896. Earliest Boston records are 1896.

Divorce:

Fee: \$3.00

FROM:

Registry of Vital Records and Statistics
150 Tremont Street

Room B-3

Boston, MA 02111

or

Registrar of Probate Court in county where divorce was granted.

Remarks:

Index only since 1952. Inquirer will be directed where to send request. Certified copies are not available from State office.

MICHIGAN

Birth or Death

Fee: \$10.00

From:

Office of Vital and Health Statistics
Michigan Department of Public Health

3423 North Logan Street

PO Box 30195

Lansing, MI 48909

Phone: 517-335-8655

Remarks:

State office has had records since 1867. Copies of records since 1867 may also be obtained from County Clerk in county where event occurred. Detroit records may be obtained from the City Health Department for births occurring since 1893 and for deaths since 1897.

Marriage

Fee: \$10.00

From:

Office of Vital and Health Statistics
 Michigan Department of Public Health
 3423 North Logan Street
 PO Box 30195
 Lansing, MI 48909

Remarks:

Records since April 1867.

Divorce

Fee: \$10.00

From:

Office of Vital and Health Statistics
 Michigan Department of Public Health
 3423 North Logan Street
 PO Box 30195
 Lansing, MI 48909

or

County Clerk in county where divorce was granted (price varies).

Remarks:

State office has had records since 1897.

MINNESOTA**Birth or Death**

Fee: Birth \$11.00

Death \$8.00

From:

Minnesota Department of Health
 Section of Vital Statistics
 717 Delaware Street SE
 PO Box 9441
 Minneapolis, MN 55440
 Phone: 612-623-5121

Remarks:

State office has had records since January 1908. Copies of earlier records may be obtained from Court Administrator in county where event occurred or from the St. Paul City Health Department if the event occurred in St. Paul. Additional copies of the birth record when ordered at the same time are \$5.00 each. Additional copies of the death record when ordered at the same time are \$2.00 each.

Marriage

Fee: \$8.00

From:

Court administrator in county where license was issued. Additional copies ordered at same time \$2.00.

Remarks:

Statewide index since January 1958. Inquiries will be forwarded to appropriate office. Certified copies are not available from State Department of Health.

Divorce

Fee: \$8.00

From:

Court Administrator in county where divorce was granted.

Remarks:

Statewide index since January 1970. Certified copies are not available from State office.

MISSISSIPPI**Birth or Death**

Fee: Birth \$10.00

Short Form \$5.00

Death \$5.00

From:

Vital Records
 State Board of Health
 PO Box 1700
 Jackson, MS 39205
 Phone: 601-960-7981

Remarks:

State office has had records since 1912. Full copies of birth certificates obtained within 1 year after the event are \$5.00. Additional copies of same record ordered at same time are \$1.00 each.

Marriage

Fee \$5.00

From:

Vital Records
 State Board of Health
 PO Box 1700
 Jackson, MS 39205

or

Circuit Clerk in county where license was issued (price varies).

Remarks:

State office has statistical records only from January 1926 to July 1, 1938 and since January 1942.

Divorce**From:**

Vital Records
 State Board of Health
 PO Box 1700
 Jackson, MS 39205

or

Chancery Clerk in county where divorce was granted (price varies).

Remarks:

State office has records since January 1926. Certified copies are not available from State office. Inquiries will be forwarded to appropriate office.

MISSOURI

Birth or Death

Fee: \$4.00

From:

Department of Health
Bureau of Vital Records
PO Box 570
Jefferson City, MO 65102
Phone: 314-751-6383

Remarks:

State office has had records since January 1910. If event occurred in St. Louis (City), St Louis County or Kansas City before 1910, write to the City or County Health Department. Copies of these records are \$3.00 each in St. Louis City and County. In Kansas City, \$6.00 for first copy and \$3.00 for each additional copy ordered at same time.

Marriage

From:

Recorder of Deeds in county where license was issued (price varies).

Remarks:

State office has indexes since July 1948. Correspondents writing to the State will be referred to appropriate Recorder of Deeds in county where license was issued.

Divorce

From:

Department of Health
Bureau of Vital Records
PO Box 570
Jefferson City, MO 65102

or

Clerk of Circuit Court in county where divorce was granted (price varies).

Remarks:

State indexes since July 1948. Certified copies are not available from State Health Department. Inquiries will be forward to the appropriate office.

MONTANA

Birth or Death

Fee: \$5.00

From:

Bureau of Records and Statistics
State Department of Health and
Environmental Sciences
Helena, MT 59620
Phone: 406-444-4250

Remarks:

State office has had records since late 1907.

Marriage

From:

Bureau of Records and Statistics

State Department of Health and Environmental Sciences

Helena, MT 59620

or

Clerk of District Court in county where license was issued (price varies).

Remarks:

State has had records since July 1943. Some items may be verified. Inquiries will be forwarded to appropriate office. Apply to county where license was issued if known. Certified copies are not available from State office.

Divorce

From:

Bureau of Records and Statistics
State Department of Health and Environmental Sciences
Helena, MT 59620

or

Clerk of District Court in county where divorce was granted (price varies).

NEBRASKA

Birth or Death

Fee: Birth \$6.00

Death \$5.00

From:

Bureau of Vital Statistics
State Department of Health
301 Centennial Mall South
PO Box 95007
Lincoln, NE 68509
Phone: 402-471-2871

Remarks:

State office has had records since late 1904. If birth occurred before then, write the State office for information.

Marriage

Fee: \$5.00

From:

Bureau of Vital Statistics
State Department of Health
301 Centennial Mall South
PO Box 95007
Lincoln, NE 68509

or

County Court in county where license was issued (price varies).

Remarks:

State has had records since January 1909.

Divorce

Fee: \$5.00

From:

Bureau of Vital Statistics
State Department of Health
301 Centennial Mall South

PO Box 95007
Lincoln, NE 68509

or

Clerk of District Court in county where divorce was granted (price varies).

Remarks:

State office has records since January 1909.

NEVADA

Birth or Death

Fee: Birth \$6.00

Death - per order

for the first 3 copies, each copy \$6.00
for the second 3 copies, each copy \$5.00
for any additional copies each copy

\$4.00

From:

Department of Human Resources

Health Division

505 East King Street
Carson City, NV 89710

Phone: 702-885-4480

Remarks:

State office has had records since July 1911.
For earlier records, write to County Recorder in county where event occurred.

Marriage

From:

Department of Human Resources

Health Division

505 East King Street
Carson City, NV 89710

or

County Recorder in county where license was issued.

Remarks:

Indexes since January 1968. Certified copies are not available for State Health Department.
Inquiries will be forwarded to appropriate office. Price varies.

NEW HAMPSHIRE

Birth or Death

Fee: \$3.00

From:

Bureau of Vital Records
Health and Welfare Building
6 Hazen Drive
Concord, NH 03301-6527
Phone: 603-271-4650

or

City or Town Clerk in place where event occurred.

Remarks:

State office has had some records since 1640.

Marriage

Fee: \$3.00

From:

Bureau of Vital Records
Health and Welfare Building
6 Hazen Drive
Concord, NH 03301-6527

or

Town Clerk in town where license was issued.

Remarks:

State has had some records since 1640.

Divorce

Fee: \$3.00

From:

Bureau of Vital Records
Health and Welfare Building
6 Hazen Drive
Concord, NH 03301-6527

or

Clerk of Superior Court where divorce was granted.

Remarks:

State has records since 1808. State fee includes search and one copy if found.

NEW JERSEY

Birth or Death

Fee: \$4.00

From:

State Department of Health
Bureau of Vital Statistics
CN 360

Trenton, NJ 08625

Remarks:

State office has had records since June 1878.
Additional copies of same record ordered at same time are \$2.00 each. If the exact date is unknown, the fee is an additional \$1.00 per year searched.

From:

New Jersey State Archives
Department of State
185 West State Street CN 307
Trenton, NJ 08625

Remarks:

For records from May 1848 to May 1878.

Marriage

Fee: \$4.00

From:

State Department of Health
Bureau of Vital Statistics
CN 360

Trenton, NJ 08625

Remarks:

If the exact date is unknown the fee is an additional \$1.00 per year searched.

From:

New Jersey State Archives

Department of State
185 West State Street CN 307
Trenton, NJ 08625

Remarks:

Records from May 1848 to May 1878.

Divorce

Fee: \$2.00

From:

Superior Court, Chancery Division
 State House Annex, Room 320
 CN 971

Trenton, NJ 08625

Remarks:

The fee is for the first four pages. Additional pages cost \$.50.

NEW MEXICO

Birth or Death

Fee: Birth \$10.00

Death \$5.00

From:

Vital Statistics Bureau
 New Mexico Health Services Division
 PO Box 968
 Santa Fe, NM 87504-0968
 Phone: 505-827-0121

Remarks:

State office has had records since 1920 and delayed records since 1880.

Marriage

From:

County Clerk in county where license was issued (price varies).

Divorce

From:

Clerk of District Court in county where divorce was granted (price varies).

NEW YORK (Except New York City)

Birth or Death

Fee: \$5.00

From:

Bureau of Vital Records
 State Department of Health
 Empire State Plaza
 Tower Building
 Albany, NY 12237
 Phone: 518-474-3038

Remarks:

State office has had records since 1880. For records before 1914 in Albany, Buffalo, and Yonkers or before 1880 in any other city, write to Registrar of Vital Statistics in city where event occurred. For the rest of the State, except New York City, write to State office.

Marriage

Fee: \$5.00

From:

Bureau of Vital Records
 State Department of Health
 Empire State Plaza
 Tower Building
 Albany, NY 12237

Remarks:

State has records from January 1880 to December 1907 and since May 1915. For records from January 1908 to April 1915 write County Clerk in county where license was issued (price varies). For records from January 1880 to December 1907 write to City Clerk in Albany or Buffalo or Registrar of Vital Statistics in Yonkers if marriage occurred in one of these cities (fee \$5.00).

Divorce

Fee: \$5.00

From:

Bureau of Vital Records
 State Department of Health
 Empire State Plaza
 Tower Building
 Albany, NY 12237

or

County clerk in county where divorce was granted (price varies).

NEW YORK CITY

Birth or Death

Fee: \$5.00

From:

New York City Department of Health
 Bureau of Vital Records
 125 Worth Street
 New York, NY 10013
 Phone: 212-566-7851

Remarks:

Office has had birth records since 1898 and death records since 1930. For Old City of New York (Manhattan and part of the Bronx) birth records for 1865-1897 and death records for 1865-1929 write to Municipal Archives and Records Retention, 31 Chambers St., New York, NY 10007

Marriage

Fee: \$10.00

Remarks:

For records from 1847 to 1865 write Municipal Archives and Records Retention Center, New York Public Library, 12 Park Row, New York, NY 10038, except Brooklyn records for this period, which are filed with County Clerk's Office, Kings County, Supreme Court Building, Brooklyn, NY 11201.

For records from 1866 to 1907 write City

Clerk's Office in borough where marriage was performed.

For records from 1908 to May 12, 1943, New York City residents write to City Clerk's Office borough of bride's residence; nonresidents write to City Clerk's Office in borough where license was obtained.

For records since May 13, 1943, write City Clerk's Office in borough where license was issued.

From:

Bronx Borough

Marriage License Bureau
1780 Grand Concourse, Room 201

Bronx, NY 10457

Brooklyn Borough

Marriage License Bureau

Municipal Building

Court Street, Room 205

Brooklyn, NY 11201

Manhattan Borough

Marriage License Bureau

Municipal Building

1 Centre Street, Room 252

New York City, NY 10007

Queens Borough

Marriage License Bureau

120-55 Queens Boulevard, Room X001

Kew Gardens, NY 11424

Staten Island Borough

(no longer called Richmond)

Marriage License Bureau

Borough Hall

Saint George, Room 311

State Island, NY 10301

Divorce

Fee: \$5.00

From:

Bureau of Vital Records

State Department of Health

Empire State Plaza

Tower Building

Albany, NY 12237

or

County Clerk in county where divorce was granted (price varies).

Remarks:

State has records since January 1963.

NORTH CAROLINA

Birth or Death

Fee: \$5.00

From:

Department of Human Resources

Division of Health Services

Vital Records Branch

PO Box 2091

Raleigh, NC 27602

Phone: 919-733-3526

Remarks:

State office has had birth records since October 1913 and death records since January 1930. Death records from 1913 through 1929 are available from Archives and Records Section, State Records Center, 215 North Blount Street, Raleigh, NC 27602.

Marriage

Fee: \$5.00

From:

Department of Human Resources

Division of Health Services

Vital Records Branch

PO Box 2091

Raleigh, NC 27602

or

Registrar of Deeds in county where marriage was performed.

Remarks:

State has records since January 1962.

Divorce

Fee: \$5.00

From:

Department of Human Resources

Division of Health Services

Vital Records Branch

PO Box 2091

Raleigh, NC 27602

or

Clerk of Superior Court where divorce was granted (price varies).

Remarks:

State has records since January 1958.

NORTH DAKOTA

Birth or Death

Fee: Birth \$7.00

Death \$5.00

From:

Division of Vital Records

State Department of Health

Office of Statistical Services

Bismarck, ND 58505

Phone: 701-224-4508

Remarks:

State office has had some records since July 1893. Years from 1894 to 1920 are incomplete. Additional copies of birth records are \$4.00 each; additional copies of death records are \$2.00 each.

Marriage

Fee: \$5.00

From:

Division of Vital Records

State Department of Health

Office of Statistical Services
Bismarck, ND 58505

or

County Judge in county where license was issued (price varies).

Remarks:

State has records since July 1925. Requests for earlier records will be forwarded to appropriate office. Additional copies are \$2.00 each.

Divorce

From:

Division of Vital Records
State Department of Health
Office of Statistical Services
Bismarck, ND 58505

or

Clerk of District Court in county where divorce was granted.

Remarks:

Index of records since July 1949. Some items may be verified. Certified copies are not available from State Health Department. Inquiries will be forwarded to appropriate office (price varies).

OHIO

Birth or Death

Fee: \$7.00

From:

Division of Vital Statistics
Ohio Department of Health
G-20 Ohio Departments Building
65 South Front Street
Columbus, OH 43266-0333
Phone: 614-466-2531

Remarks:

State office has had records since December 10, 1908. For earlier records, write to Probate Court in county where event occurred.

Marriage

From:

Division of Vital Statistics
Ohio Department of Health
G-20 Ohio Departments Building
65 South Front Street
Columbus, OH 43266-0333

or

Probate Judge in county where license was issued (price varies).

Remarks:

Records since September 1949. All items may be verified. Certified copies are not available from State Health Department. Inquiries will be referred to appropriate office.

Divorce

From:

Division of Vital Statistics

Ohio Department of Health
G-20 Ohio Departments Building
65 South Front Street
Columbia, OH 43255-0333

or

Clerk of Court of Common Pleas in county where divorce was granted (price varies).

Remarks:

Records since September 1949. All items may be verified. Certified copies are not available for State Health Department. Inquiries will be referred to appropriate office.

OKLAHOMA

Birth or Death

Fee: \$5.00

From:

Vital Records Section
State Department of Health
1000 Northeast 10th Street
PO Box 53551
Oklahoma City, OK 73152
Phone: 405-271-4040

Remarks:

State office has had records since October 1908.

Marriage

From:

Clerk of Court in county where license was issued (price varies).

Divorce

From:

Clerk of Court in county where divorce was granted (price varies).

OREGON

Birth or Death

Fee \$8.00

From:

Oregon State Health Division
Vital Statistics Section
PO Box 116
Portland, OR 97207
Phone: 503-229-5710

Remarks:

State office has had records since January 1903. Some earlier records for the City of Portland since approximately 1880 are available from the Oregon State Archives, 1005 Broadway Northeast, Salem, OR 97310.

Marriage

Fee: \$8.00

From:

Oregon State Health Division
Vital Statistics Section
PO Box 116

Portland, OR 97207

or

County Clerk in county where license was issued.

Remarks:

State has records since January 1906. County Clerks also have some records before 1906.

Divorce

Fee: \$8.00

From:

Oregon State Health Division

Vital Statistics Section

PO Box 116

Portland, OR 97207

or

County Clerk in county where divorce was granted.

Remarks:

State has records since 1925. County Clerks also have some records before 1925.

PENNSYLVANIA

Birth or Death

Fee: Birth \$4.00

Short Form \$5.00

Death \$3.00

From:

Division of Vital Records

State Department of Health

Central Building

101 South Mercer Street

PO Box 1528

New Castle, PA 16103

Phone: 412-656-3147

Remarks:

State office has had records since January 1906. For earlier records, write to Register of Wills, Orphans Court, in county seat where event occurred. Persons born in Pittsburgh from 1870 to 1905 or in Allegheny City, now part of Pittsburgh, from 1882 to 1905 should write to Office of Biostatistics, Pittsburgh Health Department, City-County Building, Pittsburgh, PA 15219. For events occurring in City of Philadelphia from 1860 to 1915, write to Vital Statistics, Philadelphia Department of Public Health, City Hall Annex, Philadelphia, PA 19107.

Marriage

From:

Division of Vital Records

State Department of Health

Central Building

101 South Mercer Street

PO Box 1528

New Castle, PA 16103

or

Marriage License Clerks,

County Court House

County where license was issued.

Remarks:

State has records since January 1941. Certified copies are not available for State Health Department. Inquiries will be forwarded to appropriate office (price varies).

Divorce

From:

Division of Vital Records

State Department of Health

Central Building

101 South Mercer Street

PO Box 1528

New Castle, PA 16103

or

Prothonotary

Court House

County seat where divorce was granted.

Remarks:

State has records since January 1946. Certified copies are not available from State Health Department. Inquiries will be forwarded to appropriate office (price varies).

PUERTO RICO

Birth or Death

Fee: \$2.00

From:

Demographic Registry and Vital Statistics

Department of Health

Box 9342

San Juan, PR 00908

Remarks:

Central office has had records since July 22, 1931. Copies of earlier records may be obtained by writing to local Registrar (Registrador Demografico) in municipality where event occurred or by writing to central office for information.

Marriage

Fee: \$2.00

From:

Demographic Registry and Vital Statistics

Department of Health

Box 9342

San Juan, PR 00908

Divorce

Fee: \$0.60

From:

Superior Court where divorce was granted.

RHODE ISLAND

Birth or Death

Fee: \$5.00

OTHER BOOKS AVAILABLE

COMPLETE GUIDE TO FEDERAL AND STATE BENEFITS FOR VETERANS, THEIR FAMILIES AND SURVIVORS--The government is currently trying to reduce some benefits now authorized for veterans and their families and to eliminate the others. At the same time, many people are not applying for benefits for which they are currently entitled. This is mainly because they don't know of their eligibility and do not apply. This is not only in the case of veterans but also their children, grandchildren, parents, grandparents, wives and former wives. Even people whose relationship to the veteran are not through legal marriage can be eligible. This book, just revised, contains every benefit provided through the VA and state governments. 192 pages, softcover \$12

CONSUMERS GUIDE TO SOCIAL SECURITY BENEFITS -- Each year the Social Security program distributes over \$150 billion. Billions more would be paid if all those who are eligible were to apply for benefits. Over the years Congress has added new benefits. So many that few people know about all of them. Social Security is not just for those over 62. Over 25% of the people now collecting SS benefits are under retirement age. In fact, their average age is only 30. It is important that those eligible for benefits other than retirement apply now since requirements are being revised and eligibility requirements tightened. This book contains every SS benefit available. 212 large pages \$13

A JOB HUNTERS GUIDE--*How to locate and land the job you want*--Colleges are disgorging their students into the workplace, home-makers are seeking employment again. Add to this the normal number of persons seeking better and more fulfilling employment and the competition for the good jobs is intense. This guide details how to write a resume to spotlight particular talents (or to hide the lack of them). It contains samples of resumes, a list of interview questions to help in the preparation for the face-to-face meeting with an employer. 32 pages \$4.50.

SALT AND YOUR HEALTH--Salt can cause and intensify hypertension, high blood pressure and other diseases. Most Americans ingest from 4 to 8 times the sodium they need. The only way to combat this health problem is to eat less salt. This book informs about the effects of salt on your body and lists the amount of sodium in most foods and includes brand names. Salt substitutes are listed as well as a few recipes. 80 pages \$5

HOW TO HELP CHILDREN ACHIEVE IN SCHOOL--A recent Gallup poll reported that two-thirds of parents cited lack of parental concern, attention and supervision as major reasons achievement test scores have plummeted. Advice from responsible educators can, if implemented, reverse this trend. If each parent can improve the performance of only his or her child, the situation will change. This book was written by educators to help parents of elementary, junior and senior high school students. The ideas contained help teach you to teach your children how

to study, learn and become the kind of people who succeed in this society. 24 large pages \$4

PARENTING: From cradle to college--The saying goes, "As the twig is bent, so grows the tree." This is nowhere as true as it is with children. This book is a manual for moulding your child into a happy, healthy, successful person. Each parent of a child between one month and 15 years-of-age needs this book to gain insight and expertise into the complex job of raising children in our complex society. 72 large pages \$5

SMALL HOME REPAIRS MADE EASY--It is getting more and more difficult to find a workman for the little jobs such as fixing a leaky faucet, adjusting the garage door that is getting heavier and heavier, repairing screens, masonry, locks and the doorbell. And when a workman is located you will have to wait and then if he shows up, the price is exorbitant. No wonder most homes have a number of these nagging home repairs undone. This book explains step-by-step how to do the most common small home repairs, including painting, in simple terms and with hundreds of illustrations. 84 large pages \$7

HOMEOWNERS AND RENTERS GUIDE TO THE LANGUAGE OF REAL ESTATE, BANKING LAW AND BUILDING--Every trade or profession has its own jargon--words and phrases that insiders understand but are a foreign language to most others. It's hard enough to learn the meaning of words used by one profession, but those buying, renting, insuring, remodeling or building a home will have to translate lawyerspeak, builderspeak, bankspeak and real-estatespeak into something they understand. This book contains over 3,500 plain language explanations of words these professions use. 72 lg pages \$6

CONSUMER ADVISOR--Whether you are buying, complaining, contracting for goods and services, or getting your money back, here's a book that shows you step by step how to be an effective consumer. This book will show you how to complain by phone or letter and get action. What to say, which papers should be saved and which thrown away. How to read labels and instructions. How to always be vigilant in protecting yourself. Most important CONSUMER ADVISOR will advise you on making the right buying decisions that will minimize your chance of dissatisfaction. It will save you time, effort, trouble and help you make sure you know how to stand up for your rights and, get more than your money's worth. This hardcover book, published originally by Readers Digest at \$20 contains 416 pages of information, weighs over 3 lbs, contains over 50 charts. Only \$12.

ALL PRICES INCLUDE SHIPPING CHARGES

Your satisfaction is guaranteed
Any book can be returned for full
credit for any reason

SEND ORDERS TO:

CONSUMER EDUCATION RESEARCH CTR
P.O. BOX 336, SO. ORANGE, N.J. 07079

From:
 Division of Vital Records
 State Department of Health
 Room 101, Cannon Building
 75 Davis Street
 Providence, RI 02908
 Phone: 401-277-2811

Remarks:
 State office has had records since 1853. For earlier records, write to Town Clerk in town where event occurred. Additional copies of the same record ordered at the same time are \$3.00 each.

Marriage

Fee: \$5.00

From:
 Division of Vital Records
 State Department of Health
 Room 101, Cannon Building
 75 Davis Street
 Providence, RI 0208

or
 City or Town Clerk in place where marriage was performed.

Remarks:

State has had records since January 1853. Additional copies of the same record ordered at the same time are \$3.00 each.

Divorce

Fee: \$1.00

From:
 Clerk of Family Court
 1 Dorrance Plaza
 Providence, RI 02903

SOUTH CAROLINA

Birth or Death

Fee: \$5.00

From:
 Vital Records Section
 Office of Vital Records and
 Public Health Statistics
 2600 Bull Street
 Columbia, SC 29201
 Phone: 803-734-4830

Remarks:

State office has had records since January 1915. City of Charleston births from 1877 and deaths from 1821 are on file at Charleston County Health Department. Ledger entries of Florence City births and deaths from 1895 to 1914 are on file at Florence County Health Department. Ledger entries of Newberry City births and deaths from late 1800's are on file at Newberry County Health Department. These are the only early records obtainable.

Marriage

Fee: \$3.00

From:
 Vital Records Section
 Office of Vital Records and
 Public Health Statistics
 2600 Bull Street
 Columbia, SC 29201

or Probate Judge in county where license was issued (price varies).

Remarks:

State has had records since July 1950. Counties have had records since 1911.

Divorce:

Fee: \$3.00

From:
 Vital Records Section
 Office of Vital Records and
 Public Health Statistics
 2600 Bull Street
 Columbia, SC 29201

or
 Clerk of county where petition was filed (price varies).

Remarks:

State has had records since July 1962. Counties have records since April 1949.

SOUTH DAKOTA

Birth or Death

Fee: \$5.00

From:
 Vital Records Program
 State Department of Health
 523 East Capitol Street
 Pierre, SD 57501
 Phone: 605-773-4961

Remarks:

State office has had records since July 1905 and access to other records for some events that occurred before then. Additional copies requested at the same time are \$1.00 each.

Marriage

Fee: \$3.00

From:
 Vital Records Program
 State Department of Health
 523 East Capitol Street
 Pierre, SD 57501

or

County Treasurer in county where license was issued (fee \$2.00).

Remarks:

State has records since July 1905. Additional copies requested at the same time are \$1.00 each.

Divorce

Fee: \$3.00

From:
 Vital Records Program
 State Department of Health
 523 East Capitol Street
 Pierre, SD 57501
 or
 Clerk of Court in county where divorce was granted (price varies).

TENNESSEE

Birth or Death
 Fees: Birth Long Form \$10.00
 Short Form 5.00
 Death 5.00

From:
 Tennessee Vital Records
 Department of Health and Environment
 Cordell Hull Building
 Nashville, TN 37219-5402
 Phone: 615-741-2763

Remarks:
 State office has had birth records for entire State since January 1914, for Nashville since June 1881, for Knoxville since July 1881, and for Chattanooga since January 1882. State office has death records for entire State from 1938. Birth enumeration records by school district are available for July 1908 through June 1912. For Memphis birth records from April 1874 through December 1887 and November 1898 to January 1914, and for Memphis death records from May 1848 to January 1, 1914, write to Memphis-Shelby County Health Department, Division of Vital Records, Memphis TN 38105.

Marriage
 Fee: \$10.00

From:
 Tennessee Vital Records
 Department of Health and Environment
 Cordell Hull Building
 Nashville, TN 37219-5402

or
 County Clerk in county where license was issued (price varies).

Remarks:
 State has had records since July 1945.

Divorce

Fee: \$10.00

From:
 Tennessee Vital Records
 Department of Health and Environment
 Cordell Hull Building
 Nashville, TN 37219-5402

or
 Clerk of Court in county where divorce was granted (price varies)

Remarks:
 State has had records since July 1945.

TEXAS

Birth or Death

Fee: \$7.50

From:
 Bureau of Vital Statistics
 Texas Department of Health
 1100 West 49th Street
 Austin, TX 78756
 Phone: 512-458-7451

Remarks:
 State office has had records since 1903. Additional copies of same record ordered at same time are \$2.00 each.

Marriage

From:
 Bureau of Vital Statistics
 Texas Department of Health
 1100 West 49th Street
 Austin, TX 78756

or
 County Clerk in county where license was issued (price varies).

Remarks:
 State has had records since January 1966. Certified copies are not available from State office. Fee for search and verification of essential facts of marriage is \$2.00

Divorce

From:
 Bureau of Vital Statistics
 Texas Department of Health
 1100 West 49th Street
 Austin, TX 78756

or
 Clerk of District Court in county where divorce was granted.

Remarks:
 State has had records since January 1968. Certified copies are not available from State office. Fee for search and verification of essential facts of divorce is \$2.00.

TRUST TERRITORY OF THE PACIFIC ISLANDS

Birth or Death

Fee: \$3.00

From:
 Office of Vital Statistics
 Commonwealth Trial Court
 PO Box 307
 Saipan, MP 96950

Remarks:
 Commonwealth Trial Court does not have

complete records prior to 1950.

Marriage

Fee \$3.00

From:

Clerk of Court

Commonwealth Trial Court

PO Box 307

Saipan, MP 96950

Divorce

Fee: \$3.00 plus \$0.50 for additional page

From:

Clerk of Court

Commonwealth Trial Court

PO Box 307

Saipan, MP 96950

UTAH

Birth or Death

Fee: Birth \$11.00

Death \$8.00

From:

Bureau of Health Statistics

Utah Department of Health

150 West North Temple

PO Box 2500

Salt Lake City, UT 84110

Phone: 801-538-6105

Remarks:

State office has had records since 1905. If event occurred from 1890 to 1904 in Salt Lake City or Ogden, write to City Board of Health. For records elsewhere in the State from 1898 to 1904, write to County Clerk in county where event occurred.

Marriage

Fee: \$8.00

From:

Bureau of Health Statistics

Utah Department of Health

1500 West North Temple

PO Box 2500

Salt Lake City, UT 84110

or

County Clerk in county where license was issued (price varies).

Remarks:

State office has had records since 1978. Only short form certified copies are available.

Divorce

Fee: \$8.00

From:

Bureau of Health Statistics

Utah Department of Health

1500 West North Temple

PO Box 2500

Salt Lake City, UT 84110

or

County Clerk in county where divorce was granted (price varies).

Remarks:

State office has had records since 1978. Only short form certified copies are available.

VERMONT

Birth or Death

Fee: \$5.00

From:

Vermont Department of Health

Vital Records Section

Box 70

60 Main Street

Burlington, VT 05402

Phone: 802-863-7275

or

Town or City Clerk of town where birth or death occurred.

Marriage

Fee: \$5.00

From:

Vermont Department of Health

Vital Records Section

Box 70

60 Main Street

Burlington, VT 05402

or

Town Clerk in town where license was issued.

Divorce

Fee: \$5.00

From:

Vermont Department of Health

Vital Records Section

Box 70

60 Main Street

Burlington, VT 05402

VIRGINIA

Birth or Death

Fee: \$5.00

From:

Division of Vital Records

PO Box 1000

Richmond, VA 23208-1000

Phone: 804-786-6201

Remarks:

State office has had records from January 1853 to December 1896 and since June 14, 1912. For records between these dates, write to the Health Department in the city where event occurred.

Marriage

Fee \$5.00

From:

Division of Vital Records

PO Box 1000
Richmond, VA 23208-1000
or
Clerk of Court in county of city where license
was issued (price varies).

Remarks:
State has had records since January 1853.

Divorce

Fee: \$5.00

From:
Division of Vital Records
PO Box 1000
Richmond, VA 23208-1000
or

Clerk of court in county or city where divorce
was granted.

VIRGIN ISLANDS

Birth or Death
Fee: St. Croix \$5.00

From:
Registrar of Vital Statistics
Charles Harwood Hospital
St. Croix, VI 00820

Remarks:
Registrar has had birth and death records on
file since 1840.
Fee: St Thomas and St John \$5.00

From:
Bureau of Vital Statistics
Knud Hansen Hospital
St. Thomas, VI 00801

Remarks:
Registrar has had birth records on file since
July 1906 and death records since January 1906.

Marriage and Divorce

Fee: St Croix \$5.00

From:
Chief Deputy Clerk
Territorial Court of the Virgin Islands
PO Box 929
Christiansted, St. Croix, VI 00820
Fee: St. Thomas \$5.00

From:
Clerk of the Territorial Court
of the Virgin Islands
PO Box 70
Charlotte Amalie
St. Thomas, VI 00801

Remarks:
Please let all inquiries forward to appropriate
offices that mean Marriages and Divorces.

WASHINGTON

Birth or Death
Fee: \$11.00

From:
Vital Records
PO Box 9709, ET-11
Olympia, WA 98504-9709
Phone: 206-753-5936

Remarks:
State office has had records since July 1907.
For King, Pierce, and Spokane counties copies
may also be obtained from county health
departments. County Auditor of county of birth
has registered births prior to July 1907.

Marriage

Fee: \$11.00

From:
Vital Records
PO Box 9709, ET-11
Olympia, WA 98504-9709
or

County Auditor in county where license was
issued.

Remarks:
State office has had records since January 1968.

Divorce

Fee: \$11.00

From:
Vital Records
PO Box 9709, ET-11
Olympia, WA 98504-9709
or
County Clerk in county where
divorce was granted.

Remarks:
State office has had records since January 1968.

WEST VIRGINIA

Birth or Death
Fee: \$5.00

From:
Division of Vital Statistics
State Department of Health
State Office Building No. 3
Charleston, WV 25305
Phone: 304-348-2931

Remarks:
State office has had records since January 1917.
For earlier records write to Clerk of County
Court in county where event occurred.

Marriage

Fee: \$5.00

From:
Division of Vital Statistics
State Department of Health
State Office Building No. 3
Charleston, WV 25305
or

County Clerk in county where license was
issued (price varies).

Remarks:

State has had records since 1921. Certified copies available from 1964.

Divorce**From:**

Division of Vital Statistics
State Department of Health
State Office Building No. 3
Charleston, WV 25305

or

Clerk of Circuit Court, Chancery Side, in county where divorce was granted (price varies).

Remarks:

State has had index since 1968. Some items may be verified (fee \$5.00). Certified copies are not available from State office.

WISCONSIN**Birth or Death**

Fee: Birth \$8.00
Death \$5.00

From:

Bureau of Health Statistics
Wisconsin Division of Health
PO Box 309
Madison, WI 53701
Phone: 608-266-1371

Remarks:

State office has scattered records earlier than 1857. Records before October 1, 1907, are very incomplete. Additional copies of the same record ordered at the same time are \$2.00 each.

Marriage

Fee: \$5.00

From:

Bureau of Health Statistics
Wisconsin Division of Health
PO Box 309
Madison, WI 53701

Remarks:

State has records since April 1836. Records before October 1, 1907 are incomplete. Additional copies of the same record ordered at the same time are \$2.00 each.

Divorce:

Fee: \$5.00

From:

Bureau of Health Statistics
Wisconsin Division of Health
PO Box 309
Madison, WI 53701

Remarks:

State has records since October 1907. Additional copies ordered at the same time are \$2.00 each.

WYOMING**Birth or Death**

Fee: Birth \$5.00
Death \$3.00

From:

Vital Records Services
Division of Health and Medical Services
Hathaway Building
Cheyenne, WY 82002
Phone: 307-777-7591

Remarks:

State office has had records since July 1909.

Marriage

Fee: \$5.00

From:

Vital Records Services
Division of Health and Medical Services
Hathaway Building
Cheyenne, WY 82002

or

County Clerk in county where license was issued (price varies).

Remarks:

State has had records since May 1941.

Divorce

Fee: \$5.00

From:

Vital Records Services
Division of Health and Medical Services
Hathaway Building
Cheyenne, WY 82002
or Clerk of District Court where Divorce took place (price varies).

Remarks:

State has had records since May 1941.

WHERE TO WRITE FOR BIRTH AND DEATH RECORDS OF U.S. CITIZENS WHO WERE BORN OR DIED OUTSIDE OF THE UNITED STATES AND BIRTH CERTIFICATIONS FOR ALIEN CHILDREN ADOPTED BY U.S. CITIZENS

Birth Records of Persons Born in Foreign Countries Who Are U.S. Citizens at Birth

Births of U. S. citizens in foreign countries should be reported to the nearest American consular office as soon after the birth as possible on the Consular Report of Birth (Form FS-240). This report should be prepared and filed by one of the parents. However, the physician or midwife attending the birth or any other person having knowledge of the facts can prepare the report. However, soon after the birth, the parents should check that the form has been filed.

Documentary evidence is required to establish citizenship. Consular offices provide complete information on what evidence is needed. The Consular Report of Birth is a sworn statement of facts of birth. When approved, it establishes in documentary form the child's U.S. citizenship. Filing a Consular Report of Birth is not authorized for children 5 years of age or older.

A \$6.00 fee is charged for reporting the birth. The original document is filed in the Passport Services, Correspondence Branch, U.S. Department of State, Washington, D.C. 20524. The parents are given a certified copy of the Consular Report of Birth (Form FS-240) and a short form, Certification of Birth (Form DS-1350 or Form FS-545.)

To obtain a copy of a report of the birth in a foreign country of a U.S. citizen, write to Passport Services, Correspondence Branch, U.S. Department of State, Washington, DC 20524. State the full name of the child at birth, date of birth, place of birth, and names of parents. Also include any information about the U.S. passport on which the child's name was first included. Sign the request and state the relationship to the person whose record is being requested and the reason for the request.

The fee for each copy is \$4.00. Enclose a check or money order made payable to the U.S. Department of State.

The Department of State issues two types of copies for the Consular Report of Birth (Form FS-240):

* A full copy of Form FS-240 as it was filed.

* A short form, Certification of Birth (Form DS-1350), which shows only the name and sex of child and the date and place of birth.

The information in both forms is valid. The Certification of Birth may be obtained in a name subsequently acquired by adoption or legitimization after proof is submitted to establish that such an action legally took place.

Birth Records of Alien Children Adopted by U.S. Citizens

Birth certificates for alien children adopted by U.S. citizens and lawfully admitted to the United States may be obtained from the Immigration and Naturalization Service (INS), U.S. Department of Justice, Washington, D.C. 20536, if the birth information is on file.

Certification can be obtained for children who were born in a foreign country. Requests must be submitted on INS Forms G-639 and G-652, which can be obtained from any INS office. (Address can be found in a telephone directory under listings for U.S. Government. For Certification of Birth Data (INS Form G-350), there is no longer a fee.

Certification can be issued in the new name of an adopted or legitimated child after proof of an adoption or legitimization is submitted to INS. Because it may be issued for a child who has not yet become a U. S. Citizen, this certification (From G-350) is not proof of U.S. nationality.

Certificate for Citizenship

U.S. citizens who were born abroad and later naturalized or who were born in a foreign country to a U.S. citizen (parent or parents) may apply for a certificate of citizenship pursuant to the provisions of Section 341 of the Immigration and Nationality Act. Application can be made for this document in the United States at the nearest office of the Immigration and Naturalization Service (INS). The INS will issue a certificate of citizenship for the person if proof of citizenship is submitted and the person is within the United States. The decision whether to apply for a certificate of citizenship is optional: its possession is not mandatory.

Death Records of U.S. Citizens Who Die in Foreign Countries

Reports of deaths of U.S. citizens who die in

foreign countries are made to the nearest U.S. consular office. The reports are permanently filed in the U.S. Department of State. (See exception given later).

To obtain a copy of a report, write to Passport Services, Correspondence Branch, U.S. Department of State, Washington, D.C. 20524. The fee for a copy is \$4.00.

Exception:

Reports of deaths of members of the Armed Forces of the United States are made only to the branch of service to which the person was attached at the time of death--Army, Navy, Air Force, or Coast Guard. In these cases, requests for copies of records should be directed as follows:

For members of the Army, Navy or Air Force:

Secretary of Defense

Washington, DC 20301

For members of the Coast Guard:

Commandant, P.S.

U.S. Coast Guard

Washington, DC 20226

Records of Births and Deaths Occurring on Vessels or Aircraft on the High Seas.

When a birth or death occurs on the high seas, whether in an aircraft or on a vessel, the determination of where the record is filed is decided by the direction in which the vessel or aircraft was headed at the time the event occurred.

If the vessel or aircraft was outbound or docked or landed at a foreign port, requests for copies of the record should be made to the U.S. Department of State, Washington, DC 20520.

If the vessel or aircraft was inbound and the first port of entry was in the United States, write to the registration authority in the city where the vessel or aircraft docked or landed in the United States.

If the vessel was of U.S. registry, contact the U.S. Coast Guard facility at the port of entry.

Records Maintained by Foreign Countries

Most, but not all, foreign countries record births and deaths. It is not feasible to list in this publication all foreign vital records offices, the charges they make for copies of records, or the

information they may require to locate a record. However, most foreign countries will provide certifications of births and deaths occurring within their boundaries.

U.S. citizens who need a copy of a foreign birth or death record may obtain assistance by writing to the Office of Special Consular Services, U.S. Department of State, Washington, DC 20520.

Aliens residing in the United States who seek records on these events should contact their nearest consular office.

Documents From Foreign Countries

For vital records that are located in foreign countries you should contact the Office of Information Services at the Embassy of the country or the nearest consulate. You can check the large city nearest you for a consulate or contact the chancery listed on the next pages. If you are unable to locate a nearby consulate, write to the Office of Information Services at the chancery in Washington.

In some cases the name of the country has been changed since the event you are seeking was recorded. Contact the country that now has jurisdiction over the place where the event occurred.

Although the embassy or consulate probably won't have the information, they will be able to assist you. For that reason give them as much information as possible in the first letter. You may use the sample letters we have provided for writing to U.S. agencies as a model.

Democratic Republic of Afghanistan

2341 Wyoming Avenue NW
Washington, DC 20008
202-234-3770

Democratic and Popular Republic of Algeria

2118 Kalorama Road NW
Washington, DC 20008
202-328-5300

Antigua and Barbuda

3400 International Dr NW #2H
Washington, DC 20008
202-362-5122

Argentine Republic

1600 New Hampshire Avenue NW
Washington, DC 20009
202-939-6400

Australia

1601 Massachusetts Avenue NW
Washington, DC 20036
202-797-3000

Austria

2343 Massachusetts Avenue NW
Washington, DC 20008
202-483-4474

Commonwealth of the Bahamas

600 New Hampshire Avenue NW
Suite 865
Washington, DC 20037
202-944-3390

State of Bahrain

3502 International Drive NW
Washington, DC 20008

202-342-0741

People's Republic of Bangladesh
2201 Wisconsin Avenue NW
Washington, DC 20007
202-342-8372

Barbados

2144 Wyoming Avenue NW
Washington, DC 20008
202-939-9200

Belgium

3330 Garfield Street NW
Washington, DC 20008
202-333-6900

Belize

3400 International Drive NW
Suite 2J
Washington, DC 20008
202-363-4505

People's Republic of Benin

2737 Cathedral Avenue NW
Washington, DC 20008
202-232-6656

Bolivia

3014 Massachusetts Avenue NW
Washington, DC 20008
202-483-4410

Republic of Botswana

4301 Central Avenue NW
Suite 404
Washington, DC 20008
202-244-4990

Brazil

3006 Massachusetts Avenue NW
Washington, DC 20008
202-745-2700

Brunel

2600 Virginia Avenue NW
Suite 300
Washington, DC 20037
202-342-0159

People's Republic of Bulgaria

1621 22nd Street NW
Washington, DC 20008
202-387-7969

Burkina Faso

2340 Massachusetts Avenue NW
Washington, DC 20008
202-332-5577

Socialist Republic of the Union of Burma

2300 S Street NW
Washington, DC 20008
202-332-9044

Republic of Burundi

2233 Wisconsin Avenue NW

Suite 212
Washington, DC 20007
202-342-2574

United Republic of Cameroon
2349 Massachusetts Avenue NW
Washington, DC 20008
202-265-8790

Canada
1746 Massachusetts Avenue NW
Washington, DC 20036
202-785-1400

Republic of Cape Verde
3415 Massachusetts Avenue NW
Washington, DC 20007
202-965-6820

Central African Republic
1618 22nd Street NW
Washington, DC 20008
202-483-7800

Republic of Chad
2002 R Street NW
Washington, DC 20009
202-462-4009

Chile
1732 Massachusetts Avenue NW
Washington, DC 20036
202-785-1746

People's Republic of China
2300 Connecticut Avenue NW
Washington, DC 20008
202-328-2500

Colombia
2118 Leroy Place NW
Washington, DC 20008
202-387-8338

People's Republic of the Congo
4891 Colorado Avenue NW
Washington, DC 20011
202-726-5500

Federal and Islamic Republic of Comoros
336 East 45th
2nd Floor
New York, NY 10017
212-972-8010

Costa Rica
1825 Connecticut Avenue NW
Suite 213
Washington, DC 20009
202-234-2945

Cote D'Ivoire
2424 Massachusetts Avenue NW
Washington, DC 20008
202-483-2400

Republic of Cyprus

2211 R Street NW
Washington, DC 20008
202-462-5772

Czechoslovak Socialist Republic
3900 Linnean Avenue NW
Washington, DC 20008
202-363-6315

Cuban Interests Section
2630 and 2639 16th Street NW
Washington, DC 20009
202-797-8518

Denmark
3200 Whitehaven Street NW
Washington, DC 20008
202-234-4300

Republic of Djibouti
866 United Nations Plaza
Suite 4011
New York, NY 10017
212-753-3163

Dominican Republic
1715 22nd Street NW
Washington, DC 20008
202-332-6280

Ecuador
2535 15th Street NW
Washington, DC 20009
202-234-7200

Arab Republic of Egypt
2310 Decatur Place NW
Washington, DC 20008
202-232-5400

El Salvador
2308 California Street NW
Washington, DC 20008
202-265-3480

Equatorial Guinea
801 Second Avenue
Suite 1403
New York, NY 10017
212-599-1523

Legation of Estonia
9 Rockefeller Plaza
New York, NY 10020
212-247-1450

Ethiopia
2134 Kalorama Road NW
Washington, DC 20008
202-234-2281

Fiji
2233 Wisconsin Avenue NW
Suite 240
Washington, DC 20007
202-337-8320

Finland
 3216 New Mexico Avenue NW
 Washington, DC 20016
 202-363-2430

France
 4101 Reservoir Road NW
 Washington, DC 20007
 202-944-6000

Gabon
 2034 20th Street NW
 Washington, DC 20009
 202-797-1000

The Gambia
 1030 15th Street NW
 Suite 720
 Washington, DC 20005
 202-842-1356

German Democratic Republic
 1717 Massachusetts Avenue NW
 Washington, DC 20036
 202-232-3134

Federal Republic of Germany
 4645 Reservoir Road NW
 Washington, DC 20007
 202-298-4000

Ghana
 2460 16th Street NW
 Washington, DC 20009
 202-462-0761

Greece
 2221 Massachusetts Avenue NW
 Washington, DC 20008
 202-667-3168

Grenada
 1701 New Hampshire Avenue NW
 Washington, DC 20009
 202-265-2561

Guatemala
 2220 R Street NW
 Washington, DC 20008
 202-745-4952

Republic of Guinea
 2112 Leroy Place NW
 Washington, DC 20008
 202-483-9420

Republic of Guinea-Bissau
 211 East 43rd Street
 Suite 604
 New York, NY 10017
 212-661-3977

Guyana
 2490 Tracy Place NW
 Washington, DC 20008
 202-265-6900

Haiti
 2311 Massachusetts Avenue NW
 Washington, DC 20008
 202-332-4090

Holy See
 3339 Massachusetts Avenue NW
 Washington, DC 20008
 202-333-7121

Honduras
 4301 Connecticut Avenue NW
 Suite 100
 Washington, DC 20008
 202-966-7700

Hungarian People's Republic
 3910 Shoemaker Street NW
 Washington, DC 20008
 202-362-6730

Iceland
 2022 Connecticut Avenue NW
 Washington, DC 20008
 202-265-6653

India
 2107 Massachusetts Avenue NW
 Washington, DC 20008
 202-939-7000

Republic of Indonesia
 2020 Massachusetts Avenue NW
 Washington, DC 20036
 202-775-5200

Iranian Interests Section
 2139 Wisconsin Avenue NW
 Washington, DC 20007
 202-965-4990

Iraq
 1801 P Street NW
 Washington, DC 20036
 202-483-7500

Ireland
 2234 Massachusetts Avenue NW
 Washington, DC 20008
 202-462-3939

Israel
 3514 International Drive NW
 Washington, DC 20008
 202-364-5500

Italy
 1601 Fuller Street NW
 Washington, DC 20009
 202-328-5500

Jamaica
 1850 K Street NW
 Washington, DC 20006
 202-452-0660

Japan

2520 Massachusetts Avenue NW
Washington, DC 20008
202-939-6700

Hashemite Kingdom of Jordan
3504 International Drive NW
Washington, DC 20008
202-966-2664

Kenya
2249 R Street NW
Washington, DC 20008
202-387-6101

Republic of Korea
2320 Massachusetts Avenue NW
Washington, DC 20008
202-939-5600

State of Kuwait
2940 Tilden Street NW
Washington, DC 20008
202-966-0702

Lao People's Democratic Republic
2222 S Street NW
Washington, DC 20008
202-332-6416

Legation of Latvia
4325 17th Street NW
Washington, DC 20011
202-726-8213

Lebanon
2560 28th Street NW
Washington, DC 20008
202-939-6300

Kingdom of Lesotho
1430 K Street NW
6th Floor
Washington, DC 20005
202-628-4833

Republic of Liberia
5201 16th Street NW
Washington, DC 20011
202-723-0437

Legation of Lithuania
2622 16th Street NW
Washington, DC 20009
202-234-5860

Luxembourg
2200 Massachusetts Avenue NW
Washington, DC 20008
202-265-4171

Democratic Republic of Madagascar
2374 Massachusetts Avenue NW
Washington, DC 20008
202-265-5525

Malawi
2408 Massachusetts Avenue NW

Washington, DC 20008
202-979-1007

Malaysia
2401 Massachusetts Avenue NW
Washington, DC 20008
202-328-2700

Republic of Mali
2130 R Street NW
Washington, DC 20008
202-332-2249

Malta
2017 Connecticut Avenue NW
Washington, DC 20008
202-462-3611

Islamic Republic of Mauritania
2129 Leroy Place NW
Washington, DC 20008
202-232-5700

Mauritius
4301 Connecticut Avenue NW
Suite 134
Washington, DC 20008
202-244-1491

Mexico
2829 16th Street
Washington, DC 20009
202-234-6000

Morocco
1601 21st Street NW
Washington, DC 20009
202-462-7979

People's Republic of Mozambique
1990 M Street NW
Suite 570
Washington, DC 20037
202-293-7146

Nepal
2131 Leroy Place NW
Washington, DC 20008
202-667-4550

The Netherlands
4200 Linnean Avenue NW
Washington, DC 20008
202-244-5300

New Zealand
37 Observatory Circle NW
Washington, DC 20008
202-328-4800

Nicaragua
1627 New Hampshire Avenue NW
Washington, DC 20009
202-387-4371

Republic of Niger
2204 R Street NW

Washington, DC 20008
202-483-4224

Nigeria
2201 M Street NW
Washington, DC 20037
202-822-1500

Norway
2720 34th Street NW
Washington, DC 20008
202-333-6000

Sultanate of Oman
2342 Massachusetts Avenue NW
Washington, DC 20008
202-387-1980

Pakistan
2315 Massachusetts Avenue NW
Washington, DC 20008
202-939-6200

Panama
2862 McGill Terrace NW
Washington, DC 20008
202-483-1407

Papua New Guinea
1330 Connecticut Avenue NW
Washington, DC 20036
202-659-0856

Paraguay
2400 Massachusetts Avenue NW
Washington, DC 20008
202-483-6960

Peru
1700 Massachusetts Avenue NW
Washington, DC 20036
202-833-9860

Philippines
1617 Massachusetts Avenue NW
Washington, DC 20036
202-483-1414

Polish People's Republic
2640 16th Street NW
Washington, DC 20009
202-234-3800

Portugal
2125 Kalorama Road NW
Washington, DC 20008
202-328-8610

State of Qatar
600 New Hampshire Avenue NW
Suite 1180
Washington, DC 20037
202-338-0111

Socialist Republic of Romania
1607 23rd Street NW
Washington, DC 20008

202-232-4747

Republic of Rwanda
1714 New Hampshire Avenue NW
Washington, DC 20009
202-232-2882

Saint Christopher and Nevis
2501 M Street NW
Suite 540
Washington, DC 20037
202-833-3550

Saint Lucia
2100 M Street NW
Suite 309
Washington, DC 20037
202-463-7378

Saudi Arabia
601 New Hampshire Avenue NW
Washington, DC 20037
202-342-3800

Republic of Senegal
2112 Wyoming Avenue NW
Washington, DC 202-243-0540

Republic of Seychelles
820 Second Avenue
Suite 203
New York, NY 10017
212-687-9766

Sierra Leone
1701 19th Street NW
Washington, DC 20009
202-939-9261

Republic of Singapore
1824 R Street NW
Washington, DC 20009
202-667-7555

Somali Democratic Republic
600 New Hampshire Avenue NW
Suite 710
Washington, DC 20037
202-342-1575

South Africa
3051 Massachusetts Avenue NW
Washington, DC 20008
202-232-4400

Spain
2700 15th Street NW
Washington, DC 20009
202-265-0190

Democratic Socialist Republic of Sri Lanka
2148 Wyoming Avenue NW
Washington, DC 20008
202-483-4025

Republic of the Sudan
2210 Massachusetts Avenue NW

Washington, DC 20008
202-338-8565

Republic of Suriname
2600 Virginia Avenue NW
Suite 711
Washington, DC 20037
202-338-6980

Kingdom of Swaziland
4301 Connecticut Avenue NW
Washington, DC 20008
202-362-6683

Sweden
600 New Hampshire Avenue NW
Suite 1200
Washington, DC 20037
202-944-5600

Switzerland
2900 Cathedral Avenue NW
Washington, DC 20008
202-745-7900

Syrian Arab Republic
2215 Wyoming Avenue NW
Washington, DC 20008
202-232-6313

United Republic of Tanzania
2139 R Street NW
Washington, DC 20008
202-939-6125

Thailand
2300 Kalorama Road NW
Washington, DC 20008
202-483-7200

Republic of Togo
2208 Massachusetts Avenue NW
Washington, DC 20008
202-234-4212

Trinidad and Tobago
1708 Massachusetts Avenue NW
Washington, DC 20036
202-467-6490

Tunisia
1515 Massachusetts Avenue NW
Washington, DC 20005
202-862-1850

Republic of Turkey
1606 23rd Street NW
Washington, DC 20008
202-387-3200

Republic of Uganda
5909 16th Street NW
Washington, DC 20011
202-726-7100

Union of Soviet Socialists Republics
1125 16th Street

Washington, DC 20036
202-628-7551

United Arab Emirates
600 New Hampshire Avenue NW
Suite 740
Washington, DC 20037
202-338-6500

United Kingdom of Great Britain and Northern Ireland
3100 Massachusetts Avenue NW
Washington, DC 20008
202-462-1340

Uruguay
1918 F Street NW
Washington, DC 20006
202-331-1313

Venezuela
2445 Massachusetts Avenue NW
Washington, DC 20008
202-797-3800

Independent State of Western Samoa
820 Second Avenue
New York, NY 10017
212-599-6196

Yemen Arab Republic
600 New Hampshire Avenue NW
Suite 840
Washington, DC 20037
202-965-4760

Socialist Federal Republic of Yugoslavia
2410 California Street NW
Washington, DC 20008
202-462-6566

Republic of Zaire
1800 New Hampshire Avenue NW
Washington, DC 20009
202-234-7690

Republic of Zambia
2419 Massachusetts Avenue NW
Washington, DC 20008
202-265-9717

Zimbabwe
2852 McGill Terrace NW
Washington, DC 20008
202-332-7100

THE FAMILY HISTORY LIBRARY OF THE MORMON CHURCH

For those wishing to search for their own ancestors or those of any other person, The Church of Jesus Christ of Latter Day Saints maintains The Family History Library (originally known as the Genealogical Library. This library was founded in 1894 and since 1938 has been collecting and preserving family ancestry records on microfilm. Presently there are over 100 microfilm camera operators filming birth, death, marriage, probate, land, military and other records in 45 countries. This constitutes, by far, the largest collection of genealogical records in the world.

This information is all gathered and available for inspection at 35 North West Temple Street, Salt Lake City, Utah 84150 (Telephone 801-531-2331.)

In addition the Church has family history centers around the world that have much of this information and can borrow from the Salt Lake City library. These centers are usually located in their local churches. One need not be a member to use the research facilities. You can write to the address above and get a complete list of addresses and telephone numbers of these centers.

There are over 200,00 volumes in the library and the centers have vast amounts of information. Both are staffed by helpful volunteers who will guide you through the facilities and in your search. They will not do your searching. In addition the libraries and centers have an orientation film that is designed to help first-time users. There is no charge other than for the use of duplication facilities.

The organization also has a list of over 200,000 individuals and family organizations who are willing to share information. It is quite likely that one or more of these have done all or some of the research you need.

Request for Certified Copy of Birth Certificate

Date _____

Dear Sir:

Please send me a copy of this birth certificate. Enclosed please find \$ _____. If this is incorrect, bill me for the difference.

Full name at birth _____

Sex _____

Race _____

Father's name _____

Mother's maiden name _____

Date of birth _____

Place of birth _____

Remarks _____

Sincerely,

Signed _____

Name _____

Address _____

Request for Certified Copy of Birth Certificate

Date _____

Dear Sirs:

Please send me a certified copy of my birth certificate. Enclosed please find \$ _____. If this is incorrect, bill me for the difference.

My full name at birth _____

My sex _____

My race _____

My father's name _____

My mother's maiden name _____

My date of birth _____

My place of birth _____

Remarks _____

Sincerely,

Signed _____

Name _____

Address _____

Request for Certified Copy of Marriage Certificate

Date _____

Dear Sirs:

Please send me a certified copy of my marriage Certificate. Please include the ages of both parties.

Wife's name when married. _____

Date of Marriage _____

Place of Marriage _____

Wife's date of birth _____

Wife's address at time of marriage _____

Husband's date of birth _____

Husband's place of birth _____

Husband's address at time of marriage _____

Enclosed please find \$ _____. If this amount is incorrect
please bill me the difference.

Sincerely _____

Signed _____

Name printed _____

Address _____

Request for Selective Service Record of Date of Birth

Date _____

Manager,

Dear Sir:

As proof of my age, please send me a statement showing my date of birth as shown on my Selective Service registration.

I registered in _____ city _____ state _____

My full name when I registered _____

My military service number _____

My date of birth _____

My place of birth _____

My address when I registered _____

I believe I registered at local board # _____ in _____ year _____

Sincerely,

Signed _____

Name _____

Address _____

If you were in the military service

Request for Baptismal Record

Date _____

Dear Sir:

As proof of my age, please send me a Baptismal certificate or statement showing what your church records show regarding my Baptism. Please include date of birth, date of Baptism and date recorded.

My full name at birth _____

My sex _____

My race _____

My father's name _____

My mother's name _____

My mother's maiden name _____

My date of birth _____

My place of birth _____

My parents' address at the time _____

Witnesses or godparents' names _____

Thank you,

Signed _____

Request for Certificate of Divorce

Date _____

Please send me a Certificate of Divorce or a certified copy of the divorce decree. Enclosed please find \$ _____. If this is not enough, please bill me for the difference.

Wife's name when divorced _____

Wife's maiden name _____

Husband's name _____

Date of Divorce _____

Place of divorce _____

Wife's address when divorced _____

Husband's address when divorced _____

Wife's age when divorced _____

Husband's age when divorced _____

Sincerely,

Signed _____

Name _____

Address _____

You can use the following blank forms to obtain birth certificates and other documents that will certify your age.

Request For Hospital Record of Birth

Date _____

Custodian of Records

Dear Sir:

As proof of my age, please send me a certified copy of my birth record.

My full name at birth _____

My sex _____

My race _____

My father's name _____

My mother's maiden name _____

My date of birth _____

My parent's address at that time _____

Remarks _____

Sincerely,

Signed _____

Name _____

Address _____

Request for Physician's Record of Birth

Date _____

Dear Doctor:

As proof of my age, please send me a signed letter that will verify my age.

My full name at birth _____

My sex _____

My race _____

My father's name _____

My mother's maiden name _____

My date of birth _____

My parents' address at that time _____

Remarks _____

Sincerely,

Signed _____

Name _____

Address _____

Request for School Record

Date _____

Dear Sir:

As proof of age, please send me an extract of your school records which show my age or date of birth, and the date the information was recorded.

My full name at birth _____

My date of birth _____

I believe I started at _____ school

in the _____ grade, in the year _____

At that time I lived at _____

with _____

My father's name _____

My mother's name _____

My mother's maiden name _____

My brothers and sisters who probably attended the same school
were _____

Comments _____

Thank you,

Signed _____

Name _____

Address _____

Request For Driver's License Application Record of Date of Birth

Date _____

Custodian of Records,

As proof of my age, please send me a statement showing the date I first applied for a driver's license, and the date of birth I gave at the time.

My full name when I first applied _____

My address when I first applied _____

My date of birth _____

— I do not now hold a driver's license issued by you.

— I do hold a driver's license issued by you. It is
number _____ and was issued _____

Thank you,

Signed _____

Name _____

Address _____

NOTES

Readers Digest

CONSUMER ADVISOR

STOP

Being ripped off
Paying to much
Being dissatisfied with purchases
Having your complaints ignored

AND LEARN HOW

To become an informed, alert consumer
To complain effectively
To protect yourself from cheats
To get your money's worth

Did you ever notice that some people get good value for what they spend, get complaints satisfactorily taken care of, and get treated with respect by salespeople and other people they do business with?

And others, possibly including you, always seems to be treated shabbily, are often cheated and never seem to get their money's worth.

How does one become a consumer who controls the market place rather than being manipulated and taken advantage of by businesses?

Readers Digest has put their tremendous editorial and financial resources behind an effort to help educate consumers. The result is *CONSUMER ADVISOR*, a 419 large-page hardcover book which weighs over about 3 pounds and contains over 50 charts and tables.

This book tells gives you information on hundreds of items that will inform you on what to look for and what to avoid when making a purchase.

In the event you have a complaint, this book discusses the steps that you should take to get satisfaction.

Are these situations familiar?

The shiny new automobile that you found so exciting in the showroom and on the test drive now stalls at almost every intersection. Even repeated trips to the dealer's repair shop bring no relief. In short, you have bought a "lemon".

The lovely new dress you paid a small fortune for comes back from the dry cleaner looking like a limp rag.

You had a new roof put on your house, and the first downpour makes you wonder if the contractor used sieves instead of shingles.

Your new television set behaves erratically, and though it's still under warranty, the dealer refuses to take action.

The dentist botches some expensive work on your teeth and then takes a "that's-your-problem" attitude.

You send a prepaid order through the mail, but the merchandise never arrives.

The monthly bill from your credit card company shows a charge for a pair of shoes you never bought.

What do you do when these things happen? Make a few telephone calls and give up if you don't get results? Write a letter of complaint? Call your lawyer to see if there is basis for a suit? Or simply shrug and tell yourself, "Well, that's life"?

Don't accept defeat; you have worked too hard to watch your money go down the drain. You can fight back effectively, and *CONSUMER ADVISER* tells you exactly how.

As a consumer in America, you now have more power in the marketplace than ever before in history. You also have strong and willing allies: administrators of the tough, new federal and state consumer laws; nationwide and local consumer organizations; the communications media; even mediation and arbitration boards set up by the business and professional communities - and finally, the courts. All are there to help you when your rights have been abused

by the careless and/or unscrupulous - or by outright charlatans. The *CONSUMER ADVISER* shows you how to use the power you have.

But this book does much, much more. It shows you how to avoid getting into most bad situations. You'll also learn how to get extra mileage out of your dollars, whether you are shopping at the supermarket, buying or selling a house; borrowing money; purchasing furniture, rugs, or appliances; taking out insurance; choosing a doctor - to name just a few of the many areas covered.

Basically, this *CONSUMER ADVISER* is a how-to book; how to save money; how to protect yourself in the market-place; how to fight back - and win - when your rights have been trampled on by those more interested in quick, and sometimes illegal, profits than in gaining your goodwill as a customer.

This valuable book was researched and published by Readers Digest and sold hundreds of thousands of copies at \$19.95 each. Consumer Education Research offers it to you during this special promotion at the wholesale price of only \$10 (plus \$2 p&h). Every prudent consumer should have a copy of this book to refer to when needed. Use the form on page 2 to order your copy immediately. Book #6.

CONSUMER ADVISER will make you an informed, prudent buyer of goods and services. It is like having the ability to call upon many experts for sound advice and timely warnings of pitfalls and how to avoid problems. It will save you money, time, and endless frustration every time you use it.

VETS AND FAMILIES UNAWARE OF BENEFITS DUE THEM

Our nation's veterans--no individual group today epitomizes the spirit of America more. They have unselfishly served and sacrificed for the sake of freedom; for this we owe a debt of gratitude. Government benefits are but one way we can repay this debt. Realizing what benefits are available, as well as how and where they may be pursued can often times be an intimidating process. THE COMPLETE GUIDE TO FEDERAL AND STATE BENEFITS FOR VETERANS, THEIR FAMILIES AND SURVIVORS goes a long way in helping America's veterans cut through the red tape so they can receive the benefits they have earned and deserve.

Sen. Bob Dole

Although a grateful U.S. Government will pay out almost \$50 billion in benefits this year to veterans, their families and survivors, billions more will go unclaimed. Even if you are not a veteran yourself, you may be eligible to receive some of this unclaimed money. Over one-fourth of the money paid in GI benefits goes to persons who never served in the U.S. Armed Services. Most of these are related to veterans, but others are former members of the armed forces of our allies or persons who served the U.S. in the Merchant Marine and other jobs during wartime.

Every year eligibility is changed. Very few veterans, their families or survivors can keep up with the latest rules. You may be presently collecting but unaware of additional money and benefits that are due you. If so, the money is there waiting for you. But you won't get it unless you know you are eligible and apply.

Mr. Robert L. Berko, Executive Director of the non-profit CERC Veterans Project says that many survivors of veterans don't know they may be eligible to receive money,

medical care, educational assistance, job preferences, loans, grants, pensions and other cash benefits.

A study conducted by CERC found that many people are unaware they are considered dependents or survivors and are thus eligible for benefits. Mr. Berko cites as examples, those involved in illegal marriages, persons who live together without marriage, people who divorced a veteran and then remarried, children born out of wedlock to a veteran or even grandchildren and grandparents of veterans. Any of these may be entitled to money and other benefits.

The study found that in some states, where the veterans were advised about their benefits, the amount paid by the VA was more than three times the amount paid in some other states.

Most veterans questioned in the study were unfamiliar with benefits that are authorized and being granted.

For instance, disabled veterans can receive apparel allowances if they use wheelchairs, prosthetic devices or other mechanical aids that can wear or damage clothing.

Many former members of the U.S. Merchant Marine did not know that if they served during WW2, they are considered veterans and entitled to the same benefits as if they had been in the Armed Forces.

Other little-known benefits the consumer group found are:

A veteran or dependent can get cash to pay someone to aid a disabled spouse.

Single surviving spouses (even if they have been remarried) can collect benefits and are eligible for housing loans, educational assistance and medical care.

A veteran or dependent can receive up to \$837 (40% in advance) in addition to other GI educational benefits if he or she will assist the VA in a work-study program.

All non-working veterans 65 or older with limited estate are considered 100% disabled (regardless of their physical condition) and can collect \$10,450 per year (with one dependent) plus more for each additional dependent..plus medical and other benefits.

Low-income parents of a deceased veteran can collect almost \$9,000 plus other benefits.

Veterans presently ineligible because of less-than-honorable discharges can have their records and discharges upgraded to enable them to qualify for benefits.

The manual explains in detail about the various forms of GI insurance and how to convert or borrow on policies. This can be an immediate source of cash for financially hard-pressed veterans and their families.

Mr. Berko's group found, and they list in their book, the many veterans benefits and other preferences authorized by other Federal agencies as well as each individual state.

Each year this book is updated to include the latest benefits. This year over 100 pages have been added with more information and application forms for the various benefits.

This 192-page COMPLETE GUIDE TO FEDERAL AND STATE BENEFITS FOR VETERANS, THEIR FAMILIES AND SURVIVORS with a foreword by Sen. Bob Dole and a separate book containing information and forms to obtain marriage, divorce, birth, death and other records is just \$12 including postage. And the offer is backed by a 100% money-back guarantee. If, for any reason, you are not satisfied, your \$12 will be refunded if you return the book. The only risk is in not having the book and possible losing benefits.

This valuable complete list and explanation of Federal and State GI benefits can mean thousands or dollars to you and your family. It is not enough to be eligible for benefits. You must know..and apply. Every day people are applying and will soon be receiving benefits and money.

This manual includes all benefits now available from all Federal and state sources, including those for Vietnam-era vets. It tells you in plain language what you are entitled to, how to qualify, obtain the proper documentation, whom to contact and what to ask for.

Act now to get the up-to-date GI benefits that were earned and you are entitled to. Many of these benefits have cut-off dates and every day the time to apply runs out for many people who are eligible today. Just so you don't get beat by the clock, the Guide's inside front cover contains a timetable for the various benefits.

Send in your order today with check or money order. Or Call 800-USA-0121 (outside NJ) or (201) 762-6714 for credit card orders.

You owe it to yourself and your family not to miss out on getting the money and benefits you are entitled to.

You May Be Eligible for Up to \$35,000

BILLIONS AVAILABLE FOR HOME REPAIR GRANTS AND SUBSIDIZED LOANS

Book #11

Most homeowners are not aware that regardless of their income there are Federal, State and local programs that will give them grants or interest-free loans to repair and remodel their home.

Government at all levels recognizes that neighborhoods are the basis of life in our country. When a neighborhood deteriorates, many things happen both physically and socially. When the homes look shabby, a neighborhood seems more attractive to crime and criminals. An area in decline is like a spreading cancer. As homes become shabby looking and in need of maintenance, the residents lose their desire to keep up the neighborhood. Streets become receptacles for trash, schools lower their standards and very quickly the selling prices of homes in the area drops sharply. This accelerates the cycle of degeneration.

In an effort to keep and maintain the nation's housing and neighborhoods, government at all levels has programs to give homeowners grants—money that does not have to be paid back—for repairs or to lend them money at below the usual interest or with no interest at all. In most areas, utility companies will either do energy conservation work free or at low cost and will lend money at no interest to pay the cost of work the homeowner finds necessary. In addition, there are tax incentives to promote upgrading of homes.

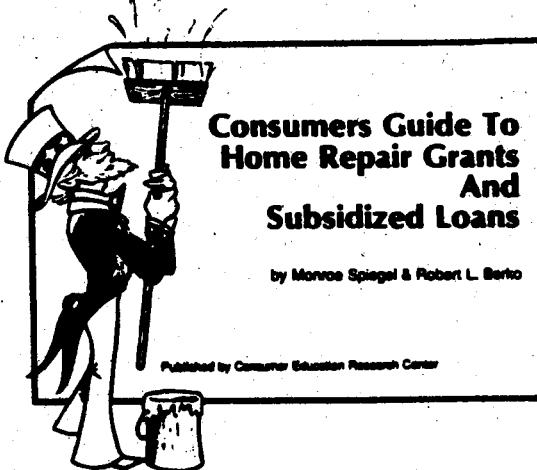
These programs are not restricted to low-income people, slum areas or urban neighborhoods. Owners of single or multi-family dwellings are eligible. Most of these loans offer long terms and low payments.

Some programs have no income ceiling and others allow income of as much as \$60,000 per year. There are even programs for which tenants are eligible and many allow loans to poor credit risks. In many areas people with disabilities can receive grants to pay for needed remodeling such as access ramps and the widening of doorways.

Some of the other home improvements covered under these programs are: outerwall siding, attic and wall insulation, new windows, security doors and locks, window guards, sidewalks and other masonry work, bathrooms, kitchens, new roof, gutters, downspouts, electrical and plumbing work.

Consumer Education Research

Contains a listing of over 7,000 Federal, state, county and local agencies that will aid homeowners and renters



Consumers Guide To Home Repair Grants And Subsidized Loans

by Monroe Spiegel & Robert L. Berk

Published by Consumer Education Research Center

Center, a national non-profit consumer group has just revised and updated their book listing loan and grant programs offered by all levels of government as well as utility companies and others. In addition the book, **Consumers Guide to Home Repair Grants and Subsidized Loans** contains names, addresses, telephone numbers and person to contact for over 7,000 sources of financial help for both homeowners and renters.

This 240-large-page book has been praised by the *New York Times*, *San Diego Union*, *San Antonio Star*, *St. Petersburg Herald* and over 200 newspapers and magazines throughout the country. They have enthusiastically recommended it to their readers.

Consumers Guide to Home Repair Grants and Subsidized Loans can be ordered for only \$10

(plus \$2 P&H) from CERC-Grants, P.O. Box 336, South Orange, N.J. 07079 or by calling 1-800-USA-0121. In New Jersey call (201) 762-7120.

This book can mean money to you if you are planning any work on your home. If you would like financial help in the form of low- or no-interest loans or an outright grant (gift), it is important that you send today for this valuable book. It could be worth many thousands of dollars to you. The author has received a \$5,000 grant approval and another \$4,000 interest-free loan for work on his one-family home in a prosperous suburb. Others have received many times as much.

Since it is important that the work be done properly, the book includes a section showing how to pick a reputable contractor, negotiate a contract, and insure that the work is done properly and for a fair price.

CONSUMER EDUCATION RESEARCH CENTER PO Box 336, South Orange, NJ 07079

Please send me copies of **Consumers Guide to Home Repair Grants and Subsidized Loans**

I have enclosed \$12 for each copy

Please bill my Visa MasterCard

Card# Exp Date

Name

Address

City, State, Zip

OTHER BOOKS AVAILABLE

COMPLETE GUIDE TO FEDERAL AND STATE BENEFITS FOR VETERANS, THEIR FAMILIES AND SURVIVORS--The government is currently trying to reduce some benefits now authorized for veterans and their families and to eliminate the others. At the same time, many people are not applying for benefits for which they are currently entitled. This is mainly because they don't know of their eligibility and do not apply. This is not only in the case of veterans but also their children, grandchildren, parents, grandparents, wives and former wives. Even people whose relationship to the veteran are not through legal marriage can be eligible. This book, just revised, contains every benefit provided through the VA and state governments. 192 pages, softcover \$12

CONSUMERS GUIDE TO SOCIAL SECURITY

BENEFITS -- Each year the Social Security program distributes over \$150 billion. Billions more would be paid if all those who are eligible were to apply for benefits. Over the years Congress has added new benefits. So many that few people know about all of them. Social Security is not just for those over 62. Over 25% of the people now collecting SS benefits are under retirement age. In fact, their average age is only 30. It is important that those eligible for benefits other than retirement apply now since requirements are being revised and eligibility requirements tightened. This book contains every SS benefit available. 212 large pages \$13

A JOB HUNTERS GUIDE--*How to locate and land the job you want*--Colleges are disgorging their students into the workplace, home-makers are seeking employment again. Add to this the normal number of persons seeking better and more fulfilling employment and the competition for the good jobs is intense. This guide details how to write a resume to spotlight particular talents (or to hide the lack of them). It contains samples of resumes, a list of interview questions to help in the preparation for the face-to-face meeting with an employer. 32 pages \$4.50.

SALT AND YOUR HEALTH--Salt can cause and intensify hypertension, high blood pressure and other diseases. Most Americans ingest from 4 to 8 times the sodium they need. The only way to combat this health problem is to eat less salt. This book informs about the effects of salt on your body and lists the amount of sodium in most foods and includes brand names. Salt substitutes are listed as well as a few recipes. 80 pages \$5

HOW TO HELP CHILDREN ACHIEVE IN SCHOOL--A recent Gallup poll reported that two-thirds of parents cited lack of parental concern, attention and supervision as major reasons achievement test scores have plummeted. Advice from responsible educators can, if implemented, reverse this trend. If each parent can improve the performance of only his or her child, the situation will change. This book was written by educators to help parents of elementary, junior and senior high school students. The ideas contained help teach you to teach your children how

to study, learn and become the kind of people who succeed in this society. 24 large pages \$4

PARENTING: From cradle to college--The saying goes, "As the twig is bent, so grows the tree." This is nowhere as true as it is with children. This book is a manual for moulding your child into a happy, healthy, successful person. Each parent of a child between one month and 15 years-of-age needs this book to gain insight and expertise into the complex job of raising children in our complex society. 72 large pages \$5

SMALL HOME REPAIRS MADE EASY--It is getting more and more difficult to find a workman for the little jobs such as fixing a leaky faucet, adjusting the garage door that is getting heavier and heavier, repairing screens, masonry, locks and the doorbell. And when a workman is located you will have to wait and then if he shows up, the price is exorbitant. No wonder most homes have a number of these nagging home repairs undone. This book explains step-by-step how to do the most common small home repairs, including painting, in simple terms and with hundreds of illustrations. 84 large pages \$7

HOMEOWNERS AND RENTERS GUIDE TO THE LANGUAGE OF REAL ESTATE, BANKING, LAW AND BUILDING--Every trade or profession has its own jargon--words and phrases that insiders understand but are a foreign language to most others. It's hard enough to learn the meaning of words used by one profession, but those buying, renting, insuring, remodeling or building a home will have to translate lawyerspeak, builderspeak, bankspeak and real-estatespeak into something they understand. This book contains over 3,500 plain language explanations of words these professions use. 72 lg pages \$6

CONSUMER ADVISOR--Whether you are buying, complaining, contracting for goods and services, or getting your money back, here's a book that shows you step by step how to be an effective consumer. This book will show you how to complain by phone or letter and get action. What to say, which papers should be saved and which thrown away. How to read labels and instructions. How to always be vigilant in protecting yourself. Most important CONSUMER ADVISOR will advise you on making the right buying decisions that will minimize your chance of dissatisfaction. It will save you time, effort, trouble and help you make sure you know how to stand up for your rights and, get more than your money's worth. This hardcover book, published originally by Readers Digest at \$20 contains 416 pages of information, weighs over 3 lbs, contains over 50 charts. Only \$12.

ALL PRICES INCLUDE SHIPPING CHARGES

Your satisfaction is guaranteed
Any book can be returned for full
credit for any reason

SEND ORDERS TO:
CONSUMER EDUCATION RESEARCH CTR
P.O. BOX 336, SO. ORANGE, N.J. 07079