

02 December 1971

From: Maintenance Control Officer
To: Leading Chief Petty Officer
Subj: Sailor of the Month; recommendation for
Ref: (a) HA(L)-3 INST. 1616.2

1. In accordance with reference (a), AZAN David M. CHARTER, D50 10 45 is recommended for Sailor of the Month for the month of November 1971.
2. Airman CHARTER is assigned to the logs and records section in the maintenance control office. He prepares daily aircraft status reports, maintains aircraft flight time status boards and audits the aircraft accessory record card system.
3. Airman CHARTER must work closely with shop supervisors while accomplishing his day to day tasks. He has a positive attitude, is an energetic individual and has demonstrated his ability to be tactful with supervisors while accomplishing his daily tasks in the handling of the many complex transactions required to maintain Army and Navy aircraft records. His superior technical performance and his meticulous accomplishment of all work assigned has been noted and are worthy of special recognition. Airman CHARTER is a "Modern Day Sailor" who has mature ideas; presents a neat correct military appearance and sets an enviable example for his contemporaries to emulate. Airman CHARTER's dependability, dedication to duty and sustained superior performance are outstanding in every respect. His tremendous contribution to the increased morale within the division has been observed with pleasure and is very refreshing when considering the austere working conditions.
4. Airman CHARTER is exceptionally well qualified and is strongly recommended for the Sailor of the Month Award.

E. D. Shuford
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LT. USN