

AIRMAN PERFORMANCE REPORT

Reviewed LAW
AJM 39-62

1. IDENTIFICATION DATA			2. AFSCN			3. GRADE		
1. LAST NAME - FIRST NAME - MIDDLE INITIAL Gorde, Robert C.			SSAN:			A1C		
4. ORGANIZATION, LOCATION, AND COMMAND			5. RESERVE WARRANT OR COMMISSION GRADE AND AFSCN			6. REASON FOR REPORT		
Det 7, 13th Air Force Udon RTAFB, Thailand PACAF			None			<input type="checkbox"/> NO REPORT 1 YEAR <input checked="" type="checkbox"/> CHANGE OF REPORTING OFFICIAL <input type="checkbox"/> NO REPORT 6 MONTHS <input type="checkbox"/> DIRECTED BY _____		
7. PERIOD OF REPORT & SUPERVISION								
FROM			THRU			NR DAYS		
29 Mar 69			4 Mar 70			90		

11. DUTIES: PAFSC 70230 DAFSC 70250 CAFSC 70230 **Current Duty: Administrative Clerk. Responsible for maintaining the Directorate of Materiel files, prepares outgoing correspondence and processes all incoming and outgoing distribution.**

III. PERSONAL QUALITIES

1. PERFORMANCE OF DUTY: Consider the quantity, quality, and timeliness of his work in the duties described in Section II.	REPORTING OFFICIAL	N/O	0	1	2	3	4	5	6	7	8	9
	INDORSING OFFICIAL			X								
2. WORKING RELATIONS: Consider how well he uses his ability to communicate (oral and written) and get along with others to improve his overall performance.	REPORTING OFFICIAL	N/O	0	1	2	3	4	5	6	7	8	9
	INDORSING OFFICIAL			X								
3. LEARNING ABILITY: Consider how well he grasps instructions and understands principles and concepts related to his job.	REPORTING OFFICIAL	N/O	0	1	2	3	4	5	6	7	8	9
	INDORSING OFFICIAL				X							
4. SELF IMPROVEMENT EFFORTS: Consider how well he progresses in on-the-job training and in other efforts to improve his technical knowledge and educational level.	REPORTING OFFICIAL	N/O	0	1	2	3	4	5	6	7	8	9
	INDORSING OFFICIAL				X							
5. ADAPTABILITY TO MILITARY LIFE: Consider how well he adapts and conforms to the requirements of military service and in the performance of military duties not directly related to his job.	REPORTING OFFICIAL	N/O	X									
	INDORSING OFFICIAL		X									
6. BEARING AND BEHAVIOR: Consider the degree to which his bearing and behavior on and off duty improve the image of Air Force airmen.	REPORTING OFFICIAL	BR				X						
	INDORSING OFFICIAL	BH				X						
	REPORTING OFFICIAL	N/O	0	1	2	3	4	5	6	7	8	9
	INDORSING OFFICIAL	BR				X						
INDORSING OFFICIAL	BH				X							

IV. OVERALL EVALUATION

How does he compare with others of his grade and Air Force specialty? Promotion and career potential are essential considerations in this rating.	REPORTING OFFICIAL	0	1	2	3	4	5	6	7	8	9
	INDORSING OFFICIAL			X							

V. REPORTING OFFICIAL		<input checked="" type="checkbox"/> I HAVE	<input type="checkbox"/> I HAVE NOT ADDED COMMENTS ON REVERSE SIDE.
NAME, GRADE AND ORGANIZATION WILLIAM JOWERS, TSgt Det 7, 13th Air Force (PACAF)		DUTY TITLE NGOIC, Administrative Section	
		SIGNATURE <i>William Jowers</i>	
		DATE 29 May 1970	
VI. INDORSING OFFICIAL		<input checked="" type="checkbox"/> I HAVE	<input type="checkbox"/> I HAVE NOT ADDED COMMENTS ON REVERSE SIDE.
NAME, GRADE AND ORGANIZATION JOHN F. COONAN, Colonel Det 7, 13th Air Force (PACAF)		DUTY TITLE Director of Materiel	
		SIGNATURE <i>John F. Coonan</i>	
		DATE 30 May 1970	

FACTS AND SPECIFIC ACHIEVEMENTS: Airman First Class Gorde' has not applied himself sufficiently to satisfactorily accomplish the requirements as a clerk typist for the Director of Material Office. The quality and quantity of his work is well below that of other airmen with equal rank and experience. When Amn Gorde' was assigned this section he was counseled concerning his typing ability and at that time typing books were purchased for his use. He has not used them to full advantage and has not made noticeable improvement in his typing skill. It was necessary to prepare two separate letters of counseling concerning his attitude, duty performance and failure to report for duty on time. At the time of counseling he appears to understand and agrees to improve, but after a period of time he reverts back with no sustained improvement.

RECOMMENDED IMPROVEMENT AREAS: Airman Gorde' must completely revamp his attitude toward the Air Force and his duties as a 70230. For this airman to be effective, a vast improvement in his attitude and performance of duties is mandatory.

OTHER COMMENTS: It is recommended that Airman Gorde' not be retained in the Administrative Career Field. He has proven to be immature and it is my opinion that this is the reason for his being unreliable. He tends to become easily distracted from whatever he is doing and places his own needs and desires far above those of his assigned duty. Extensive counseling and close supervision has not brought any noticeable improvement in Amn Gorde's daily work.

William Jowers
WILLIAM JOWERS, TSgt

Det 7, 13th Air Force (PACAF)

Airman Gorde was reassigned to this headquarters from Utapao RTAFB, Thailand because of overages in his career field at that location. After a short period of time it was obvious why he was selected for the shipment. I counseled this airman on many occasions and found him courteous, of average intelligence, but entirely lacking an objective or goal in the military service. I appreciate the fact that I was unable to motivate him for other than short periods of time. I do not recommend approval for re-enlistment of Airman Gorde.

John F. Coonan
JOHN F. COONAN, Colonel

Det 7, 13th Air Force (PACAF)