

VIENTIANE FLYING CLUB

OPERATING RULES

1.0 GENERAL OPERATING RULES

1.1 GENERAL ADMINISTRATION

- A. Each member will be assessed a minimum of one hour flight time per month. This will be waived for actual utilization of any airplane. (May also be waived at Board's discretion.)
- B. Preflights will be conducted in accordance with the Manufacturer's recommended procedure. Any discrepancies shall be reported to Lao Air Development. If an airplane is malfunctioning or damaged during a flight period it is the individual member's responsibility to report the details to Lao Air Development. In the case of severe damage a member of the Board shall be contacted.

C. FLIGHT INSTRUCTORS

Flight Instructors shall be in one of the following categories:

- a. Member Category: which will entitle him to one hour flight time for every three hours instruction.
- b. Non-member club approved; upon recommendation of the Chief Flight Instructor the Board may approve individual Flight Instructors for member training. The working relationship will be between the member and the student.
- c. All Flight Instructors listed in A. and B. above will be required to follow the Flight Training Guide approved by the Board.

D. GROUND SCHOOL INSTRUCTORS

- a. Ground School Instructors will be given one hour of flight time for every three hours ground school given.
- b. Ground School Administration will be the responsibility of the Chief Flight Instructor as concurred by the Board.
- c. Ground School costs will be assumed by student members attending same, on an equally-shared basis.

1.2 GENERAL FLYING RULES - TO ALL PILOTS

- A. No Club operated airplane shall be flown between the hours of sunset and sunrise except with permission of the Chief Flight Instructor.
- B. No Club operated airplane will be intentionally operated in actual IFR conditions.
- C. Flights will be conducted in accordance with the operating procedures specified in Federal Air Regulation 61, 91 and Part 1 of the Airman's Information Manual.
- D. Only 80/87 fuel will be used unless otherwise approved by appropriate authority.
- E. During taxiing, the flight controls will be positioned appropriately for existing wind and airport surface conditions.
- F. No static engine run-ups will be done on unpaved surfaces.
- G. Cross-country flights will be flown only in areas of known security as specified by the Club Board.
- H. All cross-country flights will utilize flight following by Air America, Inc.
- I. The weather facilities of Air America will be checked prior to departure on a cross-country flight.
- J. No cross-country flight will be initiated without full fuel tanks as verified by looking into the tanks.
- K. No cross-country will involve flight in excess of three hours 15 minutes without provisions for refueling. (C-150)
- L. Enroute segments of cross-country flights outside the Vientiane Plain will be at or above 3,000 feet AGL, cloud clearance permitting.
- M. When leaving an aircraft, assure that it is appropriately tied down and/or chocked. Also lock the aircraft if not on the Lao Air Development ramp in Vientiane. (Gust locks installed.)
- N. All Club members must pass a written exam on the Club Flight Rules.

1.2B GENERAL FLYING RULES - TO ALL STUDENT PILOTS

- A. Prior to solo the students must pass a written exam on Federal Air Regulation 61, 91 and normal airport procedures and markings.
- B. Prior to solo, a student must meet the requirements of Federal Air Regulation 61.63 and, in addition, have practiced full flap, aborted landings. These maneuvers must all be entered in the Log Book.
- C. Prior to solo, a student must receive a progress check flight from an instructor other than his regular one.
- D. The student must have a supervised solo flight at an unprepared strip prior to his first solo cross-country flight.
- E. Students must use the Club flight plan in preparing for cross-country flights and have them approved by a Club Flight Instructor.
- F. On the day of departure on a cross-country flight, a student must have a verbal release from a Club Flight Instructor.
- G. Prior to a recommendation for a check ride, a student must demonstrate the ability to recover from a normal spin.

2.0 QUALIFICATIONS FOR USE OF CLUB AIRPLANES

- A. Pilot must possess current Third Class FAA Medical certificate (Second Class FAA for Instructors engaged in instruction).
- B. Pilot must have been given an initial flight check by the Club Chief Flight Instructor (or designee). Pilot must meet Federal Air Regulation 91 Currency requirements. (Check flights must show in pilot's Log and Club records.)
- C. Pilot must possess at least a current student pilot certificate. (A private pilot certificate is minimum requirement for carrying passengers.)
- D. Pilot must possess at least a FCC "RESTRICTED" Radio-telephone license.

- E. In the case of Flight Instructor's training students in Club airplanes:
 - a. The instructor shall possess a current Class II FAA Medical Certificate.
 - b. Instructor shall possess a valid FAA Certificate for type instruction given.
 - c. All instructors using Club airplanes shall be recommended by the Club Chief Flight Instructor prior to any training.

3.0 SCHEDULING OF CLUB AIRPLANES

- A. Scheduling shall be made on a "First Come-First Serve" basis through Lao Air Development Phone PTT 3012. (Be specific on time required.)
- B. If a member schedules an airplane and does not arrive to fly the airplane within 20 minutes of scheduled departure, that period will be considered open.
- C. Members will be responsible for returning airplanes to Lao Air Development in time for the next scheduled period of use.
- D. Members should be aware of other people's scheduling desires and honor the time periods listed. A little cooperation will go a long way in this area.
- E. Schedule cancellations may be made through Lao Air Development with a current list of eligible members.

4.0 FLIGHT STANDARDS/PROFICIENCY

- A. The Club Chief Flight Instructor shall be responsible for establishing flight check criteria and application of same.
- B. Each member will be required to have an initial flight check in each type of Club operated airplane prior to solo flight in that type.
- C. Each member must have a flight check in each type flown during the month of his or her birthday. (This may be waived if a period of 12 months without a flight check is not exceeded.)
- D. Prior to approved night flight, a member must receive a night flight check.