

Oct. 27, 1966

TO: Dr. Hall, Contract Representative - IVS/Ed.

FROM: B. Wilder, Chief of Party, IVS/Ed.

SUBJECT: Monthly Reports

Attached are three monthly reports. The report from Larry Woodson covers the activities of the IVS/Ed. team who are stationed outside of the E.S.P. The report from Pat Basler covers the activities of those at the E.S.P. who do not teach in the English Section as their main activity. The report from me covers the English Section and the activities of the IVS'ers teaching there.

The combination of the three gives a comprehensive picture of our activities for the month. This procedure will be continued in the future.

## English Section Report - October, 1966

B. Wilder, Head, English Section.

Entrance examinations were given for the English Section last May. From this group of 525, 60 were selected to enter the section. Classes were supposed to have started on Oct. 4. Due to the flood, opening of school was postponed until the 17th of October. This was to give students and teachers time to get to school and to give time for the food situation in Vientiane time to settle down to normal.

The English Section was able to start the 17th of Oct. with all teachers present. Most of the students were present, however there were some who couldn't get to Vientiane on time. The first two days of classes were held following a temporary schedule. The permanent schedule was ready Wednesday and has been followed since with only minor changes necessary. There are some points that should be mentioned :

1. Rate of enrollment increase has risen slightly. Enrollment for 1964-65 was 55. This increased by 56 to 111 in 1965-66. The increase this year at present is 64 over that of last year, for a total of 175. This should hold steady with some new students being balanced by some drop outs.
2. The trend of the higher social-economic-government families trying to get their children into the English is continuing this year.
3. The policy of moving the students from room to room instead of the teacher, which resulted in using one less classroom than actual number of classes last year, has due to the increased size of the English Section and hence increased flexibility, resulted this year in the saving of two classrooms. The saving was one classroom for eight sections last year and two classrooms for ten sections this year. If this same system was followed in the other sections the school could handle seven more classes with the present number of classrooms.
4. The above proposal becomes practical only when there are adequate auxiliary facilities such as labs, shops, workrooms and library facilities to handle the students when they are not scheduled in a classroom. We can do this in the English Section only because we are a small part of the school and use more than our proportionate share of the existing auxiliary facilities.

5. Reorganization of the main library is almost complete. All existing books in the collection have been cataloged. Some new additions remain to be processed. Yet to do is the establishment of regular procedures and institution of an instructional program in library use.

Personnel :

Administrative organization of the English Section remains the same. B. Wilder, Head

Onsy Inthavong, Assistant  
Teaches eight hours of Lao history a week.  
In charge of student records and affairs.

Robert Schmidt, Coordinator of English Language Instruction. Has run training program for English teachers and is supervising their use of the new materials. When the French Section starts, he will also supervise English instruction there. This position was filled by a USAID Technician in the past.

Elizabeth Van Nest, Educational Materials Resources Aid and Advisor. Responsible for all teaching materials, books (except student textbooks), A-V materials, production of teaching materials, etc.

The breakdown of the teaching staff in the English Section is :

1. English Teachers

IVS.....8 Teachers  
GVSO (British).....3 Teachers  
USIS (Fullbright-Hayes)1  
(Mr. Robert Schmidt, Coordinator English  
Language Instruction)

All but one of the eleven regular English teachers have classes in both the English Section and the French Section. The one, a GVSO person, teaches only in the French Section.

2. Academic Teachers

IVS.....6 teachers  
Lao.....2 teachers  
Thai.....1 teacher, part time  
French.....1 teacher, 2/3rds Lao

### 3. Practical Arts

The teachers in this area also teach classes in the French and Lao sections. The number of class-hours taught (No of classes times, No of hours taught) equals 32. All but four of these are taught by IVS'ers.

#### Enrollment Breakdown :

The actual number of students accounted for as of Oct. 26 is as follows :

First Year	80
Section A	20
Section B	20
Section C	21
Section D	<u>19</u>
	80
Second Year	62
Section A	20
Section B	21
Section C	<u>21</u>
	62
Third Year	12
Fourth Year	6 (4 in the US)
Fifth Year	15 (2 in the US)
	<hr/>
	175 at the ESP
	6 in the US

#### Curriculum :

Last year teachers were required to write lesson plans for their classes and also to make courses of study. This gave incoming teachers this year something to work from and some knowledge of what the classes were taught the proceeding year. This is the first year that this has been the case. Some revision of courses will necessary this and each succeeding year..This is necessary because the nature of the students entering is changing as the educational institutions that feed the ESP change. The problem in the fifth year was compounded this year due to the fact that about half of the students in this class have studied in the States the previous year, they along

with two others exhibit an academic background and ability to progress far above any fifth year since my coming to the ESP in 1963. The students who went to the U.S. did not all follow the same curriculum.

In the fourth and fifth years, therefore we are not teaching courses labeled for these particular years. The courses go by their subject title and the students are placed in the course that they have the background for and ability to absorb. This is the first time that courses have been "ungraded" at the ESP. Classes and schedules have been arranged to allow a particular room to be utilized for each academic subject. All classes in this subject are held in the same room. This facilitates uses of maps, models and displays that can be put up and used for more than one class without necessitating moving them from room to room. This is the second year we have tried this. It is the first where we have been totally successful in doing so for all classes.

#### Materials :

The revised materials for the first year English program were ready enough so they could be used at the very opening of the school. There still remains a problem in other areas in finding suitable texts. In some areas, when the subject matter is at the proper level, the English is too difficult. This will be remedied as it has in the past, by the individual teacher modifying the English in the material and duplicating it for student use.

#### Problems :

Poor, insufficient amount and variety of food is causing a morale problem among the students after less than two weeks of school. Mrs. Green is working with the kitchen manager to try to remedy some of this problem. It is caused partially by lack of kitchen help due to cut-back in kip. Some things being done to remedy this is to mechanize some of the kitchen operation, letting the students eat at one of the three small restaurants here, letting students live in Vientiane and commute (this is a first) and looking into the possibility of using water direct from the tap without boiling. The last item, that of boiling water, becomes quite a chore when you are doing it for somewhere between 1,500 and 1,600 students. Water purity checks are being made.

The school got caught short again by failing to realize too late that they didn't have enough beds and mattresses.

Some of the English Section students are still sleeping two to a bed. Beds are being constructed now by the School workshop.

Comments :

In general the opening of the English Section proceeded in a rather smooth manner for the ESP. I am not anticipating any major problems.

TO : B..Wilder, COP-IVS/Ed.  
FROM : P. Basler, ACOP-IVS/Ed - VTE  
SUBJECT : Monthly Report for Oct. 1966

### I. Home Economics - Judith Green

- A. Accomplishments and Activities - Furniture for the H.E. Lab. has been completed and set up in the lab. It is very poorly constructed and probably lost a short time only.

Judy has been active in showing Mrs. Ratreer proper use and care of new refrigerator and Stove. She has also been studying ways to improve the girls dining area. She thinks it should be screened in.

Judy spent some time in Bangkok for medical reasons and while there tried to track down a supply source for potassium permanganate, to be used for washing vegetables.

### B. Plans for Future Activities -

1. Repaint and refinish all lab furniture.
2. Make ready recently arrived PIO/C items (for classes)
3. Set up soak pit and trash disposal.

### II. Woodworking - Robert Van Nest.

A. Accomplishments and Activities - Bob spent a lot of this month on a proposed vacation trip to Bangkok which ended up being a medical leave. At this time Bob is still sick. His students workers continued to work on the Lao house during his absence.

### III. Plumbing - Dell Johnson

A. Accomplishments and Activities - All pumps have been fixed and major leaks repaired.. At this time there is a sufficient water supply but the main water wasters are still shut off. If proper supervision of all areas is given by the Lao administration there may be sufficient water for all reasonable needs.

Dell points out a big problem that we have had here at the school for many years. That is the fact that we are unable to keep good workers. We encourage the workers to study and work hard to make a better live for themselves and this is exactly what they do. If we have no way of

keeping them here at the school IVS will be here forever.

Dell reports that the school of managment which was discontinued by the flood is still not back in session..

#### IV. Farm and Garden - David St. Louis

A. Accomplishments and Activities - The farm crew has been cut to four workers. Two more workers are needed to run the farm. In the garden there seems to be a problem with two men. They work for Phithya but they come from Khampheung's work gang. They are not good workers and Phithya has no control over them because he is not their boss..Dave has made the suggestion that Phithya be given control of these men and if they do not shape up he could do something about it. Kyla does have direct control of hiring and firing workers on the farm. This control is also necessary in the garden.

Rice seedlings are ready to be transplanted and USAID Agriculture has come out to get some of them for distribution.

Two hogs were slaughtered, cut up and sold to the commissary. Money was used to pay off debts and workers. This money will also be used to buy garbage from the kitchen.

#### B. Plans for the Future.

1. Field trial on - pure Lao - half Lao - imported breed pigs.
2. Buy chicks from Oudorn
3. Field trip to improve livestock program in L.P.
4. Propose extensive improvement of fishponds.

#### C. Finance.

The farm is running out of pigs and fish to sell and may have to pay some of its workers with IVS funds if they can not be put on the USAID Payroll.

#### V. Electricity - Lauren Merritt

A. Accomplishments and Activities - The work force in this area has been cut from five to two. A direct result of the USAID Payroll cut.

Lauren is giving more of the work to Sai and reports that he shows a willingness to work when "needling" is used. Work still must be pointed out to him, but it is hoped that soon he will start seeing these things by himself.

B. Plans for Future Activities.

1. Improve electrical system.
2. An IVS Project on community development.
3. Further Lao language study.

VI. IVS Matters - Patrick Basler.

A. USAID Payroll cut. It seems that the only good to come out of the reduced working force has been the saving of kip. I am aware of the fact that money is tight, but it should not be the number one factor in running an Educational institution. IVS'ers working at the school will all agree that there were too many workers on the Payroll. The objection is that the workers that left our employ were for the most part the best workers. The same career coolies that have been here for years and have yet to do a full days work are still here.

USAID pays the payroll but only has the power to OK the number of people being paid. In this set-up USAID does have the power to have people hired or fired by overall number. There is no power to hire a good worker or fire a bad worker. This makes it impossible to establish an effective work force.

B. Practical Arts.

It seems that we are still short of teachers. I have talked with Mr. Ouatt and he said he would see if he could get the teachers that we need. The only teacher sent by the Ministry of Education so far is a Metal Shop teacher. He is the same one that was here last year ; but like last year there will not be a Metal Shop. The Mechanics teacher of last year is going to teach again this year but as yet has not come out to school.

We will have to wait until the class schedules are out before we can assign the students to different sections..

C. IVS/ED KIP FUND.

In checking the IVS Kip accounts it has been found that some of our charges have been put on other accounts and some charges for other accounts have been charged to US. It is necessary, therefore, to check all charges with the controllers office monthly and examine vouchers of charges to our account.

D. IVS Household Affects..

The items ordered from Sears have still not arrived. The new IVS'ers have been very good about getting along with what they have. There have been some questions about things that were supplied by USAID while IVS was at KM-6. Curtain allowance, extra desk, ironing table. I have talked with Dr. Hall about this and it is being checked into.

TO : Bernard Wilder, COP-IVS/Ed. VTE DATE : Oct 26, 1966  
FROM : Larry Woodson, ACOP/Field  
IVS/Ed.. VTE.  
SUBJECT : Monthly Report

Luang Prabang :

Jeff Lessoff

Arrived at post on October 10th and proceeded to meet various Lao and American Officials.

A course outline has been set up for the English and agriculture courses. The agriculture course was set up as in previous years : to emphasize the practical aspects by working in the garden and using approved procedures and practices.

School problems consist of leaky pipes, stopped up toilets, school housing, missing generator parts, and tardy French teachers.

Future activities include the investigation into the possibility of starting a tree and plant nursery which could supply the school with plants and serve as a means of instruction for the students.

Ron Sauer

Six students, who were sponsored by the Asia Foundation, complete one month of work at the E.N.I. During their stay parts of the following buildings were painted ; kitchen, library, IVS office, and the sanitary block.

Demonstration school addition completed except for a few minor details.

Director of E.N.I. presented interesting program to the Tassengs and Naibans from Nam Bok. All were interested in the swine program being conducted at the E.N.I.

Both IVS'ers attended coference at Dong Dok.

As of the 24th, classes had not started.

Vang Vieng

Samuel P. Floyd, Jr.

Summer English Classes completed on the 22nd of September. English classes commenced at the Technical School in VTE. Teaching load consist of all the advanced classes and a number of evening classes.

Savannakhet

Karen Sue Olson

Prior to assignment in Savannakhet, accompanied IVS/RD, JC's and the Scouts on a village clean-up program. Work consisted of spraying DDT, cleaning school desks and clearing the road.

Arrived in Savannkhet for assignment on the 14th of October. Met La and American Officials working in the Area.

At the writing of this report, October 18th, the opening date of the Lycee had not been decided.

Pakse

Roger Brady

School officially opened on the 17th, however classes have not started due to the late arrival of the French teachers..

Total enrollment expected to reach 331 of which 307 were present on opening day. Of this number, 200 are being housed at the school.

Classroom furniture and beds or the lack of, continues to be a major problem. Lack of materials has also stopped construction on the 3-classroom unit being constructed at the E.N.I. Work on the new dormitory started on the 13th of October.

Position of new dormitory was switched by 90 degrees.

Transportation at the E.N.I. was improved with the addition of a new 2 1/2-ton truck. Various school supplies were also received.

Erwin H. Johnson

Arrived at post on the 20th of September.  
Attended National Teacher's Conference in Vientiane.  
Inventoried all ag.-related materials at the ENI.

Future activities :

1. Build up swine production with the idea of selling improved breeding stock instead of eating the meat.
2. Do more work in cross-breeding of Lao and American Breeds within the scope of existing feed supply.
3. Plan school garden for demonstration purposes with produce going to the kitchen and for swine production.
4. Work with Roger in his Community Development classes.

The above activities are the short-run goals which time will prove whether they are short-run or long-run goals.

Vientiane

Larry Woodson

Field trips were taken to Vang Vieng, Savannakhet and Luang Prabang.

Vang Vieng

Purpose : Accompany Chuck Bryster on an inspection visit and to check on available housing.

Results : Only housing presently available is the USAID guest house. Plans are for either a temporary house to be built which could be used by IVS/Ed. and IVS/RD or wait in hopes of getting one of the houses presently occupied by BPR.

We returned to VTE the same day.

Savannakhet

Purpose : Accompany the Artman's and Karen Olson to their field station and to introduce them to various Lao and American Officials as well as to help them get settled..

Results : American Officials were met the first day and the remainder spent getting supplies and un-packing. Following day, we joined the CEA and met with the PSI as well as the people present at the schools where the new people will be teaching.

#### Luang Prabang

Purpose : Visit with the Director of the ENI as well as the IVS'ers teaching there. Also meet with the AC and CEA.

Results : Gave a 15 minute talk to the returning students from last year about my home leave, after which the Director filled in with various facts about some of the countries that I had visited. Returned that evening, to show slides to the entire student body.

Next day I visited with the students after classes on an individual basis. While there, I also visited with some of my old students who are now teaching in the area. Following day spent meeting with the CEA and other USAID officials concerning various problems at the ENI and reviewing the classes that would be taught by the IVS'ers. Visit was extended because of the bombing of Vientiane.

Future activities consist of a planned visit to L.P. and Pakse with John Hughes IVS/W and continuing an effort to keep up with the needs of the field. Have had problems involved with getting the school supplies out to the schools because the person operating the warehouse has a work schedule which only he knows. In other cases, I have been notified of a vehicles departure almost just before it leaves for the field, therefore have not been able to get as many supplies ready as I would have liked to send. Transportation has promised to let me know ahead of time so only problem remaining is the warehouse man and his schedule.

No report received from Mr. and Mrs. Artman or Paul White.

A friendly reminder will be sent.