

OFFICE MEMORANDUM

July 31, 1973

TO : Mr. Norman W. Green, Chief, EDU
FROM : Thomas A. Liston, National Maintenance Advisor FDU
SUBJECT : Monthly Report - July 1973

Problems:

- A. The electric line for power to the water wells at the Teacher Training School, Dong Dok has still not been installed by EDL. The material for this work is on hand with the exception of wire which has been ordered from Bangkok. This wire is scheduled to be in Vientiane the second week of August.
- B. The ground water storage tank for the Fa Ngum School, Vientiane is still in the design stage at PWD. This tank should be completed prior to the beginning of school in order to have adequate water for this coming school year.
- C. Maintenance of typewriters, duplicating machines, adding machines etc.. is proving to be a continuing problem at the Teacher Training Schools. This will become a problem for the Fa Ngum Schools as their machines age. There is a mechanic in Vientiane who is quite competent in performing service on office machines. The two projects concerned should investigate the possibility of sending this technician twice a year to the various school locations to service the business machines at the schools. The cost should be much less than shipping the machine to Vientiane for service.

Progress

- I. The tablet arm chairs for the curriculum center at the Fa Ngum School, Vientiane will be completed August 15, 1973. These chairs are being constructed by the Vientiane Technical School as a Summer Work project. The work is superior in quality.

- II. Instruction material for the maintenance training program to be held for Teacher Training and Secondary Education is about completed. There will be two instructors from Dong Dok and two from the Fa Ngum School, Vientiane. The program is scheduled for four (4) weeks, August 27 to September 21st. The instruction will be given at the Fa Ngum School, Vientiane.
- III. The Summer Work program at Dong Dok Teacher Training School is progressing very satisfactory. Work on drainage and erosion control has been emphasized to date. Weed and brush control along the fence lines will be stressed during the remaining part of this program.
- IV. The Summer Work program and the drainage work at the FNI Pakse is proceeding as planned. Cleaning and painting of four wooden buildings and the repair and re hanging of the doors on the science building is being done by students in the Summer Work program. In addition, a drainage plan for the campus has been developed and this work is being done by a MoE maintenance supervisor and refugees who have been hired by the day. The three dormitories which were surrounded by a swamp have had drainage ditches constructed around them so the area is dry and all trash and rocks cleared so that the area can be mowed.
- V. The insulators to be used in installing the electric power line to the Fa Ngum School, Savannakhet have been packed for shipment. These insulators will be in Savannakhet by the 8th of August, which will enable FDI to complete the installation of the power line to the school.
- VI. A proto type power lawn mower has been designed and is being constructed from material which is available on the local market. When completed this machine will be used first at Dong Dok campus to determine if the design is satisfactory or if changes are necessary. If the mower proves successful additional machines will be built for the FNI and Fa Ngum Schools.
- VII. The sign to be erected at the Fa Ngum School, Pakse arrived in Pakse July 27, 1973. OICC was advised that the sign should be picked up and installed at the site. The second sign which will be placed at the turn off point on route 13 has not been completed by PWD.