

November 1, 1973

TO : Mrs. Eleanor C. Fitzgerald, CEI/Program

FROM : Miss Lee Rogers, CEI/Program

SUBJECT : Monthly Report for October 1973

Problems:

No new significant problems.

Accomplishments

Curricular Materials

- Final copies of lesson materials approved by the CEI/Program. Charts are available for use in the classroom and designed to illustrate multiplication and division independently. All to be used around them. The instructions are giving students an idea of what to do in preparation. The books are illustrated and will be reviewed by supervisors. A final check on use of materials will be made. Part of the plan and procedure with which units are prepared. The CEI/Program will be responsible for the production of materials and will be responsible for the distribution of materials. The CEI/Program will be responsible for the production of materials and will be responsible for the distribution of materials.

A tentative distribution plan for production of materials was determined. The CEI/Program will be responsible for the production of materials and will be responsible for the distribution of materials.

- Approximately 21 items of curricular materials have been received on order from the CEI/Program. The materials are being distributed to the CEI/Program for the CEI/Program. The CEI/Program will be responsible for the production of materials and will be responsible for the distribution of materials.

- The CEI/Program and Mr. Smith of the CEI/Program assisted Mr. Sang Sattana of the Mathematics Department of the CEI/Program with the translation and editing of English versions of the CEI/Program. The CEI/Program will be responsible for the production of materials and will be responsible for the distribution of materials.

In-Service Training

A final report on the 1973 OPCS Teacher Training program was submitted to the OEA/M. In-Service training programs planned for FY74 are being considered with full for preparation of Activity Proposals.

Other

Southern Education, Inc. (SEI) advised that the OEA/F, advised as Acting Office of Education, in the absence of Southern Education, Inc. (SEI) will be at Syracuse University.

EDU:CE:Knp/arsap