

Mr. Norman W. Green, Chief, EDU

October 5, 1973

Hunter A. Fitzgerald, CEA/National *H. Fitzgerald*

MoE, Primary Education, USAID/CE - Planning Meeting, Oct. 2, 1973

Miss Engler, CEA/Program; Soulianh, Admin. Asst., and CEA/National met with the MoE Primary Education Director, staff, and PSIs to plan the FY74 program. The following summarizes the important points of the meeting.

### In-Service Training

#### 1. PSI Conference

A. Dates - January 14-24, 1974

B. Place - Paksane

C. Content

(1) PTA problems and organization

(2) Complete the Youth and Sports Curriculum Revision

(3) Complete the Science Curriculum Revision

(4) Complete the Lao Language Curriculum Revision

D. Mr. Bounthong said he is going to invite returned RECSAM participants to contribute to the science curriculum revision and also plans to reduce the number of guest speakers.

E. The Director said they will also work on the problems of the newly opened areas of the country.

2. Youth and Sports Workshop - to improve primary education's physical education program.

3. Four or five Director of Groupe Scolaire Seminars to work on supervision of instruction. They plan to utilize returned Guidance and Counseling and Supervisor participant trainees.

4. Continue the CREC/Refugee teacher training program designed to train and qualify these teachers.

### Commodity Support

1. Reviewed general supply issues - no problem

2. Reviewed POL and spare parts support - no problem.
3. Mr. Bounthong reported that the Australian chalk is due in within two weeks and that notebooks and paper will arrive around the first of the year. They are also working with the government of New Zealand on a commodity support proposal for the entire Ministry of \$210,000N.Z.
4. We discussed vehicle replacement in detail. The MoE has given high priority to the proposal for a truck for PSI/XK.
5. He requested that PSI's get in their commodity orders early so that full utilization can be made of support.
6. We discussed shipment of supplies. One of the problems MoE faces is that they have money budgeted for transportation of supplies but that the authorized rate is low and payments to contractors are slow. For these reasons no one wants to bid for MoE shipment business.

#### Refugee School Supplies

This year USAID will continue refugee school supply support. Mr. Woodson will assist MoE set up distribution lists and assist with deliveries. As in the past Mr. Bounthong or Tiao Vannitha will approve allocations and inform PSI's.

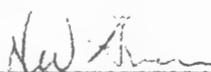
#### School Construction and Visitations

It was brought out that some USAID staff members are visiting schools or changing construction projects without informing the respective PSI. I reviewed EDU operating policy which requires MoE clearance on all such matters. CEA/National will discuss with field offices as visits are made during the year.

#### Per Diem Rates and Commodity Issues for In-Service Training

Last year it was found that per diem rates were satisfactory except where CREC/Refugee teachers did not receive ORA rice. With inflation Kip 500 per day and no rice is not enough money and the MoE would like USAID to consider an increase of Kip 200 when rice is not allocated. It was decided MoE and USAID will develop a sample commodity list for workshops. The PSI will receive these items unless he requests a change when the AP is circulated.

Cleared for Distribution

  
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Chief, Education Division

cc: CEA/Program, CEA/Refugees