

September 28, 1973

To : Dr. Robert K. Martin, Chief of Party, UN Team

From : Enzo Emanuele, Business Education Advisor

Subject: Status - Textbook Production

<u>Title</u>	<u>Remarks</u>
1. Lao Classical Theater	Typed and proofread. Artwork and final checking.
2. Electricity Workbook	Proofread. Corrections to be made.
3. Adding Machine (Tei-Kay)	Proofread and corrected. Final checking.
4. Conservation of Natural Resources	Submitted.
5. John Deere Tractor	Submitted.
6. Electricity	Being proofread. Corrections to be made.
7. Poultry Production	Submitted.
8. Welding	To be edited and proofread.
9. Science Laboratory Manual	Submitted.
10. Chemistry, 5th year	To be submitted soon.
11. Secretarial Handbook	Illustrations to be added.
12. Beef Production	Submitted.
13. Swine Production	Submitted.
14. Horse Economics (10)	One more chapter (9). To be proofread and submitted.
15. Biology Dictionary	In stencils. Ready to run off.
16. Fish and Shrimps	In stencils. Ready to run off.
17. Buffalo Production	In stencils. To be proofread and run off.
18. Zoology	In stencils. To be proofread and run off.
19. Field Crop	In stencils. Ready to run off.
20. Lao Language, 5th year	In stencils. Ready to run off.
21. Lao Literature	In stencils. Cover and title pages.
22. Economic Geology	In stencils. Ready to run off.
23. Science Dictionary	In stencils. Ready to run off.

UNIVERSITY OF HAWAII

Monthly Report: September 1973

Name: Iwao Kunabe

Area: Curriculum Center

Problems

1. No electricity for the new Center yet.
2. Students typists are not readily available due to the beginning of school.
3. Duplicating materials for instruction in preparation for the new school year was impeded greatly due to the absence of duplicating facilities at the Center.

Activities/Accomplishments

1. Textbook production status - see attached sheet.
2. The Hawaii Team Curriculum advisors moved to their new offices on the second floor in the new curriculum building. The movement of books, supplies, furniture, and equipment was executed in a day with the help of the advisors, especially Mr. Christfield and 6 Lao students on summer duty. The Center was "in business" after a day or so.
3. Janitorial services for Center were obtained. The whole upper floor and rest room are cleaned daily for 30 kip a day.

Extra Time Activities

1. All the Lao personnel worked well and helped wherever they can in expediting the publication of textbooks for the Va Ngua Schools.
2. During the movement of the advisors to the new Curriculum Center, the Lao student workers did the most to help us. They worked very well. Though some damage occurred due to overcrowding and lack of supervision, they were offset by their spirit and the work which they so conscientiously performed. Nearly all movement of the materials and equipment was done in a day.

Future Activities

1. Acquire duplicating machine as soon as possible.
2. Hire 2 or 3 students to run the equipment and do all duplicating for the Center. Selection, training, scheduling of work and compensation to be determined later when the machine arrives.

Summary (Comments)

During the 3 summer months of production activities all segments of the curriculum have progressed satisfactorily with maximum efforts exerted by all. Cooperation and morale of the advisors as well as the Lao personnel was excellent.