

**EDU Staff Meeting
Monday, May 14, 1973**

Present: Green
Fitzgerald
Engler
Levy
Colman
Liston
Rantala

Absent: Butler
Woodson
Costantino

1. Tom Boyd, PWD/SVK, had a heart attack and will probably not return to Laos. Mr. Connelly, PWD, will be assigned to SVK temporarily.
2. A ceremony for the new French-assisted TP School in Vientiane is scheduled for Tuesday, May 15.
3. Mary Jo Tennant is the new chairman of the AWC Social Assistance Committee. Norm gave her a brief list of some suggested projects and told her she should feel free to contact any EDU staff at any time for advice, etc.
4. AID/W visitors:

Tony Ormasa will visit EDU projects, Friday, May 18

Mary Jane Heyl will visit Fa Ngum Vientiane on Monday, May 21, at 2:45 with Mr. Chandler and Norm.
5. Norm and Jim will go to Houei Sai on Tuesday.

Jim and Tom go to Pakse on Friday.

Dick and Lu are on leave.
6. GAO auditor Patton has requested information on the costs of EDU construction (ENIs, Fa Ngums, PSI warehouses). Tom was asked to compile the figures.
7. Mr. Mann has requested information on Other Donor contributions

to Education. Hunter and Lee were asked to work on this.

8. Mr. Chandler has requested Airgrams be sent to AID/V on urban groups, school construction and on teacher training for minority groups. Norm will follow up on this, using materials prepared by Lee.
9. A meeting to discuss Phil Buechler's report on Xieng Khouang development projects is scheduled for Monday afternoon with Mr. Mann. Discussion may include plans for moving the Sam Thong ENL, establishing a Fa Ngum School in Xieng Khouang, and the possibility of setting up a non-formal skill training center in the area.
10. A contract has been let for the construction of Fa Ngum Pakse. (Great sigh of relief.) Tom will ask PWD to inform AC/Pakse's office.
11. MTB has requested EDU to fund the replacement of seven vehicles in the motor pool. Norm will pass the request and the issues involved to the Program Office.
12. The report of the IVS Program Review is being circulated. Mr. Mann requested information from HRDD and EDU on Lao staffing for the ESP. Norm to follow up with Larry and Jim.
13. Hunter has requested a plan from Mr. Bounthong for an ELG textbook printing and distribution system. Norm suggested to Ken Ross that Mr. Chansamone should consult with Mr. Bounthong at this stage of the planning. Mr. Sang should also be involved.
14. IVS reports that funding has been approved for 235 positions for the SSWE program (though an AP has not yet been written) and so far requests have been received for 417 student volunteers. EDU may have to fund its own program at Fa Ngum Savannakhet because of the question of supervision of projects in that area.
15. In Savannakhet:

The CDAA has agreed to undertake the construction of a new demonstration school at the ENL.

PWD has started putting up the poles for the electricity to the Fa Ngum School (second great sigh of relief).

NOTE: There will be no staff meeting next week because of Ms Heyl's visit to Fa Ngum.

NWG:l