

EDU Staff Meeting
Monday, February 5, 1973

Present: Green
Butler
Fitzgerald
Engler
Colman
Liston
Levy

Absent: Costantino
Woodson

1. Revised Kip budgets will be issued this week. If they create any problems, Project Managers should discuss with Norm.
2. Continuing Resolution expires March 1. Obligate what you need before then.

(Note: Norm called Henry Boyda about PIO/Ps. He will let us know if we need to take action on PIO/Ps for Thai training. Draft PIO/Ps for U. S. training should be submitted ASAP.)

3. Remind dependents of schedule for new I. D. photos. EDU personnel (including contract) are scheduled for Wednesday, the 7th, 0945-1015.
4. The OICC review of Fa Ngum projects will be at 0945, Monday, Feb. 12. Green, Butler, Rantala, and Liston to attend.
5. Art Crisfield, UH Linguist, arrived February 3.
6. UH Team meeting will be on Friday, February 9.
7. Ah Chong Zane will be assigned as Secondary Education Advisor for Fa Ngum Pakse. Dr. Butler will draft a letter for AC/Pakse and OD's concurrence on transfer.
8. The English Language Seminar will be held at LAA, February 7-9.
9. Miss Whitlock will give instruction at the Sam Thong ENI in use of the Mee textbooks. 27 Mee students in the second year will take her course.

10. Jim Colman will draft letter for Dr. Voo to Mr. Phou, requesting Fa Ngum textbooks for use in ENIs and Lao Language Department, ESP.
11. Jim Colman reported on ENI directors' conference and ENI science teachers' conference in LP. A written report is being prepared.

NWG:el