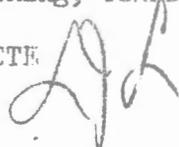


OFFICE MEMORANDUM

DATE: July 5, 1973

TO : Mr. James Colman, Project Manager, Teacher Training, USAID  
FROM : Lawrence J. Levy, Higher Education Advisor, AACTE  
SUBJECT: Monthly Review - June, 1973



A. Written Reports

1. Report No. 12, dated June 14, on multilingualism, including separate proposals on oral literature and library facilities, translation and publication, support of Royal Academy, creation of Linguistic Institute.
2. Draft of Bibliography on creation of College of Education (Report No. 12).
3. Draft of Structure of College Report, for discussion on Lao faculty at ESP with Messrs. Green, Colman.
4. Organigram for proposed structure of University Development Commission (appended to Report No. 8).
5. Proposal for Mathematics Research Project, EARP, with Dr. Veo.

B. Contacts, Meetings, Liaison

1. with Mr. Prachit Soulisak, National Librarian, in re:
  - a. Library-related projects (Report No. 12);
  - b. Publication of school literature, comic books, etc., through Lao Library Association and its relationship to Materials Production Center and Royal Academy publications;
  - c. Bibliographies of microfilmed materials - with Dr. Wyatt, Cornell;
  - d. Training of ESP librarian - with Mrs. Pinkham, Messrs. McDougal, Colman;
  - e. Donation of Mekong Committee Atlas, with Messrs. Liston, McKeithen.
2. with UNDP Team (Messrs. Luke, LeXuan, Phone) in re:
  - a. Evaluation - Meeting with Mr. Extorman, Messrs. Inversin, Bunck, on more practical emphasis in science teaching; better liaison with other levels, other advisors;
  - b. Assignment of third cycle graduates;
  - c. Translation of fiches into Lao language;
  - d. New "experts" and use of UN volunteers to teach in third cycle;
  - e. Relationship of team and its counterparts to new organization of ESP.

3. in re National Identity and Cultural Forms project of Mr. Henry Holmes, with Asia Foundation (McDougal), Plan (Messrs. Viliam, Phuangphan) ESP (Mrs. Pinkham), Program (Messrs. Ramsey, McKeithen), EARP (Dr. Steinberg); including letters, arrangements for translation of Feasibility Study Proposal into French, circulation of grant proposals.
4. with Dr. Veo in re:
  - a. Graduation ceremonies at ESP;
  - b. Assignment of graduates, all cycles, to ESP and TT rather than Secondary Education, to speed up development of Lao faculty (with Mr. Colman);
  - c. Extension of EARP grant for Lao Section;
  - d. Staff: for Lao Section - need for full-time assignments and for part-time teacher pay; new Directors of Studies at SP and ES;
  - e. Reorganization of MoE; new responsibilities of Director of Research and relation to Pedagogic Research Center; relationship to ESP;
  - f. Mr. Phyraphone's training in Thailand for closed-circuit television;
  - g. Development of College Catalog/Prospectus and use of Asia Foundation budget allotment;
  - h. Proposed visit to Bangkok (draft letter);
  - i. Summer training in accounting for Mr. Pheng Sundara (with Mr. McDougal).
5. with Mrs. Pinkham in re:
  - a. Summer jobs for students;
  - b. Hiring of third cycle graduates;
  - c. Reorganization of ESP according to subject matter departments and adoption of Unit System (course credits);
  - d. Graduates and drop-outs from English Section, their scholarships, repetition of studies, employment by USAID;
  - e. Inspector General position and her application;
  - f. RELC seminars and forthcoming linguistic surveys;
  - g. Progress in recruitment and assignment of British Council advisors.
6. with Mr. Chamberlain and Mr. Khotamy Phanorith, in re:
  - a. Technical Terms committee extension (with Mr. McDougal);
  - b. Translation of Yang Dao thesis (with Mr. McDougal);
  - c. Continuation of EARP proposal for future years;
  - d. Ban Houei Sai project (with Mr. McDougal);
  - e. Part-time teachers' pay; need for full-time staff;
  - f. Need for transportation and telephone facilities;

- g. Scholarship for advanced training for Director of Studies; replacement of Mr. Khotamy;
  - h. Teaching of Scientific and Technical English/French (also with M. Le Huyet, Mrs. Diller, Mrs. Pinkham; meeting on subject held at SP with representatives of all Vientiane technical schools).
7. with Mike Starrett in re:
- a. Science/math teacher at English Section;
  - b. Math text materials for English Section;
  - c. Library improvement at ESP.
8. with Messrs. Rudge, Shipla, Colman in re reissue of Student Teaching Handbook.
9. with Mr. Mullbock in re English Section Entrance Examination, September 17-18.
10. with Mr. Inversin on collection of science texts for curricular examination.
11. with Mr. Jones in re Social Studies materials for secondary education, primarily dealing with world news; possible use of VOA, BFC materials.
12. with Mr. Parton in re English Composition Picture book.
13. with Mr. Brian Denney, Lao National Radio Advisor, in re education via media.
14. with English Section students in re summer jobs.
- C. The major problem of this and next month is/will be the absence of opportunity to confer productively about future developments at ESP because of the proposed reorganization of the Ministry of Education and the consequent new leadership and new identification of channels of communication. The prospects for ESP within a University framework are, nevertheless, extremely optimistic.

EDU/TT:LJLevy:mv