

OFFICE MEMORANDUM

December 1, 1972

TO : Norman W. Green, Chief, EDU
FROM : Thomas A. Liston, ^{goh} Maintenance Advisor
SUBJECT: Monthly Report for November 1972

Problems

No problems to report for this period.

Progress

Furniture construction covered by Activity Plan SE-3-014 is 80% completed. The plywood to be provided under this A. P. has been delivered with the exception of 30 sheets of 3/4" X 4' X 8' which was not in stock at the SME warehouse.

Warehousing of Fa Ngum books at the Teacher Training warehouse, Dong Dok will be completed on Friday, Dec. 1st. Mr. South Vongsengchanh, EDU assistant, has worked very hard to obtain correct count and develop stock record cards. The labor for this activity was provided by the Fa Ngum School, Vientiane.

The catalog of school supplies for Community Education, Secondary Education and Teacher Training is being typed in draft. This will be circulated to the various Education Activities during December for approval.

I represented the Education Division at a meeting on November 3, 1972 at the Ministry of Education. Mr. Khamphat Sihanath, Director of Technical and Professional Education, MoE, called the meeting to develop a schedule for a Seminar for electrical instructors and technicians. The seminar is to be held Jan. 8th thru 12th, 1973. A schedule was developed, it will be published and distributed during December 1972. Those attending this meeting were:

Mr. Khamphat Sihanath, MoE
Tiao Bouavong Khattignarath, Lao-German Tech.
Mr. Paul Rupp, Lao-German Tech.
Mr. Fischer, Lao-German Tech.
Mr. Khamnouane Phonekeo, EDL
Mr. Dayton Maxwell, USAID/HRDD
Mr. Richard Broadway, USAID/PWR

While on leave in Thailand, (Nov. 13-17) a visit was made to the excess property yard at Utapao Air Base. The following items were put on "hold" for the Teacher Training Project.

- 1) Telephone switch board, 1 each;
- 2) Kitchen equipment, seven pieces;
- 3) Pots and pans, large institution type, one lot.

During this reporting period a trip was made to Savannakhet for the final inspection at the Fa Ngum School. Visits were made to the ENI School and three Groupes Scolaires while there.

EDU:TAListon:mv