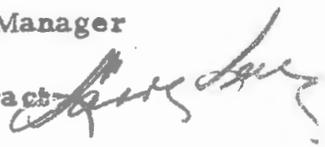


OFFICE MEMORANDUM

October 3, 1972

TO : Mr. James Colman, TT Project Manager

FROM : Lawrence J. Levy, AACTE Contract 

SUBJECT: Monthly Report for September, 1972

Activities during September were miscellaneous in nature:

1. English Section, ESP

- a. Testing for admission: preparation, administration, analysis evaluation; final selection of candidates. Major issues are reviewed in memo: "Admission to English Section, ESP, and Related Issues," dated September 27, 1972; and in Lyle Bachmar (Ford Foundation/ELC) "Report on English Language Proficiency Testing at the English Section, . . ." September 22, 1972 (both attached).
- b. Pre-school meetings with Mr. Keo Dengpheng, Acting Director, E.S.; and, individually, with chairmen of subject matter departments; also Mark Mullboch, new Fulbright teacher primarily responsible for Intensive Course (Fifth Year); regarding curricular materials, scheduling, courses of study, etc.
- c. Final preparation of Curriculum Outline and development of List of Courses.
- d. Completion of Dr. Otto Shipla's Student Teaching Handbook (translated by Mr. Khamchaong Luangpraseut).

2. Ecole Supérieure de Pédagogie (College of Education)

- a. Letter requests for curricular materials, texts, particularly in Mathematics and Science for new courses at ESP (M/S Programs - 7th Year; Ecology-3rd Cycle). Discussions concerning coordination of M/S programs at both sections and use of laboratories.

2. b. Discussions with Mr. William McDougal on future direction of Asia Foundation assistance to higher education, especially: development of library; research projects and participant training; Lao language development, translation, and publication; book programs; administrative training; development of professional associations; humanities.
- c. Assistance to Mr. Bounlieng Phommasouvanh: (1) dissertation outline and Statement of Purpose; (2) collection of bibliographical material; (3) request for support (Asia Foundation) for advanced training in the U.S. for Mrs. Phommasouvanh, a possible ESP faculty member; (4) meeting with Mr. Khamtanh Chantala in re future of College in relation to dissertation. Also discussion of translation and publication of Mr. Chantala's dissertation and the development of education materials in Lao as resources at College of Education.
- d. Participation in final arrangements for EARP grant to Department of Training Teachers of Lao, ESP. Committee meetings to discuss curriculum for new department. Exploring with Dr. David Steinberg, EARP/RED possible additional research grants: Lao writing program; math/science curriculum; advanced mathematics research center; Lao-Lao dictionary.
- e. Meetings with Dr. Veo under terms of new AACTE Letter of agreement, concerning the future structure of the College of Education, the removal of First Cycle into the Ecole Normale system; possible unification of Sections now divided by language of instruction; Lao language instruction; development of upper level research centers.

RECSAM

- a. Consolidation of reports on Summer Program for English Section students and referral to Asia Foundation; American Women's Club; Dr. Veo. Follow-up discussions on Science teaching at ESP with UNDF through Mr. Kenneth Luke.
- b. Suggestion concerning Regional Center courses being used for College credit; occasioned by Board of Governors meeting attended by Dr. Veo in Hong Kong and Mr. Bounlieng in Singapore (RELC). (See memo to Dr. Veo dated September 11, 1972.)

Attachments