

**EDU Staff Meeting
September 18, 1972**

**Present: Green
Fitzgerald
Engler
Butler
Woodson
Henry Beyda
Ruth LeBert**

**Absent: Colman
Costantino
Levy**

1. Mr. Maan will return on Friday, October 6.
2. Mr. Bob Johnson, Deputy Director of the Office for Technical and Capital Development of the Supporting Assistance Bureau, AID/W, will be visiting Laos and will come to EDU Wednesday morning, September 27. Green will accompany him if he wants to visit some schools that day.
3. Mr. Bert Porter, Assistant Lao Desk Officer, is in Laos September 17-28. A schedule of his visits to EDU projects is attached.
4. Dry Season Review information is due to Green this week.
5. A statement of the "Functions of the Education Division" was drafted by Green at OD's request. Copies were distributed. If anyone has any important changes they want made in the statement, please see Green.
6. Mr. Phou has requested school furniture for temporary quarters in Pakse for the Khongsedone College. Mr. Fitzgerald will contact Mr. Costantino to see if refugee furniture may be available. A second possibility is to ship some furniture from Fa Ngum Savannakhet.
7. For info: 30 Chao Muongs are attending a seminar at the agriculture school, Dong Dok.
8. Mr. Ramsey has requested everyone to send info copies to Doug Clark of any correspondence concerning Other Donors or regional activities.
9. Most of this meeting was taken up with useful discussion with Mr. Beyda and Mrs. LeBert regarding participant training policies and procedures. It was recommended that more such EDU-HRDD meetings be held.

Education Projects to be Visited by Mr. Bert Porter, AID/W, Lao Desk

- Thursday, September 21** **To Pakse. Will visit EDU projects**
- Friday, September 22** **In Savannakhet. Will visit some EDU projects**
(Lao Holiday)
- Saturday, September 23** **To Vientiane Plain, Phone Hong, 272, Vang Vieng with Earl Young, Dr. Welden, Mr. Mennie, Norm Green and maybe Larry Woodson**
- Monday, September 25**
- 0800 - 1000 **Visit Fa Ngum School and Sam Thong College
Green will go with him to school
Meet Dr. Butler, Hawaii Team
Meet Somsack and any other returned participants available. Tour school**
- 1000 - 1130 **(will see Mr. Maynard and Mr. Beyda)**
- 1145 - 1300 **Attend Director's staff meeting**
- 1430 - 1530 (?) **Attend EDU staff meeting**
- 1530 - 1700 **Visit Dong Dok with Colman and Levy.
See ESP, ENI, Sam Thong ENI
Meet IVSers, if available**
- Tuesday, September 26** **To Ban Houei Sai, Nam Tan**
- Wednesday, September 27** **In Luang Prabang. Will visit some EDU projects**
- Thursday, September 28** **Departs for Bangkok**