

**EDU Staff Meeting  
August 28, 1972**

**Present: Green  
Fitzgerald  
Colman  
Butler  
Levy  
Engler**

**Absent: Woodson  
Constantine**

1. Participant training policies were discussed briefly, with discussion to be continued later in the week. Green to take up some matters with Ruth LeBert.
2. Mr. Boualieng begins his local research program this week prior to going to the U.S. in December. He needs a letter from USAID.
3. PRO is getting out memo requesting all divisions recompute local salary budgets for FYs 73-74-75 on basis of 18 per cent salary increases.
4. Some Thai-Lao problems at the Mekong crossing at Savannakhet are holding up delivery of USAID commodities to projects in Savannakhet area.
5. Typhoon Cera is expected to bring heavy rains to Northern Laos.
6. Seuth is now on a 45-hour work week. He will be in the office Saturday mornings for typing, answering phone, interpreting, etc.
7. The Lao Seminar on Population Education opened on Monday. The Prime Minister, Ambassador Godley, and other officials attended the opening.
8. John Rantala is due back next week. Tom Liston is expected soon. Liston's assignment was discussed; Green will make a draft outline of his duties for further discussion. Jim Colman's problems of running a one-man administration of the Teacher Training project were recognized.
9. Somsak and Hengthong returned from University of Hawaii on Sunday with MA's in School Administration.

10. Mr. Thanh's contract with USAID will end about December 1. It was suggested that his best future contribution at the Ministry could be in the area of elementary curriculum, materials and teacher training.

11. Mr. Fitzgerald reported on the SMB meeting concerning the proper preparation of 203's. Exhibits of altered 203's were shown.

12. Trips this week:

Fitzgerald	Paksane	August 30
Costantino	Pakse-Savannakhet	August 28-31
Butler	Bangkok	August 29-31
Levy	Bangkok	August 29-31