

EDUCATION STAFF MEETING

Note: The meeting is scheduled from 0830-1230. If necessary, we will continue in the afternoon.

Wednesday - January 19
Building 100 Conference Room

0830 - 0900 Announcements and General Information

SEAMEC Conference January 24-28 ←

EDU Audit

Visitors - MOSE & LOUENSTEIN (KENNEDY -

English Language Seminar, February 7-10 →

PSI Conference, February 8-18

Other

FRENCH CULTURAL ACCORDS MEETING - FEB.

HISTORY

0900 - 1000 Begin group discussion of combined Project Logical Framework and proposed
Division Re-organization (see attached documents)

1000 - 1030 Coffee break

1030 - 1130 Continuation of group discussion

1200 - 1230 Field reports: Dick, Bligh
Info, news, questions: CE, SE, TT

1230 Dutch Treat Lunch - ACA

Next staff meeting - February 23

ART EXHIBIT - LAA - MARCH

(Draft - 1/17/72)

PROJECT LOGICAL FRAMEWORK

for

EDUCATION DEVELOPMENT

439-11-690-064

USAID/Laos

Note: This document combines the Project Logical Frameworks for the Teacher Training, Community Education, and Secondary Education Projects into one overall framework for Education Development. It was prepared for an internal evaluation of the activities and scope of the Education Division by the division's own personnel.

Program Goals to which the Education Sector contributes:

Maintaining necessary government services
Improving social infrastructure
Developing the economy
Alleviating war caused suffering and disruption

The general Sector Goals are

To assist in developing Lao education to meet the real needs of the population
To improve educational administration
To improve the quality of instruction
To provide educated manpower

The Project Purpose is

To train Lao elementary and secondary school teachers and to improve and expand the Lao elementary and secondary school system.

Project Description

Project Target and Course of Action: The purpose of this project is to train Lao elementary and secondary school teachers and to improve and expand the Lao elementary and secondary school system. The project's course of action is divided into two main activities: (1) administration, operations, and school construction with special support in this area for the construction and operation of schools for refugee children and (2) curriculum, materials, and training. Teachers receive pre-service training at nine USAID supported normal schools in Laos. The project also supports extensive in-service training activities for teachers as well as participant training in Thailand in specialized educational fields and participant training in the U.S. for degree work in the teaching of English and graduate work in school administration. The project has contracted with the American Association of Colleges for Teacher Education (AACTE) for the services of one advisor to assist with the improvement of pre-service training for secondary school teachers. Another AID contract (not funded by this project) with the International Voluntary Services provides approximately 25 instructors for teacher

Project Target and Course of Action (continued)

training and secondary schools, with emphasis on teaching English and training English language teachers.

The project also has a contract with the University of Hawaii which furnishes an eleven-man team to develop suitable curricula and Lao language instructional materials for use at the secondary school level. The new curricula and materials are being utilized in four comprehensive high schools constructed and supported by the project with technical assistance from Hawaii Team personnel. Some commodity support and technical assistance is also given through the project for the operation of elementary schools and improvement of elementary curricula and materials.

School construction at the elementary level is carried out as a community self-help activity supported by imported materials and construction supervision supplied by USAID. The project coordinates self-help school construction in rural areas with the mission's community development, refugee relief and public works activities but takes main responsibility for self-help school construction in urban areas. Technical support for the administration and operation of

Project Target and Course of Action (continued)

schools emphasizes the development of systems and training for improving procedures in budgeting and finance, requisitioning and distribution of supplies and school maintenance.

Progress to Date: Largely through USAID assistance, the number of teacher training institutions in Laos has grown from one small normal school in Vientiane in 1956 to nine institutions spread throughout the country in 1971. The level of pre-service training has been continuously elevated and in June 1973 Laos will grant the equivalent of a B.A. degree to the first group of students to complete college-level studies within the country. The total enrollment in the nine schools is approximately 2,300 and the cumulative number of graduates as of June, 1971 was about 4,800. Lao personnel presently employed in the elementary, secondary, and teacher training systems number about 7,200 -- an increase from 3,200 ten years ago. About 5,800 teachers and administrators have received in-service training courses and about 1,000 teachers and administrators have been given participant training programs of various lengths. The project has assisted with the development of approximately

Progress to Date (continued)

85 Lao language textbooks for various levels of the school program and has printed over three million copies of these books for distribution to the schools. Work on curriculum improvement and materials development continues at all levels. Enrollment in elementary schools has more than doubled in the past ten years, from less than 100,000 to over 200,000. Some 2,000 elementary schools are in operation throughout the country. The number of secondary schools increased from six in 1960 to 21 at present, including the four pilot comprehensive high schools constructed by USAID. Enrollment in secondary schools increased from 2,750 in 1960 to about 8,000 in 1971.

RELATED TO BUT NOT DIRECTLY

Educational activities in Laos ~~not~~ included in the Education Development project

1. Adult literacy
 - UNESCO-supported functional literacy program
 - Literacy program for military personnel
2. Vocational or Technical Education
 - Non-formal education (Except for related IT activities)
 - 3 Technical Schools
3. Special educational materials ~~to be prepared~~ for minority groups
4. Religious schools
5. Private schools
6. Special secondary schools or schools of higher education
 - School of Law and Administration
 - Medical School
 - Agriculture School
 - Forestry School
 - Home Economics School
 - School of Fine Arts

Project Logical Framework

We expect the Education Development Project to be terminated by June, 1976, although some forms of educational assistance (Fulbright professors, English teachers, completion of participant training programs underway and provision of additional scholarships abroad, contribution of reference materials and translations, etc.) could and should continue under an Education Office.

I. By June, 1976, we expect the following conditions will exist in the Education Sector:

A. For Administration, Operations and School Construction, including Schools for Refugee Children

1. Schools established in conjunction with this project by 1976:

2000 primary schools	Grades 1 - 3
500 elementary schools	Grades 1 - 6
18 junior high schools (including 3 Fa Ngum Schools)	Grades 7 - 10
6 high schools (including 3 Fa Ngum Schools)	Grades 7 - 13
8 normal schools	Grades 7 - 8 or 7 - 10
1 College of Education	Grades 11 - 17

In addition, there will be other schools not directly related to this project: three technical high schools, a medical school, a law school, an agriculture school, a forestry school, an engineering school, a home economics school and a school of fine arts. Private schools of various kinds will be increasingly important to educational development. Religious schools will make a small but significant contribution.

Project Logical Framework (continued)

2. Enrollment, June, 1976 (public schools only):

Elementary schools	250,000	
Secondary schools	10,000	(3,600 in Fa Ngum Schools)
Teacher Training Schools	5,800 ?	(_____ in Normal Schools; _____ in College of Education)

1. Operational personnel trained and assigned:

<u>Level</u>	<u>Teachers</u>	<u>Administrators</u>	<u>Administrative Support Personnel</u>
Elementary	8100		
Secondary - total	800		
(Fa Ngum)	(230)		
Teacher Training total	400		
(Normal Schools)			
(College of Education)			

Project Logical Framework (continued)

4.	<u>Number of graduates</u>	<u>73</u>	<u>74</u>	<u>75</u>	<u>76</u>
	THIRD GRADE				
	Sixth Grade				
8TH	→ Tenth Grade				
	High Schools				
	Normal Schools				
	College of Education				
	1				
	2				
	3				

5. Educational opportunities will be provided for at least 60 per cent of new refugee school children, and secondary and teacher training schools disrupted by war or other causes will be re-established and maintained as necessary.
6. The RCG will have the capability of continuing self help school construction programs in rural and urban areas.
7. Ministry of Education will have capability of (adequately) maintaining all types of school facilities and equipment.
8. Ministry of Education will have a centralized system for obtaining, storing, distributing and accounting for equipment and supplies, including textbooks.

Project Logical Framework (continued)

9. Ministry of Education will have capability of doing educational planning and projections, compilation and analysis of statistics, ~~etc.~~ OTHER STUDIES .

10. Ministry of Education will ^{be capable} ~~have capability~~ of supporting an expanding school system, assuming national and local systems for financing educational programs are established.

B. For Curriculum, Materials and Training

1. Ministry of Education will have capability of continuing curriculum revision and the production of suitable Lao language materials for all levels of education to implement the 1962 Education Reform Act.
2. Ministry of Education will have capability of conducting pre-service and in-service training programs for teachers that are closely coordinated with revised elementary and secondary curricula and materials.
3. Lao will be established as the language of instruction in all secondary schools and normal schools.
4. Ministry of Education will have capability of developing ~~student government~~.

Project Logical Framework (continued)

student guidance, vocational counselling and job placement programs and improved examination procedures. *← encourage student government*

5. Staff personnel trained and assigned

Elementary classroom supervisors	22
Elementary curriculum specialists	8
Secondary curriculum specialists	8
Directors of courses, Teacher Training	10
<i>Coordinator of studies</i>	

6. Establishment of a national center for educational research, curriculum development, and materials production at the College of Education.
7. A strong instructional program in English language studies will be established in the secondary schools.

Project Logical Framework (continued)

II. Inputs and Outputs required to achieve conditions expected at the end of the project

A. In Administration, Operations and School Construction

Inputs

1. U.S. Personnel (see organization chart)
 - 4 U.S. direct hire
(Branch Chief, 2 area operations officers, 1 construction and maintenance advisor)
 - 1 PSC advisor for refugee programs
 - 1 Univ. of Hawaii advisor for Buildings and Equipment

2. Construction

- a. School administration facilities

Outputs

1. Administrative systems are established for self-help school construction, school supplies, textbooks, maintenance, and other operational requirements

2. Facilities available

- a. Establishment of 22 provincial administrative facilities for elementary education and adequate national administrative facilities for the Ministry

Project Logical Framework (continued)

- b. Self-help elementary classrooms
(including refugee schools)

<u>\$Costs</u>	<u>73</u>	<u>74</u>	<u>75</u>	<u>76</u>
EDU				
CD				
OTHER				

- c. Self-help secondary classrooms.

- d. Six Fa Ngum "pilot" schools

- e. Additional teacher training facilities

- f. National center for educational
research and curriculum
development

2. b. 8,300 elementary classrooms
completed by June, 1976

- a. Adequate facilities completed for:

8 elementary demonstration schools
(as teacher training schools)

18 junior high schools (4 Fa Ngum)

6 senior high schools (2 Fa Ngum)

8 Normal Schools, including
demonstration schools

1 College of Education with research
center

Project Logical Framework (continued)

3. Commodities (\$000)

	<u>73</u>	<u>74</u>	<u>75</u>	<u>76</u>
U. S.				
Other donors				

4. Printing of Textbooks

	<u>73</u>	<u>74</u>	<u>75</u>	<u>76</u>
Printing costs				
Paper costs				

5. RLG budgets increased financial support for educational programs

6. Local support for school operations is increased

3. Operational support for elementary, secondary and teacher training schools

Development support for new Fa Ngum Schools, College of Education, demonstration projects

4. Total number of textbooks to be printed during life of the project

Elementary	4,500,000 (approx)
Secondary	166,000
Teacher Training	75,000

5. Salaries
Operational expenses
Student stipends

6. 300 PTAs established

Project Logical Framework (continued)

B. In Curriculum, Materials and Training

Inputs

1. U. S. personnel (see organization chart)
 - 2 USAID direct hire
(Branch Chief, Elem. Ed. Advisor)
 - 10 University of Hawaii contract personnel
 - 1 AACTE contract - College of Education
(with possible additional consultants)
 - 7 IYS elementary curriculum advisors
 - 20 IYS teachers (English, English Section)
 - 1 Lao language linguist (contract)
 - 1 TESL advisor (contract)

Outputs

1. Completion of "first round" of curriculum development (including practical subjects) for elementary and secondary education, Normal Schools and College of Education.

Project Logical Framework (continued)

2. Personnel - other donors

Language instructors

Staff, College of Education

Staff, secondary schools (interim)

Curriculum advisors - UNDP, others

2. Lao language textbooks produced
(supported by teachers guides, supplementary materials)

Elementary	50
Secondary	112
Teacher Training	30

3. Materials and programs developed for vocational guidance and student counselling, possibly including some on-the-job training in the second cycle of secondary education.

4. Advice on innovations in education and possible programs to make most economical use of resources.

- a. Possibly establish evening classes at Fa Ngum Schools for which Ministry would give full credit; charge tuition, thereby making full use of facilities and eventually doubling enrollment at no extra cost to government

Project Logical Framework (continued)

4. b. Possibly establish similar programs at normal schools where teachers could take evening courses or summer courses for credit towards higher status and higher salaries; charge tuition
- c. Program established in Laos for training teachers of agriculture, home economics, manual arts, art, music, and other specialized subjects for elementary and junior high schools (i. e., a one-year or less program in methods of teaching, after students have graduated from vocational schools).
5. Coordination of curriculum for in-service and pre-service training programs for teachers.
6. Curriculum of existing academic junior high schools expanded to include pre-vocational subjects; language of instruction changed from French to Lao.

Project Logical Framework (continued)

7. Establish or improve 8 elementary demonstration schools (at ENIs) and 6 "pilot" secondary schools

8. Foreign language instruction (French and English and some Thai, Japanese, Chinese, etc.) is provided in secondary and normal schools.

9. Lao language technical terms for ^{Improvement of Lao Language} ~~secondary~~ education are established and controlled

3. USAID Participant Training programs
\$ 73 74 75 76 Continuing

Other donors - participant training

10. Returned participants
73 74 75 76 Continuing

Secondary teachers
Curriculum specialists
Classroom supervisors
School admin-general
Other (guidance, library,
budget, planning, etc.)

Project Logical Framework (continued)

4. Technical and operational support provided for in-service training courses for teachers, administrators, and other personnel

11. Training courses completed

Training for 500 CREC teachers to qualify as regular civil service employees

"Career ladder" training programs established at Normal Schools and College of Education for advancement of regular elementary and secondary teachers to higher levels

Training in general school administration for _____ elementary school principals

Training in course scheduling, maintenance, supply management and other specialized administrative skills for selected personnel

POSSIBLE RE-ORGANIZATION OF THE EDUCATION DIVISION

TASK

