

Office Memorandum

Date: November 1, 1971

TO : Mr. James A. Colman, Teacher Training Advisor *JAC*

FROM : Myron D. Thomas, Maintenance Advisor *Myron D. Thomas*

SUBJECT: Monthly Report for October 1971

Problems

There were no unusual problems during this month.

Project Progress

- 1). Inspection of the four new buildings at K-9 were made on Saturday October 16 with three representatives of OICC, Mr. Onsy of RLG and Mr. Keur, IVS and myself. In general the buildings were very well done. A few minor discrepancies were noted and will be taken care of by the contractor. Although the four buildings are 100% completed the contract is only 75% completed because of the addition of 660,000 baht to the contract for security screening and sidewalks.
- 2). School opened on October 11 with a minimum of fuss as far as I could see.
- 3). In collaboration with Mr. Keur of IVS basketball back boards were designed for WH Luang Prabang and are being welded up from scrap material. Mr. Keur and myself will visit Luang Prabang to install them when they are finished.
- 4). Mr. Sithonh, Administrative Assistant for records for Teacher Training, returned from Luang Prabang on 18 October. On the same day Mr. Boukham, Administrative Assistant for finances, started a course with NRDD/LT in Supervisory Management Training. He will be out of the office until November 27th.
- 5). A minor irritation which could become a problem if anything happens to our present and only operating water pump is that ENL has not yet put up the transformer and power lines to the new pump and HND has not yet hooked up the pump to the rest of the system. It was expected that this would be completed by now.

- 6). Mr. Colman, EDU/TT, Mr. Phansy, Deputy Director of RIG TT, and myself went to Kene Thao ENI on 28 October so Mr. Colman could see the school and discuss problems and curriculum with the Director. It was a pleasant and profitable trip.
- 7). All furniture contracts except for the three story laboratory building in Luang Prabang have been completed.
- 8). It is with regret that I learned that Mr. Done Phommachak who has been (off and on) my counterpart since 1967 has been transferred by HoP to the Administration of the Fa Ngum school. It has been a pleasure to work with him and TT's loss is Fa Ngum's gain.
- 9). The usual number of 203's processed during the month.

EDU/TT:MCThomas:ad