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UNITED STATES DEPARTMENT OF THE INTERIOR

OFFICE OF THE SECRETARY

DATE April 10, 1970

TO : All State Offices

FROM : Director, Bureau of Land Management

[Handwritten signature]

SUBJECT : Maintenance of Elementary Schools

REFERENCE: US Department of the Interior, BLM/BLM, US Department of the Interior

As requested in the attached memo, the Education Division is distributing to each Area Coordinator copies of the BLM's policy statements, in and English, regarding the maintenance of elementary schools.

The basic responsibility for the construction, maintenance, and repair of school buildings and facilities rests with the community. Most of the larger school districts subscribe to local Parent-Teacher Associations which have assumed this responsibility. However, the extent to which the community supports its school program depends on a great number of local factors, and on the influence of the Federal Government, the school principal, and other local factors.

The school principal and the community are also expected to help maintain the school primarily in keeping the school clean and ready for use in making care of routine small repairs. The Primary School Inspector is responsible for seeing that the school grounds are well maintained.

The Primary School Inspector should encourage all his staff to support school maintenance.

- 1. One possible alternative for use in districts where school maintenance is not being handled properly is to have the school principal or other staff member responsible for seeing that the school grounds are well maintained.

Area Coordinator
Maintenance of Elementary Schools

1. The FBI's records also contain some facts which are not known to schools for maintenance work;
2. Some contracts for maintenance supplies, such as maintenance tools, paint brushes, and hardware are available from the Ministry's central warehouse and the FBI can order these items from the Ministry Supply Center within the limits of the school's annual "budget";
3. In addition, some of the tools and equipment from the Ministry for school repair and maintenance of equipment. (The Ministry's total budget for these items for elementary education for a year is \$ 3,100,000.)

It must be emphasized that the main resource for materials, labor and expenditures for school maintenance is the school community. As proposed in the attached regulations, the FBI and the school principal can and should work in the community for the school's support.

Attachments (See end of page)

1. Extracts from The General Regulations of the Elementary Education
2. Extracts from the Regulations of the Ministry of Education

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Approved by: Director

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Extracts from The Government Regulations for Public Elementary Schools

(Arts Ministry No. 17-LE, March 17, 1967, as amended at the
Primary School Inspectors' Conference, Samsun, February, 1971)

Chapter II

Article 5, Section 2

In the area served by the school, the parents are responsible for
the construction, maintenance, and repair of the school buildings.

Article 5, Section 3

They must also provide school furniture and construct a
suitable house with kitchen for the teachers.

Chapter X

Article 62

The head teacher or principal of the school is responsible for
the use, conservation, and maintenance of school supplies and
equipment.

Article 63

The principals of rural schools should strive to obtain needed
equipment for the school, including tables, benches, desks,
boards, and storage cabinets. These should be constructed
by the villagers.

Deteriorated furniture should be replaced immediately by the
school workers, the teachers, the other students, their
parents.

Attachment No. 1

Memo to Area Coordinators - Maintenance of Elementary Schools

Article 65 (continued)

Maintenance (painting, scrubbing) can be done during the periods for "youth movement" activities, supported by funds received from the school cooperative or obtained from the Primary School Inspector or the Parents-Teachers Association.

Article 66

Woodwork dented by the children's hands should be smoothed with soap, ink spots removed, and holes in a dirt floor filled up during special periods when the students take care of the classroom like their own homes.

Article 67

The school should be the best maintained building in the village or neighborhood. Teachers know the value of order and cleanliness. The students (and the teachers) are readily available to do the work. The school grounds should be perfectly neat; no papers, boxes, bottles, junk. The ground should be leveled, drained, gravelled, swept. There should also be a place set aside for plants and flowers.

Attachment No. 2

Memo to Area Coordinators & Representatives of Elementary Schools

Extracts from Regulations for Parent Teachers Associations
January 10, 1958

Article 3

Objectives of the Association are:

b. To discuss and organize activities that concern education, such as . . .

(4) Building and repairing schools and school furniture

Article 19

The Primary School Inspector will carefully supervise the Association operations. He is responsible for advising the Executive Committee about finances, insuring orderly association operations, and helping to solve various problems which the Committee cannot solve.

ໂທລະສັບຈາກ ກົດຂະບວນການວິໄນ ຂອງໂຮງຮຽນ ບະລິນເລີກສາ

ທີ່ລະບົບຂອງອຸປະກອນ

ເຕົາຄິດ ອີເລັມເຕີ (ເລກທີ ໑໗໐/ເຕີ ເດ. ວິນທີ ໑໗ ມີນາ ໑໙໖໗, ຕາມທີ່ໄດ້ທົບທວນຂຶ້ນ
ໃນກອງປະຊຸມ ສູນກວດການປະເພນີພັກສາ, ມີ ເດືອນ ກຸມພາ ໑໙໗໖ ທີ່ ໂຮງຮຽນ)

ບົດ ໑໑

ມາດຕາ ໔ ວັນ ໒

ຕ້ອງໄດ້ຮາສດອນໃນເຂດນັ້ນ ເປັນຜູ້ປຸງສ້າງ ທາຍຸດທະສາ ແລະສອນແບງ (ທີ່ຈຳເປັນ).

ມາດຕາ ໕ ວັນ ໓

ຮາສດອນໃນເຂດນັ້ນ ຕ້ອງເປັນຜູ້ຮັບພາລະຊອບເຄື່ອງໃຈໃນໂຮງຮຽນ ເປັນຕົ້ນ. ໂຕະ ຕັ້ງ
ກະດາບ, ແລະອື່ນໆ... ພ້ອມທັງປຸກທິພາບໃຫ້ແກ່ການຮາສດອນ.

ບົດ ໑໒

ມາດຕາ ໑໒

ຜູ້ເປັນຫົວໜ້າໂຮງຮຽນ ຕ້ອງເປັນຜູ້ຮັບສິດຊອບໃນການຈັດໂອ້ນ ການຮາສດອນ ແລະ ການບິວຣະບັດ
ອຸປະກອນໂຮງຮຽນ.

ມາດຕາ ໑໓

ຫົວໜ້າໂຮງຮຽນ ທີ່ ຄຸນສົມບັດ ຕ້ອງພະຍາຍາມ ໃຫ້ມີອຸປະກອນໂຮງຮຽນ ຂອງຕົນໃຫ້ເປັນ
ຣະບຽບດີ. ສິ່ງເຫຼົ່ານີ້ ຈຳເປັນ
ແນວຊາວບ້ານເຮົາໃດ.

ອຸປະກອນຕາເວັນຕົກ ໃຫ້ສອນປຸງໃນທົນໃດໂລດ, ໂຕຍຄົນງາມ, ຄູ່, ນັກຮຽນຮຸ້ນໄທຍ ທີ່
ພາລຸກສິດກໍໄດ້.

ການບິວຣະບັດ (ຫາສິດາງາ) ຕ້ອງເຮັດໃນ ໂມງສະບວນການອຸປະກອນ ດ້ວຍ ເງິນທີ່ໄດ້ມາຈາກ
ສະຫະກອນ, ຈາກຫ້ອງການສູນກວດການປະຊຸມພັກສາ ທີ່ຈະມາຄົມແມ່ນັກຮຽນແລະຄູ່.

ມາດຕາ ໓

ວັດຖຸປະສົງຂອງສະມາຄົມພັດທະນາແຮງ ;

- ຂ. ເພື່ອພິຈາລະນາແລະຈັດຕັ້ງກິດການຕ່າງໆ ທີ່ກ່ຽວຂ້ອງກັບການສຶກສາ ໃຫ້ເກີດມີຂຶ້ນ ເທົ່າທີ່
ຈະທຳໄດ້ ເຊັ່ນ
- (໔) ບຸກລ່າງ ແລະປັບແປງໂຮງຮຽນ ໂຕະ, ດັ່ງ.

ມາດຕາ ໑໙

ໃນຄຸນນະທັດກວດກາການປະຕິບັດສຶກສາ ເປັນຜູ້ຊ່ວຍແລກການເຄື່ອນໄຫວຂອງສະມາຄົມ ຢ່າງໃກ້ຊິດ
ທ່ານຍອມຮັບທີ່ແນະນຳ ຄະນະກົມມະການດຳເນີນງານໂຕ ກ່ຽວກັບເລື່ອງການເງິນ ການ
ບໍລິຫານໃຫ້ເປັນໄປຕາມຈັດຕຸປະສົງຂອງສະມາຄົມ ທີ່ຊ່ວຍແກ້ບັນຫາຕ່າງໆ ເຊິ່ງກົມມະການ
ບໍ່ສາມາດແກ້ໄຂໄດ້.