

OFFICE MEMORANDUM

August 4, 1971

TO : Norman W. Gross, Chief, Education Division

FROM : Lucian A. Butler, Chief of Party, UN Contract *La. Butler*

SUBJECT: Secondary Education Monthly Report, July 1971

Problems

Major problems for consideration of alternative solutions include the following:

1. Modifications procedures of school facilities
2. Development of plans at Sponsville and Pine Bluff
3. The total amount of time spent on the road, at Pine Bluff
4. The total amount of time spent at Sponsville
5. The total amount of time spent at Pine Bluff

Program Progress

The first two weeks of the month were spent in covering orientation of the following new Hawaii team members:

- Dr. Lucius Butler, replacing Dr. D. P. Collins
- Dr. Jane Fulton, replacing Mr. C. Stevens
- Mr. Harwell Blake, replacing Mr. Sharon Farnsworth
- Mr. Iwas Kurobe, replacing Mrs. Hazel Tentsui

Language study for the new staff began July 20 from 0730-0830

The secondary education seminar-workshop was completed for all subject areas except Agriculture and Industrial Arts which will continue on into August. Theory of education, textbook selection and curriculum implementation activities were followed by classroom demonstrations of classroom techniques. Senior teachers were actively involved in workshop teaching.

The prime problem area under consideration during the month was personnel recruitment, training and retention for Ea Ngono schools. A study was made of minimum personnel requirements and a survey of secondary education in Laos was drafted. In-service education considerations were begun and a study paper on this area is anticipated next month.

The total Hawaii team met for a three-hour staff meeting on July 16. This included all curriculum advisors as well as the secondary education advisors from Phou Hong and Savannakhet. A good exchange of ideas was made on various activities. Future team meetings are scheduled the first Friday of each month at 2 p.m. Each meeting will deal with one major topic for policy consideration as well as continuing discussions of team activities.

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