

contain seven steps rather than nine steps. At the present time this will not affect salaries as the additional steps listed are at the \$36,000 limitation.

A supply of the corrected large charts have been ordered and will be forwarded to your Mission as soon as received. The individual wallet-size cards will not be reissued. You may wish to advise the members of your Mission of these changes by an internal information notice, so that they can correct their cards.

5. PX and Commissary Privileges (Subject Index 580)

JUSMAG reports they are getting quite a few people in the office either asking for supplemental major item purchases or trying to buy something for someone else. They asked that we publish a statement to this effect:

(1) Purchases of appliances, such as, pianos, rugs, air conditioners, refrigerators, freezers, stoves, washers, dryers, sewing machines, microwave ovens, and other appliances valued at \$100.00 or more require a MACT Form 120, Request for Supplemental Exchange/Commissary/Class VI Rationed Item Purchase. MACT Form 120 may be obtained in respective Agency Personnel Offices. All contract personnel are ineligible for major item purchases.

(2) Only the ACA is authorized to make PX purchases for eligible personnel stationed in Laos. Under no circumstances are personnel authorized to "lend" someone their I. D. card, ration cards, or MACT Form 120 to make purchases or put goods on layaway for them.

6. Official Baht Rate

Effective February 14, 1973, JUSMAG military finance official baht exchange rate is:

U. S. \$1.00 - Baht 20.75.

7. Instructors Needed (Subject Index 460)

HRD/LT is planning to open a comprehensive advanced secretary/administrative assistant training program for USAID local personnel. We wish to use USAID American secretaries or other American administrative personnel as instructors if available. Schedules will be arranged on off-duty hours and compensation will be offered. If you are interested and qualified to help instruct, please write a brief note (B-33) or call HRD/LT (6439, 6239) to indicate your availability.

8. Maxwell International Development Seminar (MIDS)

(Subject Index 450)

AID/W has informed the Mission that there are still spaces available in the MIDS session to be held from April 8 to May 4, 1973 at Syracuse University. American employees who will be on home leave during this period and would like to obtain more information on this seminar for possible enrollment should contact Henry Beyda, HRDD, as soon as possible.

9. Orientation to Family Planning in the U. S. (Subject Index 460)

The Planned Parenthood Association in Washington, D. C. has established with A. I. D.'s assistance a short-term orientation program designed to acquaint selected visitors from developing countries and American government personnel assigned overseas with effective family planning programs as practiced in the U. S. Employees who plan to be in Washington for consultation during home leave may receive this orientation. For further details, consult Henry Beyda, HRDD.

10. Availability of Bridge Table/Chair Sets (Subject Index 540)

We have received a number of bridge sets from USAID/Taipei and they are available for issue. We expect to be able to fill all requests, but if not, priority will be given to field requests and others will be filled in the order received in PRA, run-stop B-24.

11. Cancellation of Mission Order

Mission Order 520.1 "USAID Central Files" dated 10/3/62 is cancelled and all copies should be destroyed.

12. Mission IssuancesAction Memos

73-45	2/9/73	Functions of Data Systems Branch (DSB)	D, F
73-46	2/9/73	Change 1 - M.O. LAO-1400.5	D, F
73-47	2/14/73	Foreign Transfer Allowance	B, E
73-48	2/15/73	Duty Roster	B

Staff Notices

73-55	2/12/73	Travel for Medical Purposes	B, E
73-56	2/14/73	ALEAM General Meeting	D
73-57	2/14/73	Freeze on Hiring and Promotions	A, E, E ₁