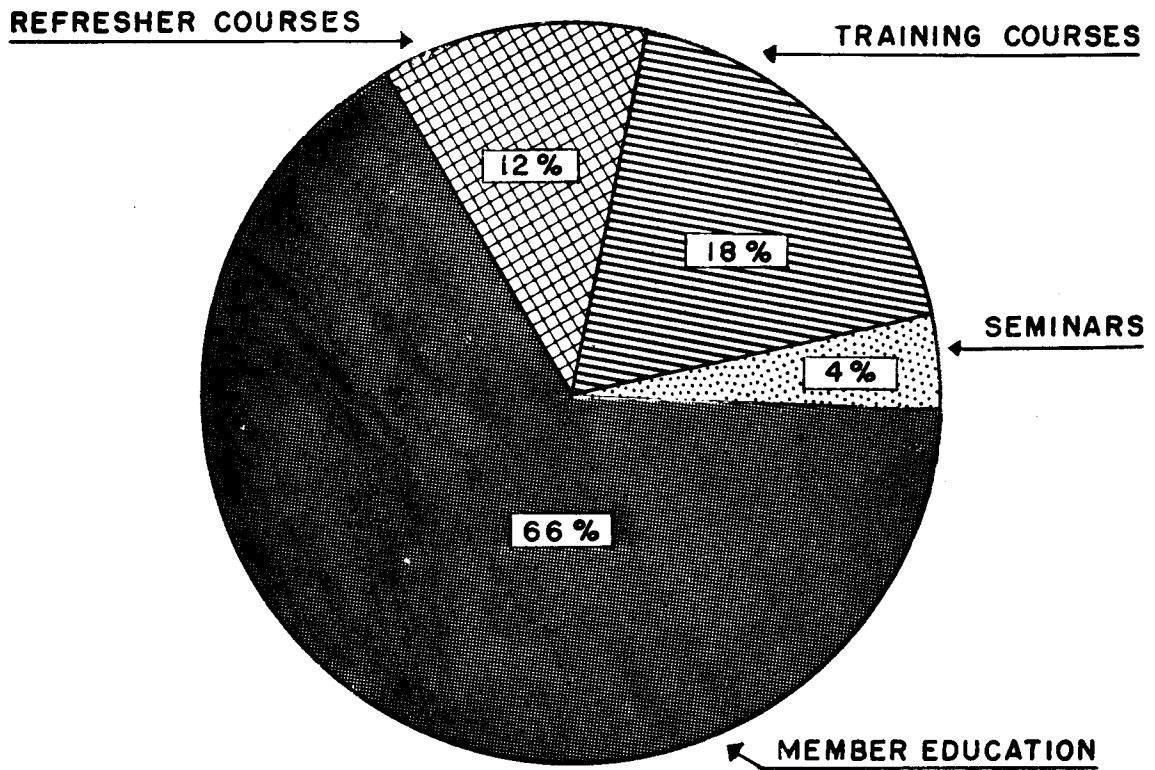


Category of courses	Number of courses	Length of courses in days	Students	Total students	Student Hours of Instruction
C. — Refresher courses :					
5 refresher courses for the personnel of the Commissariat General for Cooperatives and Agricultural Credit	5	12 days (70 hours)	40	200	14,000
10 refresher courses for the field agents in the provincial services of Cooperatives and Agricultural Credit	10	12 days (70 hours)	40	400	28,000
2 refresher courses for managers of Cooperatives and Farmers' Associations	2	15 days (80 hours)	50	100	8,000
1 refresher course for the Commissariat General for Cooperatives and Agricultural Credit (required of Students before going abroad)	1	20 days (60 hours)	15	15	900
TOTAL	18			715	50,900
D. — Seminars :					
10 seminars for group chiefs of Cooperatives and Farmers' Association ..	10	3 days (20 hours)	70	700	14,000
1 seminar on techniques of training for employees representating the chiefs of Provincial Services ..	1	5 days (35 hours)	40	40	1,400
TOTAL	11			740	15,400
Grand total A + B + C + D ..	117			5,845	455,100

PERCENTAGE OF STUDENT HOURS FOR EACH TYPE OF COURSE

1962

Item	Nature of courses	Student Hours	Percentage of all Student Hours
1	Member education	307,000	66 %
2	Training courses	81,800	18 %
3	Refresher courses	50,900	12 %
4	Seminars	15,400	4 %
	TOTAL	455,100	100 %



STUDENT HOURS IN 1959

Category of courses	Total number of students	Days	Total hours of instruction	Student Hours
A. — Cooperative training course :				
One year course 5-10-59 to 4-9-60	38	325	984	37,392
Six month course 23-10-59 to 22-4-60	58	156	545	31,610
TOTAL	96	481	1,529	69,002
B. — Refresher courses :				
1 Refresher course for 29 field agents and 23 cooperatives employees 27-7-59 to 8-8-1959	52	14	51	2,652
4 Refresher course for the Administrative Board Members and personnel of the Agricultural Cooperatives.....				
Courses :				
1 — 2-11-59 to 7-11-59	65	6	125	28,125
2 — 8-11-59 to 14-11-59	65	6		
3 — 15-11-59 to 21-11-59	44	6		
4 — 22-11-59 to 28-11-59	51	6		
TOTAL	277	38	176	30,777
C. — Seminar :				
1 Seminar for Chiefs of Provincial Cooperatives and Agricultural Credit Services and civil servants of the Commissariat General 10-8-59 to 13-8-59	56	4	(28)	1,568
TOTAL	429	523	1,705	101,347

SUMMARY

Nature of courses	Total number of students	Days	Total Hours of instruction	Student Hours
1 — Cooperative Training course	96	481	1,529	69,002
2 — Refresher courses	277	38	176	30,777
3 — Seminar	56	4	(x)	1,568
TOTAL	429	523	1,705	101,347

STUDENT HOURS IN 1960

Category of courses	Total number of students	Days	Total hours of instruction	Student Hours
A. — Cooperative training courses :				
One year course 1-12-60 to 30-11-61	35	325	984	33,440
Six-month course 2-5-60 to 1-11-61	40	156	572	22,880
Training course for bookkeepers of the Farmers' Associations 15-2-60 to 15-4-60.	81	52	253	20,493
Training course for field agents of the Farmers' Associations 23-3-60 to 15-4-60.	31	18	106	3,286
TOTAL	187	551	1,915	80,099
B. — Refresher courses :				
5 Refresher courses for the personnel of the Fishery cooperatives.				
<i>Courses :</i>				
1 — 18-4-60 to 1-5-60	46	13	80	3,680
2 — 2-5-60 to 15-5-60	36	13	79	2,844
3 — 19-5-60 to 1-6-60	31	13	80	2,480
10 Refresher courses for field agents in the Provincial Services.				
<i>Courses :</i>				
1 — 15-6-60 to 30-6-60	52	14	94	4,888
2 — 5-7-60 to 20-7-60	49	14	90	4,410
3 — 25-7-60 to 10-8-60	43	14	92	3,956
4 — 15-8-60 to 30-8-60	45	14	90	4,050
5 — 5-9-60 to 20-9-60	49	14	87	4,263
6 — 26-9-60 to 12-10-60	44	14	84	3,696
7 — 17-10-60 to 2-11-60	43	14	85	3,755

Category of courses	Total number of students	Days	Total hours of instruction	Student Hours
8 — 7-11-60 to 21-11-60	50	14	69	3,450
9 — 25-11-60 to 9-12-60	45	14	86	3,870
10 — 15-12-60 to 29-12-60	43	14	81	3,483
5 Refresher courses for the personnel :				
1 — 11-7-60 to 10-8-60	52	26	164	8,528
2 — 15-8-60 to 15-9-60	46	26	244	11,956
3 — 10-9-60 to 20-10-60	66	26	161	12,196
4 — 10-11-60 to 10-12-60	37	26	156	5,772
5 — 15-12-60 to 14-1-61	30	26	157	4,710
TOTAL	807	314	1,926	91,107
C. — Seminar :				
1 Seminar for the Administrative Board Members of Agricultural Cooperatives ...	98	5	35	3,430
TOTAL A + B + C	1,092	870	3,876	174,636

SUMMARY

Nature of courses	Total number of students	Days	Total hours of instruction	Student Hours
1 — Cooperative training course	187	551	1,915	80,099
2 — Refresher courses	807	314	1,926	91,107
3 — Seminar	98	5	35	3,430
TOTAL	1,092	870	3,876	174,636

STUDENT HOURS IN 1961

Category of courses	Total number of students	Days	Total hours of instruction	Student Hours
A. — Training course :				
One year course (continued) 1-12-60 to 30-11-61		300		(recorded in 1960 report)
2 Four month courses :				
1 from 13-4-61 to 12-8-61	62	100	441	27,342
1 from 1-9-61 to 30-12-61	66	100	413	27,258
TOTAL	128	500	854	54,600
B. — Refresher courses :				
5 Refresher courses for the personnel.				
<i>Courses :</i>				
1 — 16-5-61 to 16-6-61	27	25	173	4,671
2 — 21-6-61 to 21-7-61	40	25	169	6,760
3 — 27-7-61 to 17-8-61	24	19	102	2,448
4 — 22-8-61 to 12-9-61	22	19	117	2,574
5 — 19-9-61 to 11-10-61	17	19	112	1,904
1 Refresher course for the field agents for the rural development 28-11-61 to 30-11-61	32	3	21	672
9 Refresher courses for the field agents in the Provincial Services.				
<i>Courses :</i>				
1 — 14-6-61 to 28-6-61	38	14	83	3,344
2 — 4-7-61 to 18-7-61	30	14	83	2,490
3 — 25-7-61 to 8-8-61	23	14	86	1,978
4 — 10-8-61 to 24-8-61	23	14	78	1,794
5 — 31-8-61 to 14-9-61	32	14	78	2,496
6 — 21-9-61 to 5-10-61	36	14	58	2,088

Category of courses	Total number of students	Days	Total hours of instruction	Student Hours
7 — 17-10-61 to 31-10-61	32	14	71	2,272
8 — 7-11-61 to 21-11-61	20	14	80	1,600
9 — 28-11-61 to 12-12-61	16	14	78	1,248
TOTAL	412	236	1,394	38,339
C. — Seminars :				
2 seminars on techniques of training.				
<i>Courses :</i>				
1 — 22-11-61 to 29-11-61	72	8	44	3,168
2 — 26-12-61 to 30-12-61	59	5	30	1,770
TOTAL	131	13	74	4,938
D: — Member education :				
40 member education courses of two weeks each for group leaders of Cooperatives and Farmers' Association in 19 Provinces.				
	1,767	14	2,859 (75 hours each course)	132,525
TOTAL A + B + C + D	2,438	1,309	5,181	230,402

SUMMARY

Nature of Courses	Total number of students	Days	Total hours of instruction	Student Hours
1 — Training courses	128	500	854	54,600
2 — Refresher courses	412	236	1,394	38,339
3 — Seminars	131	13	74	4,938
4 — Member education	1,767	560	2,859	132,525
TOTAL	2,438	1,309	5,181	230,402

TABLE I-A
SUMMARY OF COURSES — 1959-1961

Type of Course	No of Courses	Length of Course	No of Students	Days of Instruct	Total Hrs. of Instruct.	Student Hours	Student hours (percent)
Cooperative Training Courses	8	one year six months four months two months three weeks	411	1,162	6,587	315,475	51
Refresher Courses	38	15 days (avg)	1,496	588	3,496	160,223	26
Seminars	4	5 days (avg)	285	22	137	9,936	1
Member Education (Started 1961)	40	14 days	1,767	560	2,859	132,525	22
TOTALS	90		3,959	2,332	13,079	618,159	100

TABLE I-B
SUMMARY OF COURSES PROJECTED FOR 1962

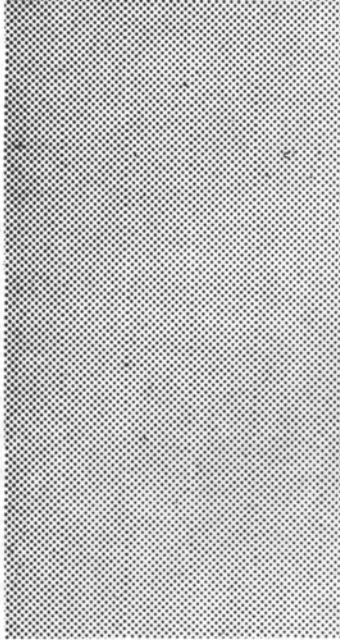
Type of Course	No of Courses	Length of Course	No of Students	Student Hours	Student Hours (percent)
Cooperative Training	3	1-one yr (30) 1-6 mos (50) 1-4 mos (60)	140	81,800	18
Refresher courses	28	5-15 days 10-12 days 2-15 days 1-20 days 10- 3 days	1,415	65,000	14
Seminar	1	5 days	40	1,300	2
Member Education	85	75-12 days 10- 3 days	4,250	397,000	66
	117		5,845	455,100	100

TABLE I-C
MEMBER EDUCATION ANALYSIS
1961 and GOALS for 1962

Year	No of Courses	Length of Course	No of Students	Student Hours	Student Hours in Member Education as percent of total Student Hours for the year.
1961	40	14 days	1,767	132,525	57.5
1962 Goals	85	12 days	4,250	307,000	67.3
Percent Increase planned for 1962	112.5 %		140.5	124.8	17.
over 1961	45 ÷ 40		2,483 ÷ 1,767		



Village meeting of members of the Dalat Vegetable Cooperative for the purpose of setting up local units (small groups) in preparation for member education. This cooperative has over 3000 members living in some 42 hamlets and villages. Its difficulties have been traced largely to the members lack of understanding of the cooperative and failure of members to exercise proper care in the selection and follow-up of the Board of Directors and management. This intensive educational effort is designed to help overcome these limitations.



Here, in session, is the organization meeting described. Some 42 such meetings were held in the hamlets and villages of the Dalat area to organize small groups and encourage farmers to work together through their cooperative to meet their needs.



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REPUBLIC OF VIETNAM

MINISTRY OF EDUCATION
-
NATIONAL SCHOOL OF COMMERCE

*

C U R R I C U L U M

First year

- Accounting	6 hours
- English	5 -
- French	5 -
- Economic Geography	1 -
- Practice of Business	2 -
- Economics (I)	2 -
- Civil Law	2 -
- Business Maths	2 -
- Advertising	1 -
- Vietnamese	2 -
- Typing	6 -

34 hours

Second year

- Accounting	6 hours
- English	5 -
- French	5 -
- Shorthand	2 -
- Business Law	2 -
- Labor Law	1 -
- Business Machines (IBM)	2 -
- Mathematics of Finance	2 -
- Economics (II)	2 -
- Maritime Law	1 -
- Vietnamese	2 -
- Typing	4 -

34 hours

Third year

- Accounting	6	hours	
- English	5	-	
- French	3	-	(+ 5)
- Vietnamese	1	-	
- Mathematics of Finance	4	-	
- Retailing	1	-	

Specialized Fields

- Customs Procedures	2	-	
- Taxations	2	-	
- International & Foreign Trade	2	-	
- Insurance	2	-	
- Banking Operations	4	-	
	<hr/>		
	32		hours

Saigon, September 2, 1965

Phan Huu Tat
Director
National School of Commerce