

LIMITED OFFICIAL USE

TO : All Participants of Warrenton Training Center Conference
SUBJECT: Interdepartmental Conference

DATE & PLACE

Saturday, 9:30 a.m. - 8 January to Tuesday p.m. - 11 January 1966.

Warrenton Training Center - Station A.

TELEPHONE

Personnel may be contacted by their offices at Area Code 703-347-1200.

From 0800 - 2000 hours outgoing telephone calls may be made by dialing the operator. After 2000 hours, dial 9 and then the area code and number desired.

SUBSISTENCE AND QUARTERS

Subsistence and quarters will be furnished at no cost to the participants. Appropriate travel orders should be issued by each conferee's administrative office. Room assignments have been made as specified on the attached enclosure. Soap and towels are provided, but no PX facilities exist on post for purchasing personal items. As presently scheduled, meals will be served in the cafeteria under the following schedule:

Breakfast 0745 - 0830

Lunch 1245 - 1345

Dinner 1930 - 2015

DRIVING TIME & DIRECTIONS

Each Washington agency is responsible for transportation to and from Warrenton of both its own personnel and the out-of-town participants of its agency. Driving time from Washington to WTC is about 50 minutes. The automobile route is as follows: Capital beltway 495 to Exit 9, marked Route 66 (Front Royal - West); continue to the end of 66 and through Gainesville on Route 29-211; continue Route 29-211 on by-pass right of Warrenton business district to intersection with light (Howard Johnson at right and Tom Frost at the left; continue straight on 29; (note Fauquier Hospital to right) turn right at next traffic light onto Route 802; turn right again after about 1/2 mile at WTC sign and up hill to

main gate.

LIMITED OFFICIAL USE

LIMITED OFFICIAL USE

main gate. Parking facilities will be reserved for conferees and you will be directed to parking and quarters by the Guard.

A map of the Warrenton area is attached. If you have any problem locating WTC in the Warrenton area, call 347-1200 for instructions, or request directions to Station A, Warrenton Training Center.

MEETING ROOM

The meeting room is on the Second Floor of Building A-13.

Office supplies will be provided at the WTC. However, the respective agencies may wish to take a small quantity of their own letterhead stationery.

COURIER SERVICE

A courier will be on call at all times in Washington should transportation between WTC and Washington be required.

BAR AND RECREATION FACILITIES

Drinks may be purchased at the Rathskellar bar between 1800 - 2400 hours. A pool table, several TV sets, and playing cards are available.

MEDICAL

A small dispensary is located on post, and a Warrenton doctor can be called if needed.

ATTENTION LADIES

Sidewalks and grounds of the WTC are such that low-heeled shoes are preferable.

LIMITED OFFICIAL USE

SECRET

SECURITY

The relationship of the name and location of WTC to CIA is classified SECRET and must not be revealed to uncleared or unauthorized personnel. It may be stated that the meeting is at a DOD installation in the Washington area.

A secure safe for the storage of classified material will be available. If access to the safe is desired, contact John Helble in Room #30.

At the WTC entrance it will be necessary to show your ID card to the gate guard in order to gain admittance.

SECRET

BUILDING 3

Room No.

2 Rachel Ellis
3 Jean Gildea
4 Rosemary Dunn

5 Porter-Unger
6 Collins-Peers
7 Poats-Mann
8 Hutchins-Zorthian
21 Lansdale-Habib
22 Colby-Jorgensen
23 Stoneman-Wilson
24 Friedman
25 Cooper
26 deSilva
27 Marlowe-Hannah
28 Phillips-Col.Arthur
29 Ropa-Miller
30 Col.Hays-Lt.Col.Miller
31 Lake-Helble

Messrs. Zwick and Rowen will be assigned rooms upon arrival Jan. 9.

Note: These assignments may be changed if desired. Please contact Mr. Helble.