

Ron, after comparing 23 and 119, I much prefer 119 if it looks even near this good in black and white. I assume that the credits will be given somewhere. I have not provided Carol the "List of Maps and Photographs" listed on the contents page, since I assume that she will make that up. One question...where is the RANCH HAND insignia going? We haven't mentioned it since I sent you the patch and drawing of it. Will it be at the front? I am also curious about the cover (dust jacket?). Not to influence you, but remember that purple (violet) is the RH color (about the shade of the Texas Christian University colors, if that helps. The color of the calligraphy on my envelopes isn't far off.

I guess that is it...let me know about the briefing slide...wish we had more time to try to ID the individual.

To the RANCH!

A handwritten signature in cursive script, appearing to read "Paul".

PS: If you could happen to make it to the RANCH HAND reunion in October (if anything is left of Fort Walton Beach after the hurricane), I would love to buy you a drink or two (gallons)!!!  
Don't forget, we need a promo for the reunion. It is soon.

## RANCH HAND Vietnam Association

Paul F. Cecil, Ph.D.  
Historian and Archivist

103 Tower Drive  
Round Rock, Texas 78664  
Ph. (512) 255-4692

9 September 1985

Carol Stock, Project Editor  
Praeger  
521 Fifth Avenue  
New York, NY 10175

Dear Carol:

Here is the finished (?) product. The hard copy is formated with underline for italics and is marked for brackets, accents, and fractions. The disks have the unformated, left-justified plain program with carriage returns only, per request of Teri Gitler at Publications Services. The files on the disks are in order:

Disk 1 has Title, dedicate, preface, contents, and chap1 through chap7. (I left the List of Illustrations and Maps to you).

Disk 2 has chap8 through chap14.  
Disk 3 has noteshdg, notes1 through notes14, appdx-a through appdx-c, and bibliog (Index will come after I get the galleys to paginate it).

I have included the special characters checklist, annotated with pages, although the margin marks on the hard copy should do better. Per your request, I am also sending you the marked-up original manuscript. Take the frustrated remarks with a grain of salt, even though the remarks weren't aimed at you. Realize too that sometimes it was hard to remember that the copy editor couldn't hear my earlier comment and thus stop doing what irritated me. I tend to treat copy like it was alive and responsive. (You ought to see what I do to other people's manuscripts!!!)

Oh, the pain of deadlines....would you believe that I just found out yesterday that General Blood (I quote his end-of-tour report) is retired and living only 20 miles from here.

Please call me as soon as you get this safely (could you get it unsafely?). Hope you like it.

By the way, I got the letter to your brother back "addressee unknown." Maybe I got the zip wrong or something. Give me his address again and I will try once more. (I hope that nothing serious happened. Please forgive me for bringing it up if it did.)

# PRAEGER

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PRAEGER SPECIAL STUDIES • PRAEGER SCIENTIFIC  
521 Fifth Avenue • New York, New York 10175 • (212) 599-8400 • Telex: 62387

September 9, 1985

Dr. Paul F. Cecil  
103 Tower Drive  
Round Rock, Texas 78664

Dear Paul:

Enclosed are some slides and prints that I am returning. The five color prints came out well in b & w - thus, we'll use them in the book.

Please get me the new legends.

Best,

*Ron*

Ron Chambers  
Editor-in-Chief

RC/te

Writer's Direct Line: (212) 599-

CBS Educational and Professional Publishing, a Division of CBS Inc.

## RANCH HAND Vietnam Association

Paul F. Cecil, Ph.D.  
Historian and Archivist

103 Tower Drive  
Round Rock, Texas 78664  
Ph. (512) 255-4692

15 October 1985

Ron Chambers, Editor-in-Chief  
Praeger  
521 Fifth Avenue  
New York, NY 10175

Dear Ron:

The RANCH HAND reunion and dedication went very well. We had a good turnout (about 90 people) and I was plagued with questions about the book and when they could get it. A couple of them claimed that they wrote Praeger and were told they would have to try again in the spring. I think I could have peddled at least two hundred copies if it had been off the presses. I had hoped for some interest, but was amazed at just how much there was . . . perhaps it will sell better than I was afraid it would. I had excerpts from two chapters (the 1965 and 1967 periods) and they were eagerly read and passed around. Surprisingly, no one seemed to find any holes in them, or disagree with what I said. One of the members who is involved with PR work suggested that we ought to send press releases to the local papers of those who are listed in the sources, saying something to the effect "Local veteran provides material for new book on Vietnam War, etc."

New topic...I am speaking at a seminar in Houston, Texas, on November 8-9, on the topic "Herbicidal Warfare." There are two other presenters, including Peter Braestrup, author of Big Story: How the American Press & Television Reported and Interpreted the Crisis of Tet in Vietnam and Washington. I plan to take my copy and get him to autograph it. The overall topic is the Vietnam War. It is very flattering to be included, especially since they are picking up the tab for Barbie and I to travel and stay there. Since both others will have their latest books displayed and the conference has arranged for them to be on sale at a signing party afterward, the Director called and suggested that he would be willing to put some promotional material on the book in the packets that the attendees receive. Also, if you have any other books out recently on the Vietnam War or experience, material on them could be included. The only catch is that he needs the promo by about November 2d or 3d in order to get it into the packets. They have about 200 registrants, plus a half dozen media representatives. I know that this is short notice, but I would appreciate anything you can get off to him (he is a good friend). The address is:

Dr. Vernon L. Williams  
Director, Seventh Annual History Symposium  
History Department, Suite A-264  
North Harris County College, South Campus  
2700 W. W. Thorne  
Houston, TX 77073

I am including the marked-up copies of the flap and jacket copy. Most of the notations are only minor suggestions, with the exception that I strongly urge that RANCH HAND always be written in caps (could be large and small caps). The sports official thing is an ego trip. "Many more," rather than "hundreds" needs to be used on page 1 since we have no accurate record of the total wounded, and it sounds awkward to me (also not too significant when you compare it to the hell the guys on the ground went through). Page two "conception to implementation" was probably just a twisted sentence..."termination" is more correct. By the way (more ego?), were you planning a photo with the author data, or does that run the cost up?

I had better cut this off and get it in the mail. I have a ton of work piled up in the office and still don't feel up to going full speed on it. I don't seem to recover from several days of wine and song as fast as I used to...they must be using a poorer quality booze now.

To the RANCH! (clink...clink!)

PS: Carole was supposed to send me her brother's correct address in Alaska so I could drop him a note. I hope that nothing amiss happened. Please remind her, if everything is OK.

PRAEGER PUBLISHERS  
Instructions to Authors for Responding to Queries

Your manuscript has just been returned from the copyeditor who was instructed to edit for grammar, consistency, and clarity and to query missing or unclear information. Enclosed is a photocopy of the edited manuscript, a list of queries, and the copyeditor's style sheet. Because of our tight production schedule, this is your last opportunity to review your work. Please examine the entire manuscript and the work of the copyeditor carefully.

WA  
WIA  
WA

Queries responses and any other changes you wish to make should be legibly printed, with capital and small letters, in RED directly on the manuscript. Never use blue or black ink or pencil as it is impossible to distinguish these markings from the rest of the photocopy and they will not be transferred to the master manuscript. If you make small changes, such as punctuation changes, circle them in RED and place a check in the margin to make them more visible.

When adding material that is more than a sentence long, type it double-spaced on a separate sheet and mark it for exact insertion in the manuscript. Be sure to number all such pages—a page called "53A" would be a page added between pages 53 and 54. Keep in mind, however, that you should be writing only in response to queries. Praeger reserves the right to refuse to add lengthy revisions.

Answer all queries completely. We have no research facilities here, so an incomplete response means that the incomplete information will appear in your book. Remember that the project editor is not an expert in your field and when incorporating an incomplete response into the master manuscript, may deviate from your intended meaning.

Check the contents, and lists of tables, figures, maps, etc. against the text for accuracy and completeness. Errors here are particularly obvious to the reader and extremely embarrassing for both of us. If yours is an edited volume, make sure that the names of the contributors appear in the contents and that they are spelled correctly throughout. Also check the accuracy and spelling of foreign words, equations, and anything else that may not be familiar to a nonspecialist. If you find something that is incorrect, be sure to correct it at each occurrence since the manuscript will not be reread here to locate such errors.

Make every effort to avoid adding or deleting notes, superscripts, or other numbered material. If changes are essential, you must renumber throughout the manuscript (text, frontmatter, and notes section) so that numbers run consecutively from 1 to n with no double- or letter-numbered notes (such as 5-2; 8,9; or 4a). If you must renumber anything, it is your responsibility to see that all cross-references are correct. Remember that it is extremely difficult to find and correct all cross-references.

Finally, it is imperative that the due date be met exactly. The publication of your book has already been scheduled and even minor delays during production can affect publication by several months.

Please call your project editor if you have any questions or problems. Thank you for your prompt and careful attention.

GUIDELINES FOR PREPARATION OF MANUSCRIPTS ON DISC BY AUTHORS

Below are general guidelines. Specific equipment/software might require modifications

1. Don't fill discs completely. Leave room for the typesetter to insert format commands. Can run one or two chapters after each other, just leave 4 line spaces from end of one to beginning of other and code: \*-\* Flush the code left.
2. Input on disc in order. Input full chapter contents on disc.
3. Strip out page break commands, and commands that instruct the machine to do things like "backspace and overstrike." Leave in end of chapter command. Strip out temporary hyphens, drop folios and running heads. Pencil in page numbers by hand on the final version for reference.
4. Keyboard consistently. If you space three times for a para indent, do that throughout. If you tab for a para indent, tab throughout.
5. In tables, use tabs rather than spacing.
6. Set unjustified.
7. Do not use the lower case "el" (l) for the number one, even though they may look the same on your screen or printout. Do not use the capital "oh" (O) in place of the zero (Ø).
7. All text elements should begin flush at the left margin, including subheads, paragraphs, extracts, lists, and so on. There is no need to indent or center these elements, since all formatting will be handled by coding.
8. Do not use underlining codes or overstriking (or other character-enhancing feature to indicate boldface type). When italic type is called for, insert the appropriate macro codes. Boldface type is rarely used in text, and if specified by the designer to be used in subheadings, these enhancements will be handled by coding.
9. Do not hyphenate words at the end of lines, and do not use the justification feature if your software supports it. Do not insert "hard" returns at end of lines; rather, set your margins to be compatible with the width of the paper in your printer (usually 65 characters per line), and let the words "wrap" themselves from one line to the next. Hard returns should be inserted at the end of each paragraph.
10. You should format your printer to print the hardcopy double spaced for ease of reading and editing. This double spacing will be ignored during media conversion. However, do not insert an extra line of double space between paragraphs. You may insert an extra line of double space above (but not below) subheadings, above and below lists and extracts, and below chapter opening elements to improve readability of the hardcopy.
11. Attached is a "Special Characters Checklist." Please indicate any/all special characters in your manuscript, and note the pages on which they occur.

# PRAEGER

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PRAEGER SPECIAL STUDIES • PRAEGER SCIENTIFIC  
521 Fifth Avenue • New York, New York 10175 • (212) 599-8400 • Telex: 62387

October 24, 1985

Paul F. Cecil  
103 Tower Drive  
Round Rock, Texas 78664

Dear Paul:

I am returning th RANCH HAND patch that you sent me. Hope our art department did not contract any maladies via Agent Orange residue.

Best wishes,

*Ron*

Ron Chambers  
Editor-in-Chief

RC/te

Writer's Direct Line: (212) 599-

CBS Educational and Professional Publishing, a Division of CBS Inc.



## Publication Services

615 West Kirby Avenue, Champaign, Illinois 61820 • Phone (217) 398-2060

November 15, 1985

Mr. Paul Cecil  
103 Tower Drive  
Round Rock, TX 78664

Dear Mr. Cecil:

Enclosed please find two sets (1 Master, 1 duplicate) of page proofs for chapters 1-9 of your book: HERBICIDAL WARFARE.

Proofs of map pages will follow with the second batch.

If you could proof the chapters, note any corrections on the Master set in red, and return the set to me within the week we would be most grateful.

We plan to send the rest of the proofs next week. Please don't hesitate to call me if you'd like to discuss any aspect of the proofs.

Sincerely,

*Terri*

Terri Gitler  
Production Manager

TG:eo

enclosures

# PRAEGER

PRAEGER SPECIAL STUDIES • PRAEGER SCIENTIFIC  
521 Fifth Avenue • New York, New York 10175 • (212) 599-8400 • Telex: 62387

November 18, 1985

Dr. Paul Cecil  
103 Tower Drive  
Round Rock, Texas 78664

Dear Dr. Cecil,

I received today the first nine chapters of your book, HERBICIDAL WARFARE, as you probably did also. I have not yet had a chance to look closely at the text, but will do so in the next several days.

However, I have one change to make which struck my eye immediately: the chapter titles are too small. They should be at least 25-30% larger. I will be looking carefully at the layout, especially the front and back matter, and will be sending a set of page proofs back to Urbana. However, before I send them, I will call you and discuss the entire manuscript with you.

Meanwhile, I am sending you a xerox of the chemical formulas which we had drawn here in New York. Could you please use this photocopy to indicate to Publication Services which formulas go in each space (space was left for each one). I mailed the originals to them today for placement in the ms.

I will be interested to hear your opinion of the placement of the maps, charts and photographs when we both receive that portion of the manuscript.

Also, let me give you an idea of the schedule we are on. In order for the book to come out in March as now scheduled, the final, corrected camera-ready copy must be in my hands by December 9 (11 at the very latest). That means that we are not leaving you much time to go through the entire manuscript for corrections and for preparing the index. This schedule will only be met if Publication Services performs their task without any major problems. We will all (since this is a three-way process) have to keep each other informed as the various pieces come together; but I believe that we can make the deadline.

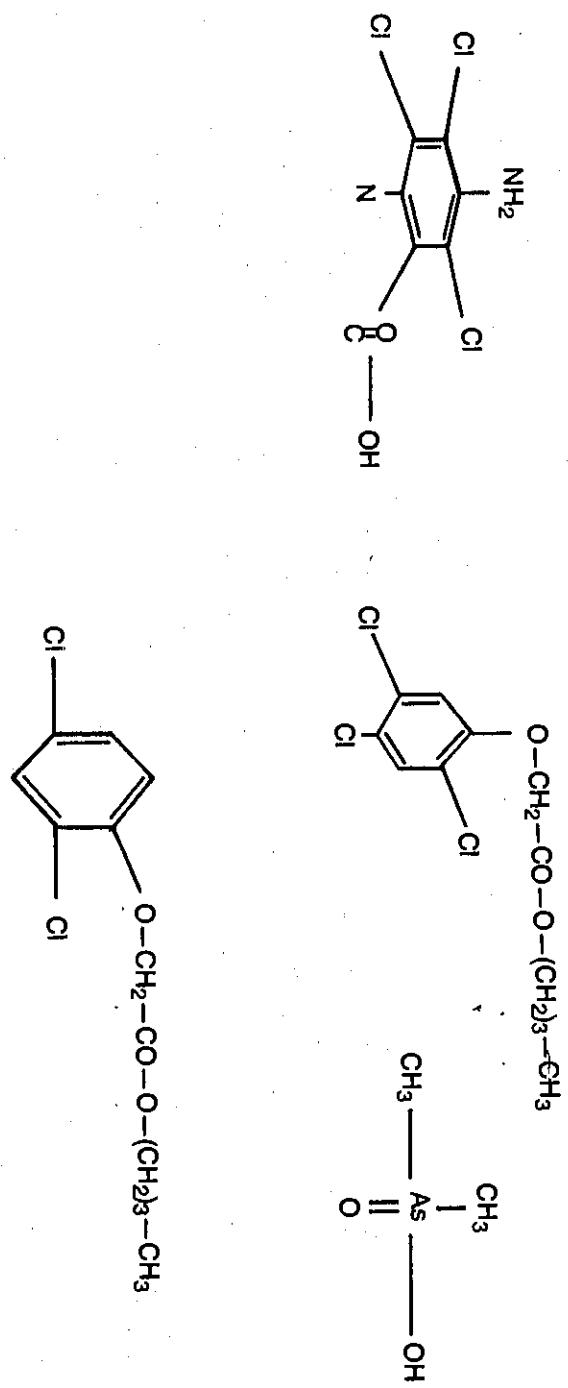
So in the spirit of the above, I shall call you as soon as I have received the entire ms. to go over any remaining questions.

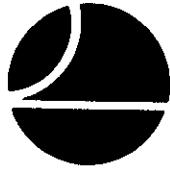
Sincerely,

  
Carol Stock  
Project Editor

Writer's Direct Line: (212) 599-

CBS Educational and Professional Publishing, a Division of CBS Inc.





## Publication Services

615 West Kirby Avenue, Champaign, Illinois 61820 • Phone (217) 398-2060

November 29, 1985

Mr. Paul Cecil  
103 Tower Drive  
Round Rock, Texas 78664

Dear Mr. Cecil:

Enclosed please find two sets (One Master and One Duplicate) of page proofs for chapters 1-7 of your book: HERBICIDAL WARFARE.

If you could proof the chapters, note any corrections on the Master set in red, and return the set to me within the week we would be most grateful.

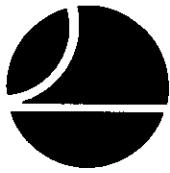
Sincerely,

*Terri Gitler*

Terri Gitler  
Production Manager

TG:pt

Enc.



## Publication Services

615 West Kirby Avenue; Champaign, Illinois 61820 • Phone (217) 398-2060

December 5, 1985

Dr. Paul Cecil  
103 Tower Drive  
Round Rock, Texas 78864

Dear Dr. Cecil:

Enclosed please find two sets (One Master and One Duplicate) of page proofs for chapters 8-end of your book: HERBICIDAL WARFAR.

If you could proof the chapters, note any corrections on the Master set in red, and return chapters 1-end to me by December 20, we would be most grateful. Then, please send the Index manuscript shortly thereafter. I will send you proofs of that and the frontmatter as soon as I can.

Thank you for your help.

Sincerely,

*Terri*

Terri Gitler  
Production Manager

TG:pt

Enc.

# PRAEGER

PRAEGER SPECIAL STUDIES • PRAEGER SCIENTIFIC  
521 Fifth Avenue • New York, New York 10175 • (212) 599-8400 • Telex: 62387

December 13, 1985

Dr. Paul Cecil  
103 Tower Drive  
Round Rock, Texas 78664

Dear Dr. Cecil,

After chopping the frontmatter into pieces and covering it with red ink, I decided to send you my original pages since the xerox copy was not legible. Please make any additional changes on your pages, and I will integrate them. Be sure to send me back these pages I am sending, because what I have here (xerox copies) won't be useable to send to Publication Services.

As you will note, I stopped putting in the pages on the table of contents at the point of the notes. I want to see how you are reorganizing the back section, and I will follow your copy.

In the note section in back, it seems to me (and I believe you said the same on the phone) that after the introduction to the notes section, they will have to do some repagination because of the 18 pica drop on the page they have called "Endnotes." This will mean redoing those pages (for the SECOND TIME), in addition to changing the folio numbers because the Appendixes will follow the notes.

As it now stands, we have about 20 pages for the index section, and when I receive the printout for the index, I can judge what type size we will need to fit it into that number of pages. The final signature of the book will be 304 pages. Unless you are planning on an extremely long, or extremely short index, playing around with the type size should fit it into this number of pages.

I look forward to receiving your pages, and assure you that your book is now my first priority.

Best wishes,



Carol Stock  
Project Editor

Writer's Direct Line: (212) 599-

CBS Educational and Professional Publishing, a Division of CBS Inc.