

VHPA CHAPTER PROCEDURES & STANDARDS
Effective 1/29/89

- A. BOUNDARIES: Chapters shall not have geographic or protected boundaries. Chapter membership solicitation shall have no other limits nor a protected inner geographic limit. A chapter may not claim exclusive rights to any city, state or region. A chapter's name shall not designate any particular area to claim.
- B. INCORPORATED STATUS: Chapters must incorporate as a separate organization and apply for with in sixty (60) days after the VHPA Exc. Council has approved by-laws. A copy of such filling shall be sent to the chapter affairs representative of the council and a copy of final status. By becoming a separate organization this relieves the VHPA national organization of any liability a chapter may incur.
- C. MEMBERSHIP: Chapter membership shall consist of currant dues paying VHPA national members only.
- D. OFFICERS: A chapter officer may not hold an officer position of VHPA national concurrently.
- E. NEWSLETTER: All chapter newsletter articles must be reviewed by the VHPA chapter affairs rep. prior to submission to the VHPA national newsletter editor.
- F. VHPA LOGO: Usage must be approved by the Exc. Council.
- G. BUSINESS MEETING MINUTES: Furnish VHPA a copy.
- H. FUND RAISING: VHPA shall be notified of all fund raising activities of a chapter.
- I. CLERICAL SUPPORT: Chapters shall obtain all support such as labels, printouts, etc; through direct agreement with the VHPA headquarter management company.
- J. ANNUAL REUNIONS: The VHPA shall recognize all chapters and their president at the annual reunion of the VHPA as part of the banquet ceremony. The annual reunion chairmen shall be encouraged to use volunteer chapters help in assisting in reunion functions.

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