



Your partner in printing.™

May 18, 1993

Mr. Michael Law
Vietnam Helicopter Pilots Association
7 West Seventh Street
Suite 1990
Cincinnati, OH 45202

Dear Mr. Law,

Thank you very much for allowing us the opportunity to bid on your Vietnam Helicopter Pilots Association Newsletter that is published six times per year. I am confident that you will be pleased with the efficiency, quality, and reliability of our company.

As your professional printer, we guarantee you will be serviced above and beyond what you might expect, offering top quality craftsmanship that meets your deadline.

Enclosed you will find a bid that represents the specifications of your project. I will be in touch with you shortly to further discuss how American Speedy Printing can work for you. Please feel free to call if you have any questions.

Service beyond your expectations . . . Guaranteed!

Sincerely,

A handwritten signature in black ink that reads "James P. Smith".

James P. Smith
Vice-President
Sales & Marketing

859 East Oakton Street
Elk Grove Village, IL 60007
Telephone: 708/806-1160
Fax: 708/437-3211



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Dear Mike,

Listed below are the specifications and prices for your printing project.

Description: Vietnam Helicopter Pilots Association Newsletter — (Published six times per year)
16 Pages – Four 11x 17 Sheets

Finished Size: 8 1/2 x 11

Paper Stock: 70# White Offset

Ink Color(s): Cover — 2 Colors
Body — Black

Quantity: 5,000 per issue (6 issues per year)

Bindery: Fold, Gather, Staple, Trim, Attach Labels, Sort for Second Class Mail,
and Deliver to Post Office

Customer to Supply: Camera-Ready Artwork – We will drop in photos where required
Photographs (Up to 10 per issue)
Mail Labels

Delivery: 14 Day Turnaround

Prices: .68 cents each
Postage not included - will be billed separately

If you have any questions, please feel free to give me a call.

Sincerely,

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