

## Tom Marshall

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**From:** Rebecca Reynolds <rreynolds@colorlab.com>  
**Sent:** Monday, October 17, 2016 12:09 PM  
**To:** Tom Marshall  
**Cc:** COLORLAB INFO  
**Subject:** Re: Item Approval  
**Attachments:** 1701439,1701546 to HD ProRes HQ files.xls

Hi Tom,

I've attached an estimate for best-light HD QT ProRes HQ file copies- 1080p 23.98 with Pillarbox framing- of 11 "P" and "I" items from NARA# 1701439 & 1701546, output to hard drive formatted for MAC.

The estimate includes HDCAM-SR intermediate tape copies of 4 "P" film items, and a Digibeta intermediate tape copy of 1 "P" SD videotape item, that are required for NARA's own collection. Per NARA restrictions, all "P" film items are transferred at 1:1 film frames to video frames, with Pillarbox framing and 4:2:2 color space, without electronic dirt filtration- this means your own HD file copies of NARA "P" items will share these same specs.

"I" items typically take 3-4 business days to receive from NARA, while "P" items take 5-7 business days to receive from NARA. Normal turn around time is 10 business days from the date our lab receives the items from NARA.

If you would like to proceed with this order as estimated, please fill in the following information on the estimate form:

- Provide a FedEx, UPS, or DHL account number and shipping instructions (e.g., Ground, 2 DAY, Priority, etc.). If a FedEx, UPS or DHL account number is not provided, we will use our own account and add the costs to final billing of the order.
- Provide credit card details for payment, including account number, expiration date & security code, and billing address.
- Credit card holder is required to sign the estimate form and fax it back to us at 301-770-9131, or scan & email your completed form to me at rreynolds@colorlab.com. Your order will be placed with NARA after we have received your completed form.

The attached figures are only estimates. The final cost may be different due to variables (e.g., changes in the number of reels ordered, camera speed, run times, stock used, etc.) that are known after items arrive or the completion of the job. Maryland sales tax will be added to the final billing of any order that will be shipped to a Maryland address, or picked up at Colorlab.

Please contact me if you have any questions.

Thank you,

Rebecca Reynolds  
Colorlab  
Archival Film Services  
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Rockville, MD 20852  
Tel: 301-770-7281

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