

CONSTITUTION AND BY-LAWS OF  
"OFFICERS' SPECIAL ACTIVITIES FUND"  
USAAVNS REGIMENT  
FORT RUCKER, ALABAMA 36360

ARTICLE I

NAME

The name of this association shall be the "Officers' Special Activities Fund", and will be located at USAAVNS Regiment, Fort Rucker, Alabama. This association is organized under the provisions of paragraph 2b, AR 230-5.

ARTICLE II

PURPOSE

The purpose of this association shall be to provide a means to perpetuate long established customs of the service by purchase and presentation of appropriate gifts and/or flowers to members of the association in good standing and their adult dependents as covered in the By-Laws of this constitution or as recommended by the President and Council of the association, subject to majority approval by the general membership.

ARTICLE III

MEMBERSHIP

Section 1. Active membership shall be extended to all officers and warrant officers assigned to the Overhead-USAAVNS Regiment.

Section 2. Membership shall be voluntary and shall commence automatically upon joining the Regiment and payment of first month's dues, unless the individual shall upon arrival, indicate in writing to the President his desire not to join.

Section 3. Membership will be terminated on departure or reassignment from the Overhead-USAAVNS Regiment, or IAW the suspension of membership by the council under the BY-LAWS of this constitution.

Section 4. Members who desire to resign from the association must submit their request in writing to the President. Dues that have been paid into the fund will not be refunded at the time of resignation.

ARTICLE IV

OFFICERS

The officers of the association shall be the President-CO, USAAVNS Regiment and four (4) council members consisting

of the XO, USAAVNS Regiment, CO, 1st Bn (Staff and Faculty), CO, 3rd Bn (Enl Stu) (Prov), CO, 4th Bn (Enl Stu)(Prov). A custodian of the association will be appointed by the President. In the event of temporary absence of any council member from the Fort Rucker area, the President shall appoint proxies as deemed necessary. In the absence of the President, the next senior military member of the council shall assume the Presidency Pro Tem. The term of officer will be for an indefinite period.

## ARTICLE V

### GOVERNMENT

The Government of the association shall be vested in the officers of the fund as named in Article IV. The officers will exercise their powers through a simple majority vote of those present. Any matters of controversy which cannot be brought to a successful conclusion, by the council, shall be settled by a majority vote of the membership.

## ARTICLE VI

### MEETINGS

Section 1. There will be regular monthly meetings of the council, not later than the 10th of each month to approve monthly financial statement and to conduct other business as required. The President may call a meeting of the council at any time he feels the situation warrants.

Section 2. Special meetings of the membership will be held when the council deems it necessary or by written request of at least one-third of the membership.

## ARTICLE VII

### FINANCES

Section 1. Each member will be assessed an amount as deemed necessary by the council of the association. This amount will be stated in the BY-LAWS if this constitution.

Section 2. The monthly assessment will be payable to the Custodian of the fund not later than the 10th of the month.

Section 3. Assessment will commence with a cut off date of the 20th of the month in which the officer is assigned.

Section 4. Departing members will not be assessed for the month that they depart the Regiment.

Section 5. The general membership shall be assessed further when necessary to meet additional obligation. The amount of this assessment shall be pro-rated among all members and will be subject to the approval

of the general membership.

Section 6. Dissolution of the "Officers' Special Activities Fund" may be proposed by any member. Such proposal must be submitted to the council in writing. The adoption of such proposal shall require a three-fourths vote of the general membership present as a special meeting called by the council.

Section 7. The membership shall be assessed if necessary prior to the dissolving of the fund the amount necessary to liquidate all liabilities.

Section 8. Any funds remaining upon the dissolution of this fund will be disposed of as directed by the council and approved by the Post Commander, Fort Rucker, Alabama.

## ARTICLE VIII

### RATIFICATION

This constitution shall become valid and binding and shall repeal any and all previous existing agreements upon ratification by a majority of the general membership, and approval of the Post Commander, Fort Rucker, Alabama.

## ARTICLE IX

### AMENDMENTS

Section 1. No amendments shall be made to this constitution except by a majority vote of this membership at any meeting of the membership, called for this purpose. Such amendment shall not be effective until approved by the Post Commander, Fort Rucker, Alabama.

Section 2. An amendment to the constitution in writing may be submitted by any member of the association to the President. The President will submit any amendment to the membership at a special meeting called by the council. Robert's Rules of Order (Revised Edition) will be the authority for discussion and voting. Formal notice will be given to the membership at least one (1) week prior to the meeting.

## ARTICLE X

### PROCEDURES

Robert's Rules of Order (Revised Edition) will be the parliamentary authority of the "Officers' Special Activities Fund" in all matters where the constitution is silent.

## BY-LAWS

### ARTICLE I

#### DUTIES

##### Section 1. The President shall:

a. Preside at all meetings of the council and the general membership.

b. Appoint a Custodian of the Fund.

c. Hold the council and the Custodian responsible for the duties and activities prescribed for them.

##### Section 2. The council shall:

a. Have the general management and control of the fund and any property held by the fund.

b. Reserve the right to suspend membership and the privileges of the association to any member for cause.

c. Be responsible that an audit of the fund books is conducted once annually as well as on each turn-over of the post of Custodian.

d. Recommend to the President their approval or disapproval of purchases from the fund other than those outlined in the BY-LAWS if this constitution.

e. Prepare for general membership approval, the operating budget for fund expenditure for the forthcoming calendar year in December of each year.

##### Section 3. The Custodian shall:

a. Be appointed by the President subject to the approval of the council.

b. Collect all monies due to the fund and deposit the same in an authorized depository.

c. Be responsible to the council for accounts, records, property, and management of the fund.

d. Render once monthly a written report to the general membership to describe the financial transactions and status of the fund for the preceding month.

e. Maintain an accurate membership roster IAW Article III of the constitution.

f. Pay all legal obligations of the fund.

g. Maintain records of receipts and disbursements IAW AR 230-5.

h. Perform such needed or appropriate tasks as may be required for the efficient conduct of the affairs of the fund.

## ARTICLE II

### AMENDMENTS

No amendments shall be made to these BY-LAWS or the constitution except at a meeting of the membership IAW Article IX of the constitution and by a two-thirds vote of the members present and voting, with a quorum of 70% of the active membership present.

## ARTICLE III

### METHOD OF FINANCE

Section 1. Each member will be assessed a monthly amount, payable not later than the 10th of the month to the Custodian.

Section 2. Married Members-\$2.00, and Bachelors-\$1.50.

Section 3. Members will be considered as paid in full in the association after twelve monthly payments of dues.

## ARTICLE IV

### ITEMS OF PURCHASE

Section 1. Disbursements will be made by check in all cases other than expenditures under \$2.00.

Section 2. Items other than the following will not be purchased without approval of the President and council.

a. Flowers for personnel and their adult dependents upon admission to a hospital. Flowers for use in case of a death in the immediate family of a member; to include the wife, children, and parents of members/

b. A silver cup for babies arriving to Regimental mothers, for which the basic price will not exceed \$10.00.

c. Gifts for departees will be as follows:

1-7 Months: An appropriately engraved plaque of a value of approximately \$6.00.

7-12 Months: Either an appropriately engraved plaque or desk set of a value of approximately \$15.00.

d. A set of insignia in new grade will be furnished an officer upon promotion.

e. A wedding gift will be presented to members who marry during

their term of membership. Wedding gifts will not exceed a value of \$10.00.

f. Floral arrangements sent to hospitalized personnel will not exceed a cost of \$6.00.

g. Floral arrangements sent in case of death will not exceed \$15.00.