

# DEPARTMENT OF THE ARMY

## SUPPLEMENTAL INSTRUCTIONS TO ORDERS

(These instructions are an integral part of the basic order.)

1. Prior to completing arrangements for housing personally or through an agent, contact or communicate with the Housing Officer or other designated office serving the installation or agency to which assigned, which will provide current information regarding availability of government and private housing and concerning facilities that individuals may not rent or lease because of unfavorable segregation practices. Pursuant to a DOD directive individual is not authorized to rent or lease a house, apartment, or trailer court facility whose owner/manager has refused to give satisfactory assurance of nondiscriminatory rental policy.
2. Travel by rail, bus, ship or privately owned vehicle is authorized. (JTR)
3. Travel by privately owned vehicle authorized provided it does not interfere with reporting date. (JTR)
4. Travel by privately owned vehicle is authorized as more advantageous to the government. (JTR)
5. Travel by public carrier only is directed. (JTR)
6. Cat Z tourist accommodations directed when suitable for mission. (AR 59-41)
7. Travel by Cat A or Cat Z military air directed when available. (JTR)
8. Travel by military air outside CONUS directed when available. (JTR)
9. Use of hired conveyance, to include air taxi, is authorized in the vicinity where TDY is to be performed. (JTR)
10. Travel by extra fare aircraft and/or train is authorized when necessary to accomplish mission.
11. Mileage reimbursement and per diem limited to constructive costs of common carrier transportation and related per diem as determined in the Joint Travel Regulations. Travel time limited as indicated in Joint Travel Regulations.
12. Travel within and around TDY station authorized.
13. Authority is granted to make such changes in above itinerary and to proceed to such additional places as may be necessary for accomplishment of this mission.
14. Individual will report to local transportation officer upon receipt of orders for transportation to port and for issuance of DD Form 1482 (MAC Transportation Authority).
15. Use of transportation request and meal tickets directed. (JTR)
16. Transportation Request and meal tickets (as appropriate) will be furnished, upon request to the nearest Military Transportation Officer. (JTR)
17. Travel by military air authorized on space required basis to CONUS aerial port of debarkation for emergency leave only. Additional transportation will be at individual's expense. (JTR)
18. Transportation at Government expense authorized only on direct line, or by the most advantageous Government transportation between port of embarkation serving old duty station and port of debarkation serving new duty station. Individual will make travel arrangements at own expense while on leave and report to new duty station upon expiration of leave. (JTR)
19. Travel will be at no expense to the Government. (JTR)
20. Individual must have funds to pay cost of commercial round trip travel and must arrange transportation to return to parent unit by end of leave. Extension of leave based on lack of space available transportation will not be approved. (AR 55-28, AR 630-5)
21. Government quarters and mess will be used when available. (JTR)
22. In the event of unavoidable delay at air or water ports, students will be furnished quarters and subsistence at Government expense. (AR 145-30)
23. Enlisted member in receipt of separate rations should not pay for meals obtained in Government mess facility while in TDY status. Separate rations will be withdrawn during period of TDY. Authority to mess separately at TDY point is dependent on orders issued by commander at TDY point (DODPM).
24. Utilization of existing Government facility would adversely affect the performance of the assigned mission. (JTR)
25. Concurrent travel of dependents authorized. (AR 55-46)
26. Concurrent travel of dependents not authorized. (AR 55-46)
27. Overseas travel of dependents not authorized during this tour. (AR 55-46, AR 614-30)
28. Family separation allowance, shipment of household goods, and movement of dependents to a designated location is authorized. (JTR)
29. Movement of dependents and household goods to temporary duty station is not authorized at Government expense, except as prescribed in Part D, Chapter 8, Joint Travel Regulations. (AR 55-71)
30. Individual is advised that taking his dependents, privately owned vehicle and/or household goods to his training activity could cause him embarrassment, work a severe hardship on his dependents and interfere with his training assignment.
31. Shipment of hold baggage by air freight authorized. (JTR)
32. Shipment of household goods authorized. DA Pamphlet 55-2 applies. (AR 55-71)
33. Shipment of privately owned vehicle authorized. (AR 55-71)
34. Movement of dependents and household goods at Government expense not authorized. (AR 55-71)
35. Air baggage allowance: 66 lbs. (AR 55-71)
36. Air baggage allowance: 66 lbs plus 134 lbs excess. (AR 55-71)
37. Air baggage allowance: 66 lbs plus 34 lbs excess for official documents and equipments. (AR 55-71)
38. Air baggage allowance: 66 lbs plus required excess baggage for official documents and equipment. (AR 55-71)
39. Individual will insert a copy of his orders on the top inside of each piece of handcarried baggage and baggage to be checked.
40. Individual will determine clothing requirements for travel and new assignment prior to departure from losing organization. (AR 670-6, AR 700-84)
41. Individual may wear civilian clothing while in travel status. (AR 59-12)
42. Appropriate civilian clothing will be worn. (AR 670-6)
43. Civilian clothing is desirable for off-duty hours. (AR 670-6)
44. Individual will not depart home station until port call instructions are received.
45. If no port call is received ten days prior to availability date, contact nearest Army installation, referring to Port Call Control Number and request assistance and instructions. If no port call is received by the reporting date, send collect TWX to US Army Overseas Replacement Station to which assigned requesting assistance and instructions.
46. Port call will be obtained by CO of TDY station. (AR 55-28)
47. Upon arrival at leave address contact nearest Army Installation for port call assistance. (AR 55-28)

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48. If assistance is required while in CONUS, correspond directly with OPO, EPD ATTN: EPPAC, Pentagon, Washington, D.C. 20310. Include a copy of these orders together with a medical statement and/or documents to support your case. If an unexpected emergency should arise, call Area Code 202, Oxford 70621 between 0800 and 1600 hours for assistance. Between 1630 and 0800 hours and on weekends or holidays, call Oxford 57941 or Oxford 50163. (AR 630-5)
49. Individual will contact appropriate US Army returnee—reassignment station, if not processed by a US Army returnee reassignment processing team at port of debarkation. (AR 612-5)
50. Individual may report earlier than date specified and leave charged will be reduced accordingly.
51. Individual will report between 0800-1700 hours on scheduled reporting date.
52. All travel time to and from CONUS and overseas aerial ports in duty status on non-per diem basis. (JTR)
53. EM traveling under permissive reassignment at no expense to the Government. Travel time will be charged to accrued leave. (JTR)
54. Any time between availability date and port call date is chargeable as leave. (AR 55-28)
55. Individual designated a courier. (AR 66-5)
56. Individual authorized to carry sidearms for the protection of material affecting the national security. (AR 66-5)
57. Use of enclosed accommodations of lowest rate room available which meets military needs and any added transportation that may be required under rail carrier's tariffs for exclusive occupancy of room is authorized for the purpose of security. (JTR)
58. Firearms, ammunition, or any kind of explosive or incendiary device is prohibited in personal baggage on military aircraft. (AR 55-355)
59. The introduction, purchase and possession of privately owned weapons is prohibited in RVN. (AR 55-71)
60. NATO travel order required. (AR 310-10)
61. Passports and/or visas required. (Comply with AR 690-290)
62. Individual will insure immunizations are current prior to departure. (AR 40-362)
63. Medical examination for individual and dependents and correction of medical and dental defects to meet fitness standards prescribed in AR 10-501 will be accomplished prior to departure from home station.
64. Individual desiring partial, advance or advance travel pay will apply to his unit commander immediately.
65. Locator cards and change of address cards will show ultimate destination as forwarding address. (AR 65-61)
66. Individual will carry all personnel records to TDY station. (AR 640-10)
67. Individual is a 2d RVN Tour Volunteer for specific organization. (AR 614-30)
68. Individual is a selected applicant for OCS. (AR 351-50)
69. Individual will not be diverted without approval of CG, USASA.
70. All commands through which this shipment passes will process individual(s) as attached.
71. Individual required to participate regularly and frequently in aerial flight as a crewmember. (AR 600-106)
72. Individual required to participate regularly and frequently in aerial flight as a non crewmember. (AR 600-106)
73. Current flying status continues in effect. (AR 600-106)
74. Individual authorized to continue wearing Army aviator badge. (AR 600-106)
75. These orders remain in effect after discharge and reenlistment without break in service unless sooner terminated. (AR 600-106)
76. If not sooner terminated, these orders are invalid 30 days after recall to active duty, upon reassignment to an inactive status within the Reserve Component, or separation from the Reserve Component. (AR 600-106).
77. Board will be convened at the direction of the President and proceedings conducted in accordance with applicable provisions of appropriate Army Regulation. The senior member present will be shown on board proceedings as President and the junior member will be shown as recorder without vote.
78. On the date oath of office is executed, you will telegraphically inform this headquarters as follows: "I executed oath of office for Regular Army appointment on (date) in compliance with your orders number ( ) dated ( ). Signed: (name, social security account number, grade)."
79. Effective on entry on active duty, officer is appointed in the AUS grade equal to his USAR grade and such AUS appointment is considered to have been accepted effective the date of entry on active duty.
80. Additional pay authorized by Public Law 497 to Medical and Dental Corps Officers entering initially on active duty must be substantiated at first duty station by three copies of a document attesting to the dates of attendance at medical school or dental school. In addition, medical officers must have three copies of a certificate indicating completion of internship. Diplomas, transcripts, certificates or letters from the institution involved will suffice if entrance and completed dates are shown. Documents will not be returned.
81. Initial assignment to the ACTIVE DUTY ACCESSION DETACHMENT is for the purpose of strength accountability only. Travel of individual, dependents and shipment of household goods to the Active Duty Accesion Detachment are not authorized. (DA Msg 70521, para 4.)
82. If individual fails to report for active duty/active duty for training as directed, he becomes liable to disciplinary action under the Uniform Code of Military Justice. (Title 10 USC, Sec 892)
83. Home of selection and completion of travel within 1 year, unless specific approval otherwise, is authorized. (JTR)