

10 December 1971

From: Inspection Officer

To: Commanding Officer, Helicopter Attack (Light) Squadron THREE

Subj: Zone Inspection, results of

1. The following discrepancies were noted as a result of Zone One Inspection this date:

<u>COMMANDING OFFICER'S OFFICE</u>	Excellent
<u>EXECUTIVE OFFICER'S OFFICE</u>	Excellent
<u>ADMINISTRATIVE OFFICE</u>	Excellent
<u>TRAINING OFFICE</u>	Good
<u>PUBLIC AFFAIRS OFFICE</u>	Good
<u>OFFICER'S HEAD</u>	Good
<u>DUTY OFFICE</u>	Poor - needs sweeping (very dusty) and painting
<u>POST OFFICE</u>	Fair - needs sweeping, dusting
<u>OUTSIDE SDO OFFICE</u>	Fair - needs sweeping, dusting
<u>EDUCATIONAL SERVICES OFFICE</u>	N/A - secured
<u>PERSONELL OFFICE</u>	Good
<u>SAFETY OFFICE</u>	Excellent
<u>LEGAL OFFICE</u>	Excellent
<u>COMMUNICATIONS OFFICE</u>	Good
<u>BEQ 85</u>	Good
<u>BEQ 86</u>	Good - all barracks need lighting in passageways
<u>BEQ 82</u>	Good - trash point #55 is overflowing
<u>1ST LT'S OFFICE</u>	Good
<u>AWARDS</u>	Excellent
	N/A - repairs in progress

C. E. MATYAS
Inspecting Officer