

DEPARTMENT OF THE ARMY
 HEADQUARTERS, 2D SQUADRON, 11TH ARMORED CAVALRY REGIMENT
 APO SAN FRANCISCO 96257

SUBJECT: Commander's Notes Number 11

14 December 1971

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INFORMATION

Approved Awards: During the week 2-8 October, the following approved awards were received by squadron headquarters and forwarded to the troops for presentation.

Air Medal	9
Purple Heart	2
ARCOM	17
Bronze Star	2

POLICY

1. Solving Personal Problems: All commanders are charged with the responsibility for the training, employment, and welfare of all personnel under their command. Inherent in command is the commander's responsibility to insure that personal problems are addressed promptly and effectively. The Unit Commanders must become personally involved in the problems of the individual trooper when these problems cannot be solved at lower echelons of command. People are still requesting to see an IG before any effort has been made to help solve the problems at the unit level. Encourage your personnel to take their complaints through the chain of command.

2. Assignment to the Field: I have noted that there is a misconception that the squadron has a policy of assigning an individual to duty in the field for 10 months (more or less) and then reassigning him to duties in the rear until DEROS. There is no such policy. Consistent with operational requirements and personnel availability, we do our best to insure equitable distribution of all types of duty; but there is no "10 out - 2 back" rule. Every effort will be made to insure maximum availability of physically qualified men with combat MOS's in the field. Generally speaking, I consider 7 days to be a sufficient amount of time prior to DEROS for an individual to accomplish required personnel actions and to administer personal affairs.

3. Submission of Awards: To insure more speedy recognition of troopers for heroism, achievement, or for wounds received in action, Purple Heart recommendations should reach the Adjutant NLT 24 hours after the injury; achievement recommendations should reach the Adjutant NLT 48 hours after the act; and valor awards should be submitted to the Adjutant NLT 72 hours after the action.

4. Purchasing of Second Hand Merchandise: The squadron has had several cases of theft during the past two months. On one occasion, a trooper purchased a stolen tape recorder from another member of his unit. I want you to caution your personnel about this situation. Impress upon them that they should have positive proof that the item being purchased was not stolen, but purchased legally.

5. Unauthorized Weapons: I have continually emphasized that all unauthorized weapons will be collected in each unit and turned in to S-4. Again, this week, two American-made weapons which were not authorized as personal weapons have been discovered. I want you to make periodic checks of your billets and vehicles to make certain that your unit is complying with USARV Reg 190-11.

WILLIAM M. STOKES XII
 LTC, Armor

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 NARA Date 10/10/95