

AIR AMERICA

^{INC.}
APO San Francisco, Calif. 96242

MPA&IR-UTH-L74-254

22 May 1974

Mr. A.E. Cates (11629)
c/o Air America, Inc.
Udon, Thailand

Ref.: MPA&IR-UTH-M74-104, dated 27 April 1974

Dear Mr. Cates:

This will confirm that you will be terminated (Reduction-in-force) effective 2 June 1974 at the close of business. Accordingly, the following confirms the action being taken with respect to your benefits.

The Company will provide you and your eligible dependents, if residing in the Far East, with first class repatriation air travel to the airport nearest your point-of-hire and shipment of personal/household effects to your point-of-hire. Airline tickets will be valid 30 days from the last day you are on the payroll. Your personal/household effects must be picked up for shipment within 30 days from your separation date.

You will be paid for all unused accrued leave as follows:

Travel Time	7.00	days
Home Leave	43.33	days
Annual Leave	12.16	days
Annual Vacation Leave	4.67	days

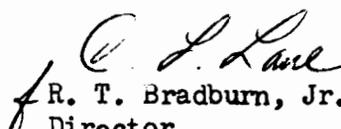
Your final settlement will include any unpaid salary due you, less any debits you may have on the Company books. To avoid delay in receiving your final settlement, please insure that base clearance procedures are completed and return all Company property, including Company and U.S. Government identification/Ration Cards, in connection with your employment.

If you have any questions regarding your separation processing, please discuss them with your supervisor or Manager Personnel Administration and Industrial Relations. Please correspond directly with this office should any questions arise with respect to the Company or should the following address change:

A. E. Cates
Box 101
Noel, Mo. 64854

We wish to extend management's appreciation for your past services and wish you success in your future endeavors.

Very truly,


R. T. Bradburn, Jr.
Director
Industrial Relations-Administration